

# Come Party With Us!

**Birthday parties have never been so fun...or easy!**

Choose a theme and location, bring the kids and a birthday cake, and we'll take care of the rest. All parties are two hours on select Friday evenings, Saturdays, or Sundays, varying by location.

For the first hour of the party, staff will lead the kids through the selected games or activity. The second hour is for your celebration. We provide pizza, (20) 8 oz bottles of water, goodie bags, and paper products. Parties are for children turning age 4-12 unless otherwise noted.



## Birthday Bonanza

Port Tobacco, Henson, Somers, Wade

Classic birthday games in the gymnasium including activities such as musical chairs, obstacle course, parachute, pin the tail on the donkey, and more.

## Messy Art

Henson, Somers, Wade

Allow your partygoers to get creative with an art party. Your aspiring artists will paint, glue, glitter, and smear while completing an art masterpiece.

## Swim & Splash

All Indoor Pools

Ready for a swim? Supervised by certified lifeguards, enjoy an hour of free swim time to splash, swim and dive, or play water basketball. The zero-depth entry at Lackey Pool and Donald M. Wade Aquatic Center (0-2.5 feet) is perfect for younger swimmers.

*North Point: Age 8-12 only.*

## Jumping Gymnastics

Elite Gymnastics & Recreation Center

Led by our gymnastics staff, kids will have a blast bouncing on the trampolines, jumping in the "pit," balancing on beams, climbing the rope, and flipping on the spring gymnastics floor. We also have a toddler area specific for the younger gymnast, and a newly decorated party room perfect for your celebration.

## Sports Mix Up

Port Tobacco, Henson, Somers, Wade

Perfect for the young athlete. Held in our gymnasium, choose basketball, soccer, T-ball, dodgeball, kickball, or other various indoor sporting games and activities.

Donald M. Wade Aquatic Center	301-934-7474
Elite Gymnastics	301-934-6747
Lackey Indoor Pool	301-743-2470
North Point Indoor Pool	301-934-7475
Port Tobacco Recreation Center	301-934-9305
Henson Community Center	301-375-7875
Somers Community Center	301-932-6679
Wade Community Center	301-645-9291

**Looking for More...** Turn any of our birthday packages into an end-of-season **TEAM PARTY** to celebrate your season.

**More Than 30 Guests?** We have *private rental* options.

**For details, please contact  
the center directly.**

**Party Fee:** 1-20 Participants: **\$225** (\$10 each additional child (Max: 30 participants, varies by location))  
**Includes:** Set-up and clean-up, pizzas, (20) 8 oz bottles of water, one party favor for each attendee, paper products, and invitations. Parents are welcome to bring food, drinks, and/or other items to personalize their party.

Charles County Government • Department of Recreation, Parks & Tourism

8190 Port Tobacco Road • Port Tobacco, MD 20677

301-932-3470 • 301-870-3388 • MD Relay Service: 711 • Relay TDD: 1-800-735-2258 • Equal Opportunity County



## **Charles County Department of Recreation, Parks & Tourism**

### **Birthday Policies and Procedures**

1. Reservations are on a first-come, first-served basis.
2. Reservations must be made at least two weeks in advance, and will be accepted three months in advance.
3. Reservations must be made in person at desired party location and must include a signed Birthday Party Registration Form with a NON-REFUNDABLE 50% deposit. The remaining balance is due before the start of the party.
4. Reservations are not accepted by telephone, mail, facsimile or email. Cash, check, money orders, and Visa, Discover, or Master Card are accepted forms of payment. Cash is not accepted for reservations, or payoffs, at Community Centers or pool locations.
5. As the party sponsor, you are responsible for the behavior and actions of your guests. Should unruly behavior occur, staff has the authority to prohibit anyone from the party area, and/or end the party early.
6. Birthday Party packages are scheduled for two hours. The first hour will include selected party activities and the second hour will include a birthday celebration in our party area.
7. Set up may be 15 minutes prior to the start of your party. All guests must exit the party area by the end of your scheduled time.
8. All parties include the following items: Set up and clean up, 3 pizzas, (20) 8 oz bottles of water, one party favor for each child, paper products and invitations.
9. Additional one topping pizzas are available to purchase for \$9.00. Orders will be taken at the start of the party.
10. Other items such as: Birthday cakes, drinks, and additional food (chips, vegetable/fruit, etc.) will not be provided by Charles County Department of Recreation, Parks & Tourism. These items will be permitted at the party sponsors own expense. Refrigerators/freezers are not available, please plan accordingly.
11. Birthday child must be between the ages of 4-12\*. Guests six and younger must be accompanied by a supervising adult. (\*North Point Pool 8-12).
12. The birthday child is included in the count of 1-20. There is a \$10 fee for each additional participant past what was originally booked. Max 30 participants, varies by location.
13. All party participants must have a waiver form located on the invitation, signed and present at the start of the party in order to participate. Waiver form must be signed by child's parent or guardian.
14. Food may be consumed in designated areas only. No food, drinks, or glass containers are permitted on the pool deck.
15. Music is allowed in designated eating areas only. Volume levels must be kept to a minimum and music may not have profanities or be offensive.
16. No alcoholic beverages and no smoking (including e-cigarettes). As a state law, this includes the center area, parking area and other surrounding areas while on school grounds.
17. Use of the facility after the scheduled party is not permitted.
18. Use of the pool after the scheduled party is permitted during our open swim hours with paid daily admission. Children 12 and younger must be accompanied by a supervising adult.
19. Those not on the birthday guest list, including parents must pay the daily admission if using pool (\$5 for adults 13-59; \$4 for children 3-12; adults 60+; children 2 and younger are Free).

#### **REFUND POLICY**

50% deposit is NON-REFUNDABLE. Once the party has started, if there is a closure due to weather, power outage, or circumstances beyond our control, you will receive a partial refund if the remaining time is canceled. Refunds over the 50% deposit may be approved with **written notification if received seven working days** prior to scheduled start of program. A \$10.00 administrative fee will be deducted from the total refund, regardless of circumstances, unless the party is canceled by Charles County RP&T. In lieu of refund, the party can be rescheduled. Please call your party location with concerns to forecasted inclement weather in regards to your reservation or Text RPT01 to 84483 to receive alerts from Charles County RP&T. For email alerts, search by keyword: CHARLES COUNTY RECREATION at [www.RainedOut.com](http://www.RainedOut.com).

All cancellations should be addressed to:  
CHARLES COUNTY DEPARTMENT OF RECREATION, PARKS & TOURISM  
By email at [webtrac@charlescountymd.gov](mailto:webtrac@charlescountymd.gov) or by fax at 301-934-5624



[www.CharlesCountyParks.com](http://www.CharlesCountyParks.com)



### Applicant Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_ Email: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

### Event Information

Child's Name: \_\_\_\_\_ Age: \_\_\_\_\_ D.O.B: \_\_\_\_\_ Sex (Circle): M/F

Date Desired: \_\_\_\_\_ Party Time Requested: \_\_\_\_\_  
(Times will vary by location)

Birthday Party Name: \_\_\_\_\_ Age Child is turning: \_\_\_\_\_

Estimated Attendance: Children: \_\_\_\_\_ Adults: \_\_\_\_\_

Cost: 1-20 Participants: \$225 • \$10 for each additional child (Max. participants 30, varies by location)

Available Days: Select Fridays Saturday Sunday (Pools Only)

### **Birthday Party Packages**

Please check which package and location you would like

<u>  </u> <b>BIRTHDAY BONANZA:</b>	<u>  </u> Port Tobacco	<u>  </u> Wade	<u>  </u> Henson	<u>  </u> Somers
<u>  </u> <b>SPORTS MIX UP:</b>	<u>  </u> Port Tobacco	<u>  </u> Wade	<u>  </u> Henson	<u>  </u> Somers
<u>  </u> <b>MESSY ART:</b>	<u>  </u> Wade	<u>  </u> Henson	<u>  </u> Somers	
<u>  </u> <b>SWIM AND SPLASH:</b>	<u>  </u> DM Wade Aquatic Center	<u>  </u> Lackey	<u>  </u> North Point (Ages 8-12 only)	
<u>  </u> <b>JUMPING GYMNASTICS</b> (Held at Elite Gymnastics only)				

No confirmations will be sent. You may assume you are registered unless otherwise contacted. Charles County Government is not responsible for program cancellations due to Charles County Public Schools programming. I agree to participate or to allow my child to participate in these programs knowing that safety precautions will be taken but realizing that the Charles County Government does not have accident insurance for participants. I do hereby release and hold harmless Charles County, Maryland, its officials, employees, instructors, and volunteers from any and all liabilities arising from any injuries that might occur during the supervised programs. I as the child's parent and/or guardian, do hereby authorize the Charles County Government to take photographs and video of me/my child or my property for promotional and/or educational purposes. I do hereby authorize the Charles County Government to release the information for promotional purposes. I acknowledge that I have been informed that activities in which I or my child participate may be shared through Charles County Government and Charles County Recreation, Parks and Tourism website and social media accounts, including photographs and live streaming videos, and I authorize and provide my consent for me/my child to be included in any such photographs or live streaming videos. I hereby state that this release is freely, willingly, and voluntarily made.

By signing this form, I agree that I have received and reviewed the Birthday Parties policies and procedures and will abide by them.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### For Office Use Only:

Check Cash M/O M/C Visa Discover Staff Initials: \_\_\_\_\_

Check/Card Name: \_\_\_\_\_

Check/Card# \_\_\_\_\_ Exp. Date: \_\_\_\_\_ CVV : \_\_\_\_\_

Deposit Amount: \_\_\_\_\_ Balance Due: \_\_\_\_\_

Number of Additional Children: \$ \_\_\_\_\_ (x 10.00) Number of Pizzas: \$ \_\_\_\_\_ (x 9.00)

Total Due :\$ \_\_\_\_\_ ( includes balance and additional pizza and/or children)