

## FALL OUTDOOR PROGRAM EXPECTATIONS & REQUIREMENTS

Below are general details and guidance regarding program safety and parent expectations for their child(ren) attending Charles County Recreation outdoor fall programs and activities. Variation to certain guidelines maybe required depending on the nature of the program. All guidelines may not be applicable for Adult Sports Leagues.

### General Programming Details

Registration for programs will begin on Wednesday, August 26. Unless otherwise noted, onsite registration will not be permitted. Most programs will require participants to be preregistered and registration will be available online. Programs will begin operating on Tuesday, September 8 and will run through the end of November. Most programs will operate anytime Sunday-Saturday both evening and daytime hours. Registration for most programs will end at either 4pm the day prior to the start of the class and/or on the last business day prior to the class starting. Program times and formats will differ depending on the program. Participants will receive an email from the Program Supervisor one (1) day prior to the program starting. Maximum number of participants and spectators will be based on total staff and participants divided into groups based on current guidelines provided by the Charles County Health Department.

### Requirements for Attendance

- Charles County Residents Only
- Participants are asked to arrive no more than 10-15 minutes prior to the start of the program. Participants will be required to either be picked up and/or leave the immediate program area immediately after the program is completed.
- Parent or guardian must physically sign in and out participants each day.
- Participants will complete a health screening questionnaire and have temperature checked each day. Not applicable for Adult Sports Leagues.
- To the best extent possible, individuals engaged in sport programs and at the venue shall wear a face covering, especially when social distancing is not feasible. Face coverings are not recommended when outside on very hot days due to the risk of heat injury.
- Water bottle (preferred with a covered mouthpiece) with enough water to make it through the duration of the program.
- Unless required by program, NO personal belongings, book bags or other personal items.
- NO sharing of any personal items or belongings.
- Appropriate sports equipment (i.e. ball, protective gear) – specific requirements for each program will be provided via email.
- Sunscreen must be applied by the parent prior to checking in to the program each day.
- Participants must be able to self-medicate. Recreation staff will not administer any medications to participants.
- Parents must provide dependable contact information and capable of being present within 30-minutes of receiving notification if their child needs to be picked up early (i.e. inclement weather, illness)
- Parents or Guardians will be asked to remain onsite for any program lasting one (1) hour or less.

### Arrival & Pick Up

Participants are asked to arrive no more than 10-15 minutes prior to the start of the program. At arrival, participants will be required to arrive to their designated program location at each facility and report the welcome table. Each day participants will be asked to complete a health screening questionnaire and, possibly, have their temperature checked. Hand sanitizer will be available, and parents will be asked to use prior to touching pens and clipboards. Upon completion, participants will be directed to join their assigned group at their designated areas at the site. Parents are asked to apply sunscreen to their child prior to arrival. A parent or guardian must physically pick up their child at the conclusion of the program each day. Only one (1) adult will be allowed to attend or be a spectator at their child's program. Siblings and friends that are not enrolled in the program may not attend or spectate. All

participants must follow social distancing guidelines while in attendance. Failure to follow guidelines may result in removal from program.

### **Face Covering**

To the extent possible, individuals engaged in the sport programs and at the venue shall wear a face covering, especially when social distancing is not feasible. Face coverings are not recommended when outside on very hot days due to the risk of heat injury. All participants are strongly encouraged to wear masks when social distancing is not feasible. Guidelines are all in accordance with direction from the Centers for Disease Control (CDC) and Maryland Department of Health.

### **Social Distancing**

Participants will be assigned to designated groups and these will be their group assignments for the duration of the program. There will be no blending of groups. Staggered water breaks and restroom use will be scheduled by staff. During restroom and water breaks, staff and participants will be asked to maintain 6 feet of distance and sanitation of doorknobs and high touch surfaces maybe required between each user group. Siblings registered for the same program will be grouped together. Recreation staff will be responsible for creating signage, foot traffic patterns, and social distance markers for locations where parents or participants maybe expected to be in lines or grouped for any period of time.

### **Illness or Suspected COVID-19 Infection**

At the time of check in, all participants will be required to complete a Covid-19 health screening questionnaire and, possibly, have their temperature checked. Answering "Yes" to any of these questions will result in participant not being allowed to participate in any of our programs until they have been self-quarantined for 14 days as recommended by the Centers for Disease Control (CDC). Our staff and instructors will also complete the daily Covid-19 health screening questionnaire and have their temperatures checked at the start of each workday. All temperature checks and health screening for both participants and staff will be keep in a daily log. If a child or staff display or report any COVID-19 symptoms, onsite staff will follow our accident and incident reporting procedures. The person in question will be sent home and not allowed to return until all guidelines on Covid-19 have been satisfied. Families and staff will be required to notify Charles County Recreation & Parks immediately of any COVID-19 positive case in their household while our programs are ongoing and/or two (2) days following their program completion.

### **Staffing**

Our staff will wear face coverings when interacting with other staff, parents, and campers, unless it is not safe to do so, especially when social distancing is not possible. We will be responsible for maintaining cleanliness and sanitation of any equipment and high touch surfaces. Staff will be expected to wear mask during any group situations, while cleaning, or whenever having one on one contact with either a parent or participant. Staff will comprise mostly of Full time Recreation Division employees. They will be tasked with overall supervision, cleaning & sanitation, and facilitating of the program. To limit contact, we will designate one (1) Full time staff person to handle all administrative functions onsite not directly related to facilitation and/or instruction of the programs themselves. This person may be utilized as a back up to instructional staff if the need presents itself. Indoor programming offerings may not require a FT staff person to be onsite to handle administrative duties if onsite facility staff can cover. Limited Part Time Recreation Instructors and Private Contractors maybe utilized to provide specialized instructional based programs.

### **Weather**

Outdoor programs are inclined to interruptions due to inclement weather. Programs will follow the National Weather Service recommendations regarding extreme heat:

1. Heat Index 105° plus – All outdoor activities are canceled.
2. Heat Index 94° - 104° - Modify activities with additional water breaks.
3. Heat Index 84° - 93° - Modify activities with additional water breaks.
4. Below 84° - Breaks every 30 min for rehydration.

In the instance where a heat index of 105° plus is issued to begin at 11:00am, programs scheduled to be held during and after the heat advisory's start time will be canceled and participants will be notified. Evening activities may be held if the heat advisory is lifted prior to the start of the activity.

Depending on the program, rain showers may or may not impact the program's operating schedule. Sports programs will be held in rain as long as field conditions remain suitable. If field conditions deteriorate and become unsafe the program may be canceled or moved to another location. Participants will be notified as soon as possible if a program is canceled due to unsafe field conditions because of rain.

If thunder and/or lightning can be heard or seen, participants, spectators, and staff are in danger. Some programs may be able to shelter in place. Others must be stopped, and protective shelter sought immediately. If either event should occur, 30 minutes will be allowed to pass after the last sound of thunder and/or lightning. Decisions will be made no later than 7:30am if weather threatens the morning schedule and at least one (1) hour and 30-minutes prior to the start of afternoon programs. Unannounced severe weather requiring early closures will result in participants needing to be picked up by no later than 30-minutes from contact being made with the parents. During that time, participants will be moved to cover that will allow for proper social distancing until parents arrive. Failure to pick up within 30-minutes, may result in restrictions on registering for future programs. If inclement weather forces a cancellation, the makeup date will be either the very next day or Friday of that same week. Refunds will be provided if a program is cancelled due to weather and cannot be rescheduled.

**Inclement Weather Announcements:** [www.charlescountyparks.com/about-us/notification-system](http://www.charlescountyparks.com/about-us/notification-system)

**Facebook:** [www.facebook.com/CharlesCountyParksRecreation](http://www.facebook.com/CharlesCountyParksRecreation)

#### **Registration Requirement & Refund Plan**

For most programs, registration will be conducted online only and will close 24 hours or the last business day prior to the start of the program. All programs will follow established Department of Recreation, Parks & Tourism guidelines regarding refunds. Refunds will be provided if a program is cancelled due to weather and cannot be rescheduled. Full refunds may be provided if cancellation is due to federal, local, and state guidelines or mandates. Go to <https://www.charlescountyparks.com/about-us/refund-request> for more details.

\*\*\*Certain restrictions may require adjustments depending on the program type