



Charles County
Department
of
Health



OPERATIONAL PERIOD

INCIDENT OBJECTIVES (ICS 202)

1. Incident Name Charles County COVID-19	2. Operational Period	Date From: 6/1/20 Time From: 8:00	Date To: 6/8/20 Time To: 8:00
3. Objectives			
A. Maximize the safety and overall health and well-being, including mental health of the residents, county employees, and responders, throughout this incident. Minimize the effects resulting from this incident on all personnel.			
B. Conduct surveillance of COVID-19 cases in collaboration with the health department, hospital, physicians, and other health care providers.			
C. Maintain timely, accurate and uniform communications with residents, employees and first responders as well as partners in the tri-County and National Capital Region and the state of Maryland.			
D. Prepare for and handle the human reaction crisis contingencies in long terms.			
E. Prepare for long term order maintenance.			
F. Prepare for and sustain our communities' hierarchy of needs throughout this incident.			
G. Ensure all practical steps to "Slow the Spread" of transmission of COVID-19.			
H. Prepare for the New Normal.			
I. Conduct an After Action Analysis including all divisions and functions of the COVID-19 response.			
4. Operational Period Command Emphasis			
After Action Analysis- Send in your 5 Ups and 5 Downs to DESPlanning@CharlesCountyMD.gov			
General Situational Awareness			
"Just a reminder... as restrictions ease, masks are still required as is social distancing."			
5. Site Safety Plan Required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Approved Site Safety Plan(s) Located at:			
6. Attachments (check if attached)			
<input checked="" type="checkbox"/> ICS 203 <input type="checkbox"/> ICS 207 <input type="checkbox"/> ICS 204 <input checked="" type="checkbox"/> ICS 208 <input type="checkbox"/> ICS 205 <input type="checkbox"/> Map/Chart <input checked="" type="checkbox"/> ICS 205A <input type="checkbox"/> Weather <input type="checkbox"/> ICS 206 <input type="checkbox"/> Forecast/Tides/Currents	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	ICS 214 _____ _____ _____ _____	
7. Prepared by: Name: <u>Joe Hoffmaster</u> Position/Title: <u>PSC</u> Signature: _____			
8. Approved by Incident Commander: Name: <u>Michelle Lilly</u> Signature: _____			
ICS 202	IAP Page <u>2</u>	Date/Time: _____ <u>June 1, 2020 @08:00</u>	

ORGANIZATION ASSIGNMENT LIST (ICS 203)

1. Incident Name		2. Operational Period	
Charles County COVID-19		Date From: 6/1/20 Date to: 6/8/20 Time From: 8:00 Time to: 8:00	
3. Incident Commander and Staff		7. Operations Section	
UC	Dr. Howard Haft	Chief	
UC	Michelle Lilly	Deputy	
Deputy	Melanie Gardiner		
Deputy	Tony Rose		
Safety Officer	John Filer	a. Branch I	Public Health
Public Information Office	Jennifer Harris Donna Fuqua Linda Warner	Branch Director	Ranston Harvey
Intell Officer	Jason Stoddard	Deputy	Mary Lilly
4. Agency Representative		DSS	
		Liaison Officer	Tom Brown Robbie Jones
Agency	Name	Hospital	Bill Grimes John Filer
Intell officer Deputy	Mike Meiser	Nursing Homes	Tiffany Brown
Lifestyles	Sandy Washington	Health Care Providers	Melanie Gardiner
Public Schools	Mike Meiser	Rehab Centers	Eddie Kratzer
		Assisted Living	Rosalinda Horton
		Funeral Services	Catarina Patterson
		b. Branch II	Public Safety
		Branch Director	Mark Kaufmann Jr.
		Deputy	Scott Herbert
		DES EMS	Steve Finch
		Vol EMS	Andrew Spalding Mitchell Lewis
		Vol Fire	Scott Herbert
		Logistics	
5. Planning Section		c. Branch III	Law Enforcement
Chief	Joe Hoffmaster	Branch Director, CCSO	Chris Schmidt
Deputy	Bill Smith	Deputy, CCSO	Cari Baker
Resource Unit		La Plata Police	Chris Becker
Situation Unit	Jen Adams	MD State Police	Thomas Quade
Documentation Unit	Bill Smith	DNR	Catherine Meddelin
Demobilization Unit		MdTA	Brian Lawrence
Human Resources			
Technical Specialists	(name / specialty)	d. Branch IV	Infrastructure
		Branch Director	
		Deputy	
		SMECO	Jennifer Raley
		Grocery	
6. Logistics Section		Propane	
Chief	Nick Ellis	Natural Gas	
Deputy			
Support Branch			
Donations	Ed Tucker		
Supply Unit			
Facilities Unit	Nick Ellis	10. Finance Section	
Ground Support Unit		Chief	Jennifer Adams
Service Branch		Deputy	
Service Branch Dir.		Time Unit	
Communications Unit	Jeffrey Clements	Procurement Unit	
Medical Unit		Comp/Claims Unit	
Security Unit		Cost Unit	
Food Unit			
9. Prepared by: Name: Joe Hoffmaster Position/Title: PSC Signature			
ICS 203	IAP Page 3	Date/Time: June 1, 2020 @08:00	

ORGANIZATION ASSIGNMENT LIST (ICS 203)

1. Incident Name Charles County COVID-19		2. Operational Period Date From: 6/1/20 Date to: 6/8/20 Time From: 8:00 Time to: 8:00	
3. Incident Commander and Staff		7. Operations Section	
UC	Dr. Howard Haft	Chief	
UC	Michelle Lilly	Deputy	
Deputy	Melanie Gardiner		
Deputy	Tony Rose		
Safety Officer	John Filer	a. Branch V	Governance
Public Information Office	Jennifer Harris Donna Fuqua Linda Warner		
Intell Officer	Jason Stoddard		
4. Agency Representative		Charles County Govern.	Michele Lilly
Agency	Name	Town of LaPlata	Chris Becker
Intell officer Deputy	Mike Meiser	Town of Indian Head	Ryan Hicks
Lifestyles	Sandy Washington		
CC Public Schools	Michael Meiser		
		b. Branch VI	Business
		Branch Director	Darre'll Brown
		Deputy	Marcia Keeth
		Economic Development	Darre'll Brown
		Chamber of Commerce	Bonnie Grady
5. Planning Section		c. Group	Peer Support
Chief	Joe Hoffmaster	Group Supervisor	Courtney Shannon
Deputy	Bill Smith	Deputy	Pam Gantt
Resource Unit			Debbie Gianinni
Situation Unit	Jen Adams		
Documentation Unit	Bill Smith		
Demobilization Unit			
Human Resources			
Technical Specialists	(name / specialty)	d. Branch VIII	
		Branch Director	
		Deputy	
6. Logistics Section			
Chief	Nick Ellis		
Deputy		e. Branch IX	
Support Branch			
Donations	Ed Tucker		
Supply Unit			
Facilities Unit	Nick Ellis	10. Finance Section	
Ground Support Unit		Chief	Jen Adams
Service Branch		Deputy	
Service Branch Dir.		Time Unit	
Communications Unit	Jeffrey Clements	Procurement Unit	
Medical Unit		Comp/Claims Unit	
Security Unit		Cost Unit	
Food Unit			
9. Prepared by: Name: <u>Joe Hoffmaster</u> Position/Title: <u>PSC</u> Signature: _____			
ICS 203	IAP Page <u>4</u>	Date/Time: _____	June 1, 2020 @08:00

COMMUNICATIONS LIST (ICS 205A)

1. Incident Name Charles County COVID-19		2. Operational Period:		Date From: 6/1/20	Date to: 6/8/2020
				Time From: 8:00	Time to: 8:00
3. Basic Local Communications Information:					
Name - Last	Name-First	Representing	Email	Phone	
Adams	Jennifer	DES FSC	AdamsJen@Charlescountymd.gov		
Baker	Cari	CCSO	bakerce@ccso.us		
Becker	Chris	La Plata Police	cbecker@townoflaplata.org		
Brown	Darrell	Business Director Econ Dev	Brownd@charlescountymd.gov		
Cress	Lauri	Charles Regional Medical Center	lauri.cress@umm.edu		
Ellis	Nick	DES- Logistics	DESLogistics@charlescountymd.gov		
Filer	John	DES- Liaison	FilerJ@charlescountymd.gov		
Finch	Stephen	DES	FinchS@charlescountymd.gov		
Fuqua	Donna	PIO	Fuquad@CharlesCountyMD.gov		
Harris	Jennifer	PIO	HarrisJ@CharlesCountyMD.gov		
Hoffmaster	Joe	Planning Section	DESPlanning@charlescountymd.gov		
Kaufmann	Mark Jr	PS Branch Dir. Vol Fire Chief	markeng1trk@hotmail.com		
Konschak	Matt	NSWC IHD	matthew.konschak@navy.mil		
Lilly	Michelle	CCDES Director, Unified Command	LillyM@charlescountymd.gov		
Lilly	Mary	C C Dept. of Health	Mary.Lilly@maryland.gov		
Lowry	Susan	MDH	suzan.lowry@maryland.gov		
Mills	D.J.	Vol Fire- Special Operations Chief	djm31_9@hotmail.com		
O'Malley Simpson	Katie	CCBOE PIO	Komalley@ccboe.com		
Proctor	Destiny	DES	proctord@charlescountymd.gov		
Quade	Thomas	MSP	Thomas.Quade@maryland.gov		
Rose	Tony	DES Deputy Director, Unified	RoseT@charlescountymd.gov		
Russell	Cindy	DSS	cindy.russell@maryland.gov		
Schmidt	Louis Chris III	CCSO	schmidtlo@ccso.us		
Seaman	Kevin	CCEMS	seamank@chalescountymd.gov		
Smith	Bill	CCVFA/CCAEMS	Smithb@ccvfireems.org		
Spalding	Andrew	Volunteer EMS Chief	chiefems@ccvfireems.org		
6. Prepared by: Name: _____ Joe Hoffmaster _____ Title: _____ PSC _____ Signature _____					
ICS 205A	IAP Page 5	Date/Time: _____ June 1, 2020 @08:00 _____			

COMMUNICATIONS LIST (ICS 205A)

1. Incident Name		2. Operational Period:		Date From:	6/1/20	Date to:	6/8/2020
Charles County COVID-19				Time From:	8:00	Time to:	8:00
3. Basic Local Communications Information:							
Name - Last	Name-First	Representing	Email	Phone			
Stoddard	Jason	Intell	jestoddard@ccboe.com				
Ranston	Harvey	CCDOH	Ranston.harvey@maryland.gov				
Laschatt	Lisa	CCDOH	lisa.laschatt@maryland.gov				
Meiser	Michael	CCPS	mlmeiser@ccboe.com				
EOC- CC		CCEOC	DESEOC@charlescountymd.gov				
Cherry	Lori	LOGS- Deputy	CherryL@charlescountymd.gov				
Herbert	Scott	PS LOGS	sherbert@hvfdeems.org				
Haft	Howard	CCDH	Howard.haft@maryland.gov				
Raley	Jennifer	SMECO	Jennifer.Raley@SMECO.Coop				
Farr	Courtney	SMECO	Courtney.Farr@SMECO.Coop				
Law	Natasha	SMECO	Natsha.Law@SMECO.Coop				
Teleconference #			1-872-240-3212				
Tucker	Ed	Donations	DESDonations@Charlescountymd.gov Etucker@Charlescountymd.gov				
Barnes	Raena	DH-Liaison	raena.barnes@maryland.gov				
Wolf	Theresa	PH-DSS	Therese.Wolf@maryland.gov				
Higgins	David	Safety Officer- Assistant	HigginsD@chalrescountymd.gov				
Jones	Robbie	HD-Liaison	JonesRob@Charlescountymd.gov				
Hicks	Ryan	Indian Head	ryan@townofindianhead.org				
Lewis	Mitchell	Volunteer EMS Chief, Assistant	mlewis@WaldorfVFD.com				
Mott	Robert (Bob)	VEIP Manager Document Facil.	capt302a@gmail.com				
Rands	Ray	VEIP Manager	raymond.rands@maryland.gov				
Edge	Bill	CCSO-Safety					
Peer	Support	Peer Support Team	DESPeersupport@charlescountymd.gov				
Courtney	Shannon	Peer Support Team Leader	Shannonc@charlescountymd.gov				

SAFETY MESSAGE/PLAN (ICS 208)

1. Incident Name Charles County COVID-19	2. Operational Period Date From: 6/1/20 Date To: 6/8/20 Time From: 8:00 Time To: 8:00	
3. Safety Message/Expanded Safety Message, Safety Plan, Site Safety Plan:		
"Just a reminder... as restrictions ease, masks are still required as is social distancing."		
1. Total identified PUI's transported as of 6/1: 862 Total # of patients testing positive : 141		
2. PPE stockpiles remain stable with an estimated supply range of 10+ days based on current call volumes.		
3. EMSOP Special Order 2020-01 Version 4.1 has been updated to include new travel guidance from MIEMSS as well as out of County decon best practices.		
4. As this is a rapidly changing landscape, leaders should review any changes with their personnel each morning.		
5. Speical Order 2020-04 Version 1.1 was released on 05-05-2020. New guidelines for personnel at the beginning of their shift, end of their shift and at the station.		
6. Personnel who report having a fever, sore throat, cough or other respiratory related symptoms should stay at home and self-isolate until they are symptom free for a period of 72 hours.		
7. The County's Peer Support Team has been activated and will make weekly wellness checks with our County's first responders.		
8. Please remember that PPE caches are for EVERYONE. We are all in this TOGETHER so there is NO career and volunteer PPE caches.		
9. Special Order 2020-03 V2.1 was updated on 05-06-20. New guidelines added on employee return to work procedures.		
10. Ambulance and cruiser decon services at CRMC have been extended through June 30th.		
Site Safety Plan(s) Located At: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
5. Prepared by: Name: <u>John Filer</u> Title: <u>Safety Officer</u> Signature: _____		
ICS 208	IAP Page <u>7</u>	Date/Time: <u>June 1, 2020 @08:00</u>

ACTIVITY LOG (ICS 214)

1. Incident Name Charles County COVID-19		2. Operational Period		Date From	6/1/2020	Date To:	6/8/2020
				Time From:	8:00	Time To:	8:00
3. Name:		4. ICS Position			5. Home Agency (and Unit):		
6. Resources Assigned							
Name		ICS Position			Home Agency (and Unit)		
7. Activity Log							
Date/Time		Notable Activities					
8. Prepared by: Name: _____ Position/Title: _____ Signature: _____							
ICS 214, Page 1		Date/Time: _____					

ACTIVITY LOG (ICS 214)

[illegible]



Safety Officer's Report Charles County EOC

06-01-20

John Filer
Chief of EMS and SOD
Charles County Department of
Emergency Services

Today's Safety Message: "Just a reminder...as restrictions ease, masks are still required as is social distancing."

Total number of PUI's transported to date: 862

Total number of patients transported by EMS testing + for COVID: 141

Total number of first responders on self-isolation: 0

Total number of first responders on quarantine: 2

Total number of first responders + for COVID-19: 9

Total number of first responders out for COVID related mental health: 0

Total number of fire stations sanitized: 6

Daily Estimated PPE Burn Rate: 15 sets/day



10425 Audie Lane
La Plata, MD 20646



301-399-1143



DESsafety@charlescountymd.gov



www.charlescountymd.gov



Charles County DES - All Incidents



Charles County - Coronavirus PUI nCoV (CAD)



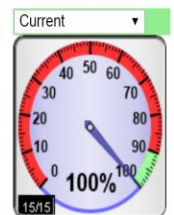
(DRAFT) Charles County EMS - HTSD



Charles County EMS - Low ALS Resource



Charles County EMS - Hospital Drop Time (30 Min)

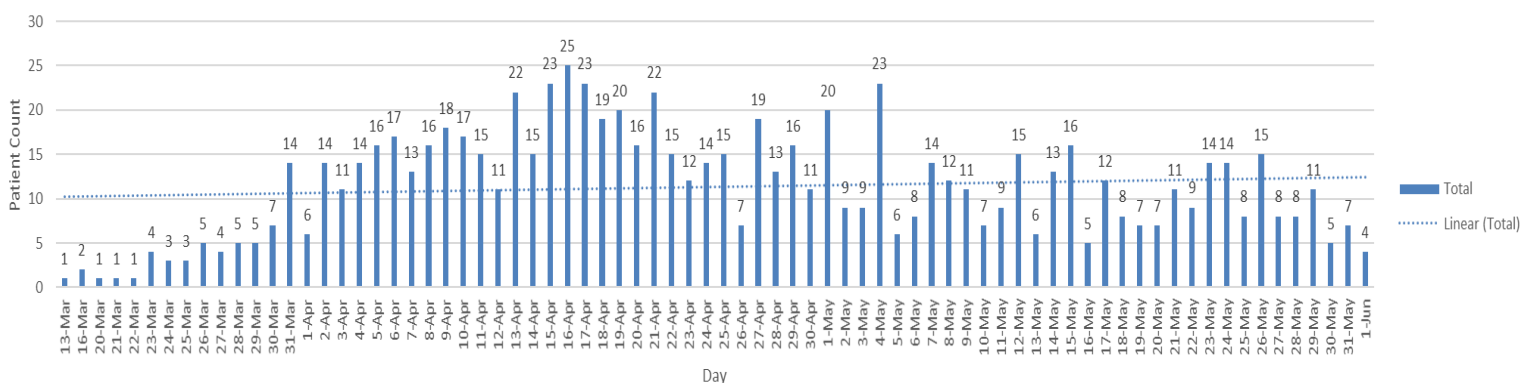


Charles County EMS - EMTALA

ePCR

Count of Incident Number

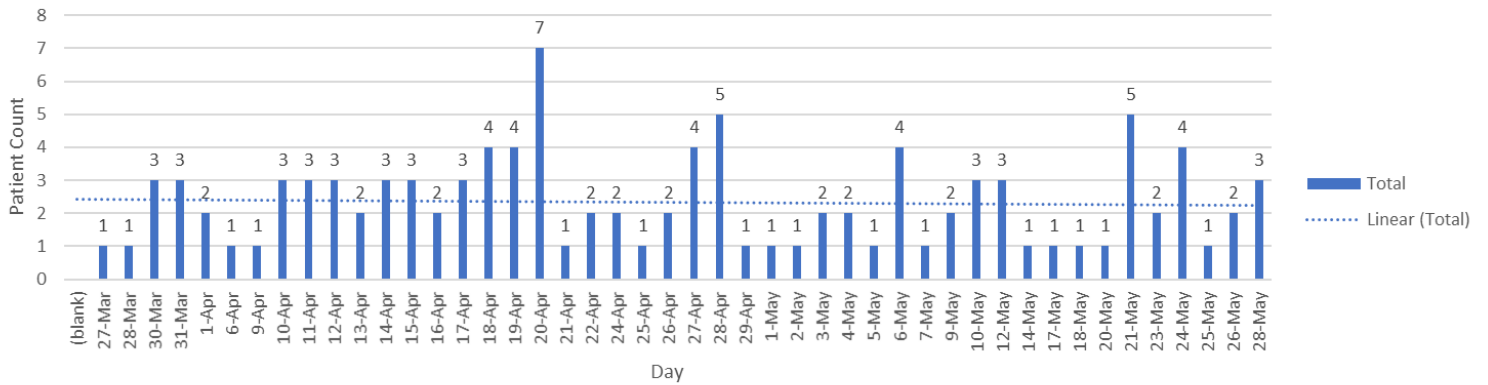
PUI Incidents - 03-13-20 thru 06-01-20



Sent to Queue

Count of Patient Name

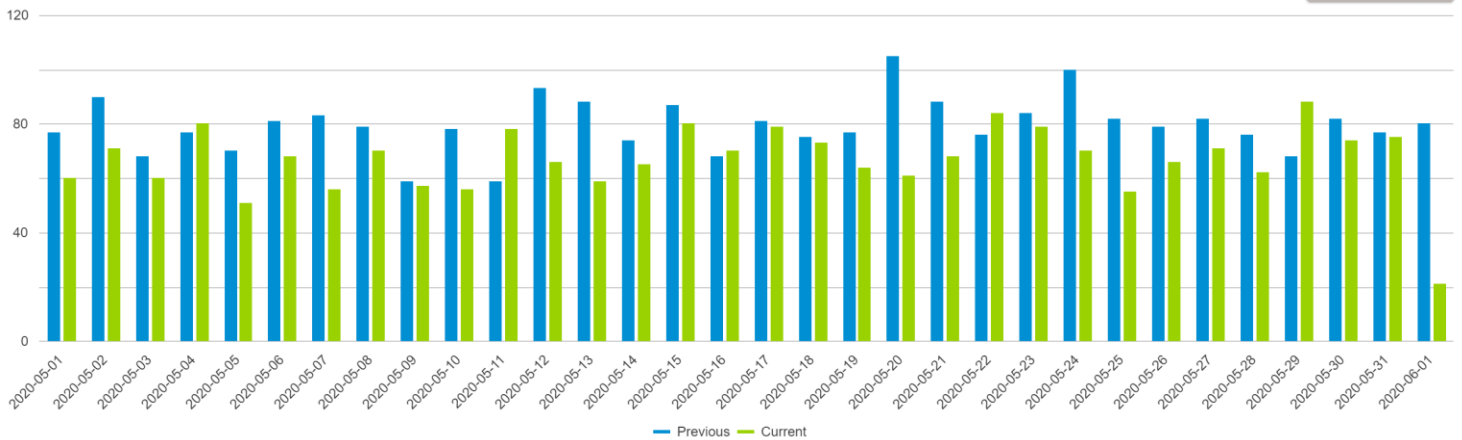
YTD COVID+ Patients Transported by EMS



Date of EMS Transport

Count of Incident Reported

Compare To: One Year





Just a reminder...

As restrictions ease, masks are still required as is social distancing.

HOSPITAL BRIEF 6-01-2020

- The Emergency Department surge tents have been taken down due to the low patient census. The surge tents will be put back up if patient census indicates the need for surge tents in the future.
- Hospital Bed Capacity = 166. Census = 80
- Hospital ICU Census = 10
- Hospital ICU is now a dedicated COVID-19 Unit, and 3 East is for ICU overflow.
- Isolation Room Capacity = 12
- Isolation Rooms Occupied = 7
- Confirmed positive cases of COVID-19 patient admissions = 12
 - Of the total seventeen (17) COVID-19 positive patients, one (1) of the patients are located in the ICU. Eleven (11) are located in the 3 South dedicated COVID-19 unit.
- PUI admissions = 11
- Ventilated COVID-19 positive patients = 5
- Ventilators not in use = 15
- COVID-19 related deaths = 42 (Total to Date)
- CRMC has implemented a policy that requires ALL staff, visitors (which would be very limited), and contractors of any kind to wear a mask while in the hospital at all times.
- The 3 South patient unit at CRMC is dedicated by half to COVID-19 positive patients only, and the other half of the unit is dedicated to PUI patients.
- EMS staff transport to CRMC on Sunday, 5/31/2020: One (1) COVID-19 positive known patient.
- CMCR total Lab tests to date = 1732. COVID-19 positive tests = 310.



Charles County Volunteer Firemen's Association, Inc.

Post Office Box #21, La Plata, Maryland 20646

June 1st, 2020

Re: Volunteer Fire/EMS Brief - May 29th – May 31st

Items Being Worked On:

- Reduction of Force Policy – *Information gathering occurring.*

Stations/Apparatus:

- No Station's with contamination issues.
- No Apparatus with any contamination issues.

Personnel Exposure:

Currently contact tracing for 1 Firefighter from Station 12. Firefighter was injured after returning from a call and needed surgery. Individual was asymptomatic but was COVID tested for Surgery and was found to be positive.

Incidents/Call Volume:

- No Major Incidents to Report related to COVID-19
- Friday EMS Call Volume was above average, and Fire Call Volume was average
65 EMS Related Incidents ----- 20 Fire Related Incidents

Notable Incidents - (1 – House Fire in La Plata and Mutual Support for Boat Fire in KG County)

- Saturday's EMS Call Volume was average, and Fire Call Volume was average
55 EMS Related Incidents ----- 20 Fire Related Incidents

Notable Incidents - (1 – House Fire and 1 Shed Fire in Waldorf)

- Sunday's EMS Call Volume was average, and Fire Call Volume was average
58 EMS Related Incidents ----- 17 Fire Related Incidents

Notable Incidents - (1 – House Fire in Waldorf and 1 Vehicle that hit a building in Waldorf.)

Other Information:

- Continue to push out information about Social Distancing in the Stations.
- Continue to push out Peer Support Information.

Respectfully Submitted,

Mark A. Kaufmann, Jr
County Fire Chief, Charles County Maryland



Charles County Volunteer Firemen's Association, Inc.

Post Office Box #21, La Plata, Maryland 20646

Physical Address: 109 La Grange Avenue, La Plata, Maryland 20646
Administrative Services Office: 301-934-3581