

**CIRCUIT COURT FOR CHARLES COUNTY  
ADMINISTRATIVE ORDER No 2020-11**

**WHEREAS**, The Circuit Court for Charles County (“court”) continues to closely monitor state and local responses to the Coronavirus (COVID-19) outbreak and follow guidance provided by state and local public health agencies and the Center for Disease Control and Prevention (CDC).

**WHEREAS**, Due to the outbreak of COVID -19 an emergency exists that poses imminent and potentially lethal harm to an individual who comes into contact with a court or judicial facility or judicial personnel.

**WHEREAS**, to the extent possible, the courts and judicial offices have remained operational and provided scheduled and required events while balancing the health and safety needs of court visitors and personnel during this emergency.

**NOW, THEREFORE** it is this 30<sup>th</sup> day of November 2020;

**ORDERED** that the Offices of the Clerk of the Circuit Court be open to the public for emergency matters (emergency custody, protective orders, child support bonds, criminal bonds, emergency petitions, or any case involving the welfare of a child) and appointments for all other matters; and it is further

**ORDERED** that any person arriving at the Court House to conduct business with the Offices of the Clerk of the Circuit without an appointment may call (301) 932-3201 to schedule an appointment or to inquire about “walk in” availability.

*H James West*  
H. James West, Administrative Judge  
Circuit Court for Charles County

CC:

Honorable William R. Greer, Jr.  
Honorable Donine Carrington Martin  
Honorable Patrick J. Devine  
Honorable Amy J. Bragunier  
Magistrate Monise A. Brown  
Magistrate Douglas C. Cooley  
Magistrate Mistey L. Metzgar  
Deborah Zrioka, Court Administrator  
Sharon Hancock, Clerk of the Court  
Anthony B. Covington, State's Attorney  
Michael Beach, Office of Public Defender  
Law Library  
Charles County Bar Association