

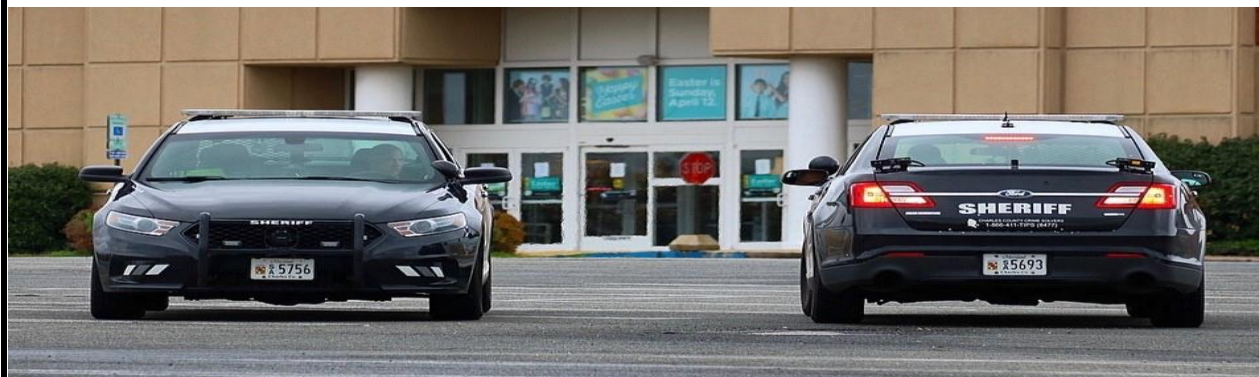
Charles County COVID-19

Incident Action Plan



Operational Period

From		To
4/7/20		4/9/20
8:00	-	8:00



INCIDENT OBJECTIVES (ICS 202)

1. Incident Name Charles County COVID-19	2. Operational Period	Date From: 4/7/20 Time From: 8:00	Date To: 4/9/20 Time To: 8:00																				
3. Objectives A. Ensure the safety and overall health and well-being, including mental health of the residents, county employees, and responders, throughout this incident. <hr/> B. Conduct surveillance of COVID-19 cases in collaboration with the health department, hospital, physicians, and other health care providers. <hr/> C. Maintain timely, accurate and uniform communications with residents, employees and first responders as well as partners in the tri-County and National Capital Region and the state of Maryland. <hr/> D. Prepare for and handle the human reaction crisis contingencies in long terms. <hr/> E. Prepare for long term order maintenance. <hr/> F. Prepare for and sustain our communities' hierarchy of needs throughout this incident. <hr/> G. Determine trigger points for Continuity of Operations for all agencies, including government, public safety, schools, hospital, and other critical infrastructure systems. <hr/> H. Ensure all practical steps to "Slow the Spread" of transmission of COVID-19.																							
4. Operational Period Command Emphasis Keep up the Great Work. Be Cautious and Safe. Everyone needs your continued service.																							
General Situational Awareness <div style="background-color: yellow; padding: 10px;"> "No Gym, No Factor. Work Out at Home with No Equipment Needed." </div>																							
5. Site Safety Plan Required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Approved Site Safety Plan(s) Located at:																							
6. Attachments (check if attached) <table style="width: 100%;"> <tr> <td><input checked="" type="checkbox"/> ICS 203</td> <td><input type="checkbox"/> ICS 207</td> <td><input checked="" type="checkbox"/></td> <td style="text-align: center;">ICS 214</td> </tr> <tr> <td><input type="checkbox"/> ICS 204</td> <td><input checked="" type="checkbox"/> ICS 208</td> <td><input type="checkbox"/></td> <td>_____</td> </tr> <tr> <td><input type="checkbox"/> ICS 205</td> <td><input type="checkbox"/> Map/Chart</td> <td><input type="checkbox"/></td> <td>_____</td> </tr> <tr> <td><input checked="" type="checkbox"/> ICS 205A</td> <td><input type="checkbox"/> Weather</td> <td><input type="checkbox"/></td> <td>_____</td> </tr> <tr> <td><input type="checkbox"/> ICS 206</td> <td><input type="checkbox"/> Forecast/Tides/Currents</td> <td><input type="checkbox"/></td> <td>_____</td> </tr> </table>				<input checked="" type="checkbox"/> ICS 203	<input type="checkbox"/> ICS 207	<input checked="" type="checkbox"/>	ICS 214	<input type="checkbox"/> ICS 204	<input checked="" type="checkbox"/> ICS 208	<input type="checkbox"/>	_____	<input type="checkbox"/> ICS 205	<input type="checkbox"/> Map/Chart	<input type="checkbox"/>	_____	<input checked="" type="checkbox"/> ICS 205A	<input type="checkbox"/> Weather	<input type="checkbox"/>	_____	<input type="checkbox"/> ICS 206	<input type="checkbox"/> Forecast/Tides/Currents	<input type="checkbox"/>	_____
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<input type="checkbox"/> ICS 206	<input type="checkbox"/> Forecast/Tides/Currents	<input type="checkbox"/>	_____																				
7. Prepared by: Name: <u>Joe Hoffmaster</u> Position/Title: <u>PSC</u> Signature: _____																							
8. Approved by Incident Commander: Name: <u>Michelle Lilly</u> Signature: _____																							
ICS 202	IAP Page <u>2</u>	Date/Time: <u>April 8, 2020 @15:15</u>																					

ORGANIZATION ASSIGNMENT LIST (ICS 203)

1. Incident Name		2. Operational Period	
Charles County COVID-19		Date From: 4/7/20 Date to: 4/9/20 Time From: 8:00 Time to: 8:00	
3. Incident Commander and Staff		7. Operations Section	
UC	Dr. Lowry	Chief	
UC	Michelle Lilly	Deputy	
Deputy	Melanie Gardner		
Deputy	Tony Rose		
Safety Officer	John Filer	a. Branch I	Public Health
Public Information Officer	Jennifer Harris Donna Fuqua	Branch Director	Ranston Harvey
Intell Officer	Jason Stoddard	Deputy	Mary Lilly
4. Agency Representative		DSS	
		Liaison Officer	Raena Barnes Robbie Jones
Agency	Name	Hospital	Bill Grimes John Filer
Intell officer Deputy	Mike Meiser	Nursing Homes	need to fill
Lifestyles	Sandy Washington	Health Care Providers	need to fill
Public Schools	Mike Meiser	Rehab Centers	need to fill
		Assisted Living	need to fill
		Funeral Services	
		b. Branch II	Public Safety
		Branch Director	Mark Kaufmann Jr.
		Deputy	Scott Herbert D J Mills
		DES EMS	Steve Finch
		Vol EMS	Andrew Spalding Mitchell Lewis
		Vol Fire	Scott Herbert
		Logistics	Scott Herbert
5. Planning Section		c. Branch III	Law Enforcement
Chief	Joe Hoffmaster	Branch Director	Chris Schmidt
Deputy	Bill Smith	Deputy	Cari Baker
Resource Unit		La Plata Police	Chris Becker
Situation Unit	need to fill	MD State Police	Thomas Quade
Documentation Unit	need to fill	DNR	Catherine Meddelin
Demobilization Unit		MdTA	Brian Lawrence
Human Resources			
Technical Specialists	(name / specialty)	d. Branch IV	Infrastructure
		Branch Director	
		Deputy	
		SMECO	Jennifer Raley
		Grocery	
6. Logistics Section		Propane	
Chief	Nick Ellis	Natural Gas	
Deputy	Lori Cherry		
Support Branch			
Donations	Ed Tucker		
Supply Unit			
Facilities Unit	Nick Ellis	10. Finance Section	
Ground Support Unit		Chief	Jennifer Adams
Service Branch		Deputy	
Service Branch Dir.		Time Unit	
Communications Unit		Procurement Unit	
Medical Unit		Comp/Claims Unit	
Security Unit		Cost Unit	
Food Unit			
9. Prepared by: Name: Joe Hoffmaster Position/Title: PSC Signature			
ICS 203	IAP Page 3	Date/Time: April 8, 2020 @ 15:15	

ORGANIZATION ASSIGNMENT LIST (ICS 203)

1. Incident Name <div style="text-align: center; font-size: 1.2em;">Charles County COVID-19</div>		2. Operational Period <div style="display: flex; justify-content: space-between;"> <div> Date From: 4/7/20 Time From: 8:00 </div> <div> Date to: 4/9/20 Time to: 8:00 </div> </div>	
3. Incident Commander and Staff		7. Operations Section	
UC	Dr. Lowry	Chief	
UC	Michelle Lilly	Deputy	
Deputy	Melanie Gardner		
Deputy	Tony Rose		
Safety Officer	John Filer	a. Branch V	Governance
Public Information Officer	Jennifer Harris Donna Fuqua		
Intell Officer	Jason Stoddard		
4. Agency Representative		Charles County Govern. Michele Lilly	
Agency	Name	Town of LaPlata	Chris Becker
Intell officer Deputy	Mike Meiser	Town of Indian Head	Ryan Hicks
Lifestyles	Sandy Washington		
CC Public Schools	Michael Meiser		
		b. Branch VI	Business
		Branch Director	Darre'll Brown
		Deputy	Marcia Keeth
		Economic Development	Darre'll Brown
		Chamber of Commerce	Bonnie Grady
5. Planning Section		c. Branch VII	
Chief	Joe Hoffmaster	Branch Director	
Deputy	Bill Smith	Deputy	
Resource Unit			
Situation Unit	need to fill		
Documentation Unit	need to fill		
Demobilization Unit			
Human Resources			
Technical Specialists (name / specialty)		d. Branch VIII	
		Branch Director	
		Deputy	
6. Logistics Section		e. Branch IX	
Chief	Nick Ellis		
Deputy	Lori Cherry		
Support Branch			
Donations	Ed Tucker		
Supply Unit			
Facilities Unit	Nick Ellis		
Ground Support Unit			
Service Branch			
Service Branch Dir.		Chief	Jen Adams
Communications Unit		Deputy	need to fill
Medical Unit		Time Unit	
Security Unit		Procurement Unit	
Food Unit		Comp/Claims Unit	
		Cost Unit	
9. Prepared by: Name: <u>Joe Hoffmaster</u> Position/Title: <u>PSC</u> Signature: _____			
ICS 203	IAP Page <u>4</u>	Date/Time: <u>April 8, 2020 @ 15:15</u>	

COMMUNICATIONS LIST (ICS 205A)

1. Incident Name Charles County COVID-19		2. Operational Period:		Date From: 4/7/20	Date to: 4/9/2020
				Time From: 8:00	Time to: 8:00
3. Basic Local Communications Information:					
Name - Last	Name-First	Representing	Email	Phone	
Adams	Jennifer	DES FSC	AdamsJen@Charlescountymd.gov		
Baker	Cari	CCSO	bakerce@ccso.us		
Becker	Chris	La Plata Police	cbecker@townoflaplata.org		
Brown	Darrell	Business Director Econ Dev	Brownd@charlescountymd.gov		
Cress	Lauri	Charles Regional Medical Center	lauri.cress@umm.edu		
Ellis	Nick	DES- Logistics	DESLogistics@charlescountymd.gov		
Filer	John	DES- Liaison	FilerJ@charlescountymd.gov		
Finch	Stephen	DES	FinchS@charlescountymd.gov		
Fuqua	Donna	PIO	Fuquad@CharlesCountyMD.gov		
Harris	Jennifer	PIO	HarrisJ@CharlesCountyMD.gov		
Hoffmaster	Joe	Planning Section	DESPlanning@charlescountymd.gov		
Kaufmann	Mark Jr	PS Branch Dir. Vol Fire Chief	markeng1trk@hotmail.com		
Konschak	Matt	NSWC IHD	matthew.konschak@navy.mil		
Lilly	Michelle	CCDES Director, Unified Command	LillyM@charlescountymd.gov		
Lilly	Mary	C C Dept. of Health	Mary.Lilly@maryland.gov		
Lowry	Susan	MDH	suzan.lowry@maryland.gov		
Mills	D.J.	Vol Fire- Special Operations Chief	djm31_9@hotmail.com		
O'Malley Simpson	Katie	CCBOE PIO	Komalley@ccboe.com		
Proctor	Destiny	DES	proctord@charlescountymd.gov		
Quade	Thomas	MSP	Thomas.Quade@maryland.gov		
Rose	Tony	DES Deputy Director, Unified	RoseT@charlescountymd.gov		
Russell	Cindy	DSS	cindy.russell@maryland.gov		
Schmidt	Louis Chris III	CCSO	schmidtlo@ccso.us		
Seaman	Kevin	CCEMS	seamank@chalescountymd.gov		
Smith	Bill	CCVFA/CCAEMS	Smithb@ccvfireems.org		
Spalding	Andrew	Volunteer EMS Chief	chiefems@ccvfireems.org		
6. Prepared by: Name: _____ Joe Hoffmaster _____ Title: _____ PSC _____ Signature _____					
ICS 205A	IAP Page <u>5</u>	Date/Time: <u>April 8, 2020</u> @ <u>15:15</u>			

COMMUNICATIONS LIST (ICS 205A)

1. Incident Name		2. Operational Period:		Date From:	4/7/20	Date to:	4/9/2020
Charles County COVID-19				Time From:	8:00	Time to:	8:00
3. Basic Local Communications Information:							
Name - Last	Name-First	Representing	Email	Phone			
Stoddard	Jason	Intell	jistoddard@ccboe.com				
Ranston	Harvey	CCDOH	Ranston.harvey@maryland.gov				
Laschatt	Lisa	CCDOH	lisa.laschatt@maryland.gov				
Meiser	Michael	CCPS	mlmeiser@ccboe.com				
EOC- CC		CCEOC	DESEOC@charlescountymd.gov				
Cherry	Lori	LOGS- Deputy	CherryL@charlescountymd.gov				
Herbert	Scott	PS LOGS	sherbert@hvfdeems.org				
Raley	Jennifer	SMECO	Jennifer.Raley@SMECO.Coop				
Farr	Courtney	SMECO	Courtney.Farr@SMECO.Coop				
Law	Natasha	SMECO	Natsha.Law@SMECO.Coop				
Teleconfernce #			1-872-240-3212				
Tucker	Ed	Donations	DESDonations@Charlescountymd.gov Etucker@Charlescountymd.gov				
Barnes	Raena	DH-Liaison	raena.barnes@maryland.gov				
Wolf	Theresa	PH-DSS	Therese.Wolf@maryland.gov				
Higgins	David	Safety Officer- Assistant	HigginsD@chalrescountymd.gov				
Jones	Robbie	HD-Liaison	JonesRob@Charlescountymd.gov				
Hicks	Ryan	Indian Head	ryan@townofindianhead.org				
Lewis	Mitchell	Volunteer EMS Chief, Assistant	mlewis@WaldorfVFD.com				
Mott	Robert (Bob)	VEIP Manager Document Facil.	capt302a@gmail.com				
Rands	Ray	VEIP Manager	raymond.rands@maryland.gov				

SAFETY MESSAGE/PLAN (ICS 208)

1. Incident Name Charles County COVID-19	2. Operational Period Date From: 4/7/20 Time From: 8:00	Date To: 4/9/20 Time To: 8:00
3. Safety Message/Expanded Safety Message, Safety Plan, Site Safety Plan:		
"No Gym, No Factor. Work Out at Home with No Equipment Needed."		
1. Total identified PUI's transported to date: 165 Total # of patients testing positive : 27		
2. PPE stockpiles remain stable with an estimated supply range of 10+ days based on current call volumes.		
3. Revision to EMSOP Special Order 2020-01 Version 3.1 has been completed and disseminated to staff.		
4. As this is a rapidly changing landscape, leaders should review any changes with their personnel each morning.		
5. With the implementation of the most recent update of special Order 2020-01 V 3.1, personnel should continue to perform wellness checks twice a day as prescribed in the SO as well as decon apparatus frequently.		
6. Personnel who report having a fever, sore throat, cough or other respiratory related symptoms should stay at home and self-isolate until they are symptom free for a period of 72 hours.		
7. Personnel who have recently travelled to a suspected COVID-19 country or have taken a cruise which ported at a COVID-19 infected region should not report to work. Those personnel are being asked to self-isolate at home for a period of 14 days.		
8. Personnel with facial hair should be aware of the NIOSH requirements for properly fitting filtering facepiece respirators in relation to their specific facial hairstyles. A CDC infographic was disseminated to staff with compliance guidance. Those with facial hair not in compliance drastically increase their risk of exposure even when using an N95 mask.		
9. The County's Peer Support Team has been activated and will make weekly wellness checks with our County's first responders. We are working through the logisitcs but will provide an email address and phone number to contact the team. Will diiseminate when we have the contact information.		
10. Please remember that PPE caches are for EVERYONE. We are all in this together so there is no longer career and volunteer PPE caches.		
11. Per Special Order 2020-01 Version 3.1, limit the number of first responders having patient contact. This means no more ride-alongs, no more students and no more 3rd's.		
12. Seal off the driver from the patient compartment area. (close door, or plastic with duct tape)		
13. We ae starting to see a broad spectrum of calls for service that are turning out to have PUI's involved. Calls like MVC's, CVA's, Falls and even Fires. Please be aware and ask each patient or person you contact if they have a fever, cough or other related symptoms.		
14. Under the approval of the EOC and to keep congruent with the CDC and Governor Hogan's reccomendations, Safety has approved the use of simple face masks (commercial or crafted) in the public arena. Per SOP, N95's are to be used for all patient contacts with reuse guidelines in place per the CDC recomendations.		
Site Safety Plan(s) Located At: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
5. Prepared by: Name: <u>John Filer</u> Title: <u>Safety Officer</u> Signature: _____		
ICS 208	IAP Page _____	Date/Time: <u>April 9, 2020</u> @ <u>15:15</u>

ACTIVITY LOG (ICS 214)

1. Incident Name Charles County COVID-19		2. Operational Period		Date From	4/7/2020	Date To:	4/9/2020
				Time From:	8:00	Time To:	8:00
3. Name:		4. ICS Position		5. Home Agency (and Unit):			
6. Resources Assigned							
Name		ICS Position		Home Agency (and Unit)			
7. Activity Log							
Date/Time		Notable Activities					
8. Prepared by: Name: _____ Position/Title: _____ Signature: _____							
ICS 214, Page 1		Date/Time: _____					

ACTIVITY LOG (ICS 214)

[illegible]



Safety Officer's Report Charles County EOC

04-09-20

John Filer
Chief of EMS and SOD
Charles County Department of
Emergency Services

Today's Safety Message: "No Gym, No Factor. Work Out at Home with No Equipment Needed."

Total number of PUI's transported to date: 165

Total number of first responder's on self-isolation: 0

Total number of first responders on quarantine: 5

Total number of patients transported by EMS testing + for COVID: 27

Daily Estimated PPE Burn Rate: 30 sets/day



10425 Audie Lane
La Plata, MD 20646



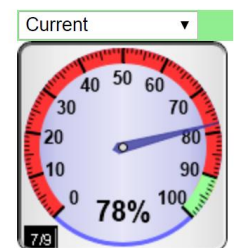
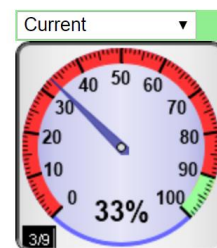
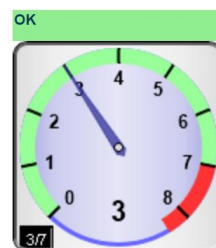
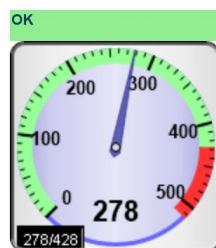
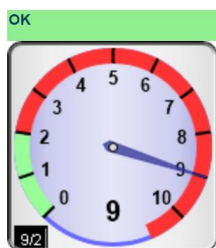
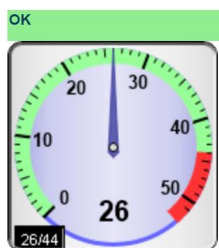
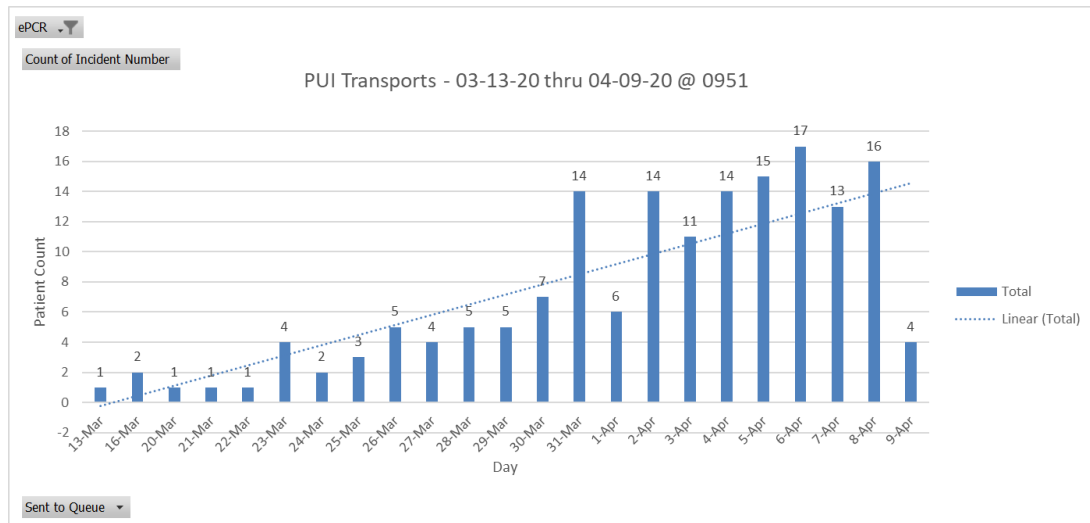
301-399-1143



DESafety@charlescountymd.gov



www.charlescountymd.gov



No Gym, No Factor.

Work Out at Home With
No Equipment Needed.

Pilates

Biking

Hiking

Pull-ups

Squats

Sit-outs

Baby Raises



Chair Dips

Running

Yoga

Push-ups

Sit-ups

Dog-walking



State of Maryland

**Maryland
Institute for
Emergency Medical
Services Systems**

653 West Pratt Street
Baltimore, Maryland
21201-1536

*Larry Hogan
Governor*

*Clay B. Stamp, NRP
Chairman
Emergency Medical
Services Board*

*Theodore R. Delbridge, MD, MPH
Executive Director*

410-706-5074
FAX 410-706-4768

To: EMS Clinicians
Highest Jurisdictional Officials
Commercial Ambulance Services
Medical Directors

From: Timothy Chizmar, MD, FACEP
State EMS Medical Director

Date: April 8, 2020

RE: Personal Protective Equipment (PPE) for EMS Calls during COVID-19 – UPDATE

Given the high prevalence and widespread transmission of COVID-19 in the State of Maryland, MIEMSS is recommending the following minimum PPE be used by EMS clinicians:

- **All EMS calls for service:** gloves, eye protection, surgical mask (simple facemask)
- **Suspected PUI patients:** gloves, eye protection, gown, surgical mask
- **Any patients receiving respiratory procedures:** (e.g. oxygen administration, suctioning, CPAP/BiPAP, BVM, etc.): gloves, eye protection, gown, N95 mask

In addition to PPE worn by EMS clinicians, all patients transported by EMS should wear a surgical mask.

With regards to the CDC's recommended use of cloth face covering in public settings (e.g. fire stations) where other social distancing measures are difficult to maintain, it is important to note that these cloth face coverings (personal masks) should not be worn for EMS calls.

April 9, 2020

DAILY REPORT TO DES FROM CHARLES REGIONAL MEDICAL CENTER

- The trigger point for starting up the tent operations outside of the hospital has not yet been activated. Activation will be determined by both staffing levels and patient census presenting to the ED.
- The hospital census for today 4/9/2020 = 75
- Confirmed positive cases of COVID-19 patient admissions in-house 4/9/2020 = 19
- CRMC has dedicating one unit specifically to be for COVID-19 positive patients or for PUI's that have been admitted to the hospital. The dedicated COVID-19 unit is on 3 South until further notice. That 3 South COVID-19 unit has been fully activated as of 4/3/2020.
- There are currently 10 patients in the ICU as of 4/9/2020.
- Number of ventilators owned by CRMC = 17. As of 4/9/2020 there are 5 patients on ventilators. Four (4) of the ventilated patients are positive for COVID-19.
- An EMS Ambulance decontamination area has been established in a parking lot near the ambulance area (but not obstructing to it).
- CRMC has implemented a policy that requires ALL staff, visitors (which would be very limited), and contractors of any kind to wear a mask while in the hospital at all times.

Intelligence Briefing 4-9-2020
COVID Charles County

Updated Infection Numbers: As of 0826 hrs.

Total worldwide: 1,498,833 **+48,490 since the 4-8-20 brief.**

Worldwide increase of confirmed cases by 24-hour period over the last 10 days

3-30/31	3-30/4-1	4-1/4-2	4-2/3	4-3/4	4-4/5	4-5/6	4-6/7	4-7/8	4-8/9
68,578	76,079	79,559	73,920	100,041	186,194	64,020	73,985	160,963	48,490

Total fatalities worldwide: 83,568 **+6,165 since the 4-8-20 brief**

Total confirmed cases in the US: 432,438 **+32,641 since the 4-8-20 brief**

US increase of confirmed cases by 24-hours period over the last 10 days

3-30/31	3-31/4-1	4-1/4-2	4-2/3	4-3/4	4-4/5	4-5/6	4-6/7	4-7/8	4-8/9
41,111	24,215	27,174	28,383	32,922	33,913	26,514	29,538	30,846	32,641

Analysis note: While number continue to rise, positive tests being recorded today were sampled up to 10 days ago. In essence, the data we are recording today could be as much as 10 days old. This must be kept in mind as we determine the scope and magnitude of the today's situation.

Total fatalities in US: 14,808 **+1,896 since 4-8-2020**

Maryland Numbers: As of 1000 hrs. via <https://coronavirus.maryland.gov/>

Total confirmed cases in State in of MD: 6,185 **+656 since the 4-8-20 brief (largest increase in one day)**

Total tested in the State of MD: **35,344 +5,677 over 4-8-20 (largest increase in one day)**

Percent of those test that test positive: **17.4%**

Total Fatalities in State of MD: 138 **+14 change since the 4-8-20 brief**

Total Hospitalizations: 1,348 **Increase of 138 from 4-8-2020**

First Responder Numbers in Charles County:

24 Self-isolation: responder is sick or test positive. **+2 change since last report**

7 Quarantine: the responder has been exposed and they can't come to work. **-1 since last report**

Weather:

Friday 53-37 sun/wind, Sat 58-44, Sunday 67-57 rain

Analysis note: Warm weather will likely mean more people outside, increasing the probability of gatherings. Rainy weather will drive people into their residences. The potential for increased calls for police service exists.

Local:

No stores were visited this AM.

Charles County designate a federal emerging hotspot for COVID 19

Community Cabanas have been establishing at 10 location throughout the county. These cabanas contain food, water, toiletry kits, and resource lists for those in needy. See flyer.

Maryland Update:

MD release racial number on COVID-19 case

- African American 2,064
- Data not available: 1,354
- White: 1,540
- Other: 449
- Asian: 122

Gov. orders “strike forces” for medical needs

Region:

Over 5,700 cases in the NCR as of 0500 4-9-2020

11,750 cases in Maryland, DC, and Virginia as of 1100 on 4-9-2020

Costco allows 1st responders and healthcare workers skip lines with ID

DC adds additional requirements for grocery store employees

National:

6.6 million Americans file for unemployment last week. Total of 16.8 million Americans have filed for unemployment since the virus.

Article published in Bloomberg explains the increase in prices along with cause and effect of such changes on the global food supply. <https://www.bloomberg.com/news/articles/2020-04-06/key-food-prices-are-surging-after-virus-upends-supply-chains>

Local critical infrastructure:

No outages or disruptions are reported or are appear to be likely as of today.

Predications/ Analysis:

- Over the weekend the US will likely eclipse 500,000 cases and 15,000 deaths. Md numbers will likely pass 5000 and 150 fatalities by Friday. These numbers will cause increased pressure to ratchet up rhetoric re: “stay at home orders” and could result in further sanctions and restrictions.
- As the confirmed case numbers continue to rapidly ascend the likelihood of jurisdictions issuing “travel bans” increases. Law enforcement should begin researching the constitutionality of these potential edicts and have plans in place for implantation and begin to develop a public communication strategy. Standardizing local “travel authorization documentation” should be explored by the lead jurisdiction having authority.
- Due to diverted attention, the international and domestic terrorism threat is rapidly increasing. Responders should be reminded to remain vigilant and of the DHS guidelines for spotting suspicion activities and terrorism indicators.
- As we enter into the reported peak of this situation communication, along with sharing of individual branch capability and capacity is more important now than ever. “We don’t know what we are going to need to know until we need to know it.”
- First responder organizations should begin surveying members for pre-existing conditions and other complicating medical conditions. Responders found to have pre-existing conditions should be placed in limited citizen contact roles.
- A review of the 179 countries that report COVID-19 cases, only two (South Korea and China) have somewhat “flattened the curve” of NEW infections. Both showed flattening roughly 30 to 45 days after the initial spikes. The initial spike in the US began around 3-18-2020.
- Reduced stability in the supply chain along with increased fear and anxiety can be expected with today’s “stay at home order.”
- After 3 weeks of social distancing and schools being closed non-english speaking communities within Charles County are likely feeling further isolated due to a lack of language specific communications. Direct and increased messaging to Spanish speakers is likely necessary.
- As mass transit continues to shrink in availability, plans should be made to ensure those who rely on it for essential supplies and trips have delivery resources.
- LE and EMS screening protocols should include questions about recent travel to NY, NJ, CT, and FL.
- Immediate attention is needed to direct companies and organization on the proper processes and appropriate contact to use (Donation Manager at the EOC) to donate PPE and cleaning materials to essential personnel
- The next 7 days will likely see a stabilization of a majority of the grocery supply chain. However, the potential for disruption moving forward continues to remain high.
- FOIA and PIA request from media and citizens groups will likely begin to increase the longer this event lasts. “New normal” processes need to be established as soon as possible.

- Lack of child care options will likely add to family stress. Additional resources, activity and options are needed.
- JIC staff should substantially amplify community resource communications
- As we enter the 2nd week of social distancing stress, anxiety, and fear will likely increase. Continuous reminders of patience and focusing on kindness will become increasingly important.
- Many stores restock overnight. Seniors and the vulnerable populations should be strongly encouraged to shop during the early morning hours when supplies are likely to be at their highest.
- As testing increased the confirmed cases in MD will increase. This will likely cause additional life restrictions.
- Supply chain issues will continue and likely increase as further life interruptions and travel restrictions are ordered. The possibility of violence increases as stress increases, especially at grocery stores.
- Commanders of responders and essential staff should have robust plans for potential quarantines and updated continuity of operations including plans for diminished manpower. Further, responder organizations should begin reviewing existing integration plans with the National Guard.
- Obtaining medical supplies and PPE will continue to be an issue for the foreseeable future. All services should use the command ordering process so orders can be tracked.
- The community of Charles County is showing increased signs of pulling together and assisting one another. The JIC should continue to encourage civility and increase positive press of good news stories occurring throughout our community.

Respectfully submitted by Jason Stoddard

Law Enforcement Branch Briefing

COVID-19 Charles County IMT

April 9st, 2020

Buildings:

Charles County Sheriff's Office: District 1 Lobby is closed for scheduled remodeling. The District 1 clerks have moved the CCDC Annex building in the same parking area and that lobby is open as normal

Maryland State Police: Restricted to public

Maryland Transportation Authority: Closed to Public

La Plata Police Department: Closed to the public

Natural Resources Police: Building Closed

Operations:

Charles County Sheriff's Office: Operations have gone to emergency schedule in accordance with a CCSO level 3 All-Hazards activation. Patrol operational periods are 12 hours from 0700-1900 and 1900-0700. All other operations sections running with normal services being provided from modified locations. Services provided have not been reduced or augmented as of now.

Maryland State Police: Operations as normal

Maryland Transportation Authority: Operations as normal

La Plata Police Department: Operations as normal; Doing screening in and screening out

Natural Resources Police: Operations as normal

PUI:

Charles County Sheriff's Office:

- 1 sworn officer quarantined (1 positive test)
- 16 officers isolated (two needs test)
- 1 correctional officer quarantined, 1 isolated (1 positive test, 1 tested negative)
- 8 civilians isolated (1 positive test, 1 tested negative, 1 pending test)

Maryland State Police: None local

Maryland Transportation Authority: None local

La Plata Police Department: None local

Natural Resources Police: 1 sworn officer isolated (test pending)

Crime Stats:

No significant crime trends to report.

TRU:

Charles County Sheriff's Office: Open and working; triage site for COVID-19 calls for service.

Maryland State Police: Open and working

Maryland Transportation Authority: Open and working

La Plata Police Department: Open and working

Natural Resources Police: Open and working

Call Restrictions:

Charles County Sheriff's Office: None

Maryland State Police: None

Maryland Transportation Authority: None

La Plata Police Department: None

Natural Resources Police: None

Governor's Order Violations

Violation sustained calls for service: 20

Warnings: 19

Charges later: 0

On-scene arrest: 1

PUI Intake at CCDC: 2

Items of Note: (Not for redistribution)

None

***CHANGES IN RED**



Charles County Volunteer Firemen's Association, Inc.

Post Office Box #21, La Plata, Maryland 20646

April 9th, 2020

Re: Volunteer Fire/EMS Brief

Items Being Worked On:

- Reduction of Force Policy – *Information gathering occurring.*
- Station Health Screening Policy – *Draft Version under review.*

Stations/Apparatus:

- No Fire or EMS Stations with any contamination issues.
- No Apparatus with any contamination issues.
- No Service Deliverability Issues with Apparatus O.O.S.

Personnel (5 Members / 3 Stations):

- Station 1 – 1 Member — Due to possible work exposure. Effective March 30th **COVID Test Negative.**
- Station 2 – 3 Members — Due to Domestic Travel to New York. Effective March 25th (Quarantined.)
- Station 7 – 2 Members — In County EMS Call. 14 days ends April 4th. No Issues reported so far. (Quarantined.) **14 Days Completed. No issues and personnel have returned.**
- Station 8 - 1 Member ---- Due to Family Member with Positive Test. Effective April 1st (Quarantined.)
- Station 11 - 2 Members --- ~~1-DC FF~~, 1- Due to Family Members being Quarantined, ~~1-DES/Hospital~~ Employee, **1-Hospitalized at John Hopkins expected to be released today---Released from JH. COVID Negative Now.**
- Station 12 - 2 Members --- In County EMS Call. Effective March 30th (Quarantined.)

Incidents/Call Volume:

- No Major Incidents to Report related to COVID-19
- Yesterday's EMS Call Volume was average, and Fire Call Volume was average.
50 Ems Related Incidents ----- 13 Fire Related Incidents

Other Information:

- Viral Triage Training being worked to push out to providers
- Looking to do weekly Town-Hall Meetings/Q&A's with Providers via Webex
- EMS Low Resource Policy discussed this morning. Final forthcoming.

Respectfully Submitted,

Mark A. Kaufmann, Jr
County Fire Chief, Charles County Maryland



Charles County Volunteer Firemen's Association, Inc.

Post Office Box #21, La Plata, Maryland 20646

Physical Address: 109 La Grange Avenue, La Plata, Maryland 20646
Administrative Services Office: 301-934-3581



CHARLES COUNTY EMERGENCY SERVICES



SPECIAL ORDER 2020-03

Coronavirus Disease 2019 (COVID-19) Testing for First Responders EMERGENCY MEDICAL SERVICES

Issue Date: 04/10/2020 Revised:

Expiration Date: N/A

I. OVERVIEW

With the annual occurrence of influenza season, and with the recent developments regarding the Coronavirus, we are all reminded that the manner in which we approach infection control incidents is of the utmost importance. Many within the Charles County Department of Emergency Services (CCDES), Charles County Association of Emergency Medical Services (CCAEMS) and the Office of the Medical Director are remaining vigilant to emerging issues related to infection control. Of concern is the Coronavirus outbreak which originated in the Wuhan province of China, and the subsequent cases that have occurred here in the United States and elsewhere throughout the world. This policy and procedure outline the preparation, mobilization, and demobilization required for care and transport of suspected and known Coronavirus 2019 patients.

II. DEFINITIONS

- **Close Contact** - Close contact is defined as being within six (6) feet of a COVID-19 patient or being within the patient's care area or room for a prolonged period of time. Brief interactions such as walking by a person or moving past their room do not constitute close contact.
- **Coronavirus 2019** - A novel coronavirus is a new coronavirus that has not been previously identified. The virus causing coronavirus disease 2019 (COVID-19), is not the same as the coronaviruses that commonly circulate among humans and cause mild illness, like the common cold. On February 11, 2020 the World Health Organization announced an official name for the disease that is causing the 2019 novel coronavirus outbreak, first identified in Wuhan China. The new name of this disease is coronavirus disease 2019, abbreviated as COVID-19. In COVID-19, 'CO' stands for 'corona,' 'VI' for 'virus,' and 'D' for disease. Formerly, this disease was referred to as "2019 novel coronavirus" or "2019-nCoV". There are many types of human coronaviruses including some that commonly cause mild upper-respiratory tract illnesses. COVID-19 is a new disease, caused by a novel (or new) coronavirus that has not previously been seen in humans.



CHARLES COUNTY EMERGENCY SERVICES



- **First Responder** - For the purpose of this Special Order, a first responder includes the following personnel: Emergency Medical Technicians, Paramedics, Firefighters, Rescue Squad Members, Police Officers, Correctional Officers, Public Safety Dispatchers, Animal Shelter Staff, and Animal Control Officers.
- **Non-exposure** - The following individuals are NOT considered “exposed” to COVID-19:
 - First responders who are farther than six (6) feet from the patient or,
 - First responders who are within six (6) feet of the patient for less than five (5) minutes and not performing respiratory procedures,
 - First responders who are wearing appropriate PPE when interacting with a PUI patient.

Person Under Investigation (PUI) - A person who meets the CDC established criteria for COVID-19 symptoms and epidemiological risk factors. Symptoms include a fever, cough, sore throat and lower respiratory infection. **Personal Protection Equipment (PPE)** - For the purpose of this Special Order, PPE is considered those items in accordance with the recommendations of the Maryland Institute for Emergency Medical Services Systems - Infection Control and PPE Guidance (attachment). Such items included are gloves, respiratory protection masks, eye protection and gowns.

- **Quarantine** - First responders who are deemed to have had a suspected moderate to high risk exposure and are required to be segregated from their work peers and others for the purpose of social distancing and stopping the potential spread of disease. The quarantine period is fourteen (14) days from time of known exposure.
- **Ring of Reason** - The geographic area on a roadway, twenty-five (25) mile from the county line.
- **Self-isolation** - First responders who are experiencing symptoms including fever, cough, sore throat and lower respiratory infection. These responders are required to isolate themselves at home for a period of fourteen (14) days or until they are symptom and fever free for a period of seventy-two (72) hours.
- **Suspected Low Risk Exposure** - This event is defined when a first responder comes in contact with a PUI and/or known COVID-19 patient and the following are in place:
 - The patient is wearing a mask, and
 - The first responder is wearing all appropriate PPE.



CHARLES COUNTY EMERGENCY SERVICES



- **Suspected Moderate to High Risk Exposure** - This event is defined when a first responder comes in contact with a PUI and/or known COVID-19 patient and the following are true:
 - There is a prolonged (greater than 5 minutes) close contact within six (6) feet of a suspected PUI patient without appropriate PPE,
 - A first responder performs any respiratory procedures (intubation, nebulizer treatments, CPAP, oxygen) without wearing appropriate PPE.
 - A first responder comes in direct exposure to respiratory secretions.

III. PURPOSE

To provide guidance, policies and procedures for the testing of first responders who are suspected to have an exposure to Corona Virus COVID-19 or who are exhibiting the CDC identified symptoms of COVID-19.

IV. BACKGROUND

The Coronavirus Disease 2019 Antibody (IgM/IgG) Combined Test Kit (CoronaCheckTest Kit) is a rapid chromatographic immunoassay for the qualitative detection of IgM and IgG antibodies to SARS-CoV-2 in human serum, plasma or whole blood as an aid in the determination of exposure to SARS-CoV-2. The test is designed for field use by individuals trained in its use including but not limited to first responders for rapid field testing on Fire/EMS and law enforcement personnel.

The CoronaCheck test kit includes everything you need to run a single test:

1. Test strip,
2. Alcohol wipe,
3. Lancet device,
4. Pipette,
5. Buffer solution,
6. Instructional packet.



CHARLES COUNTY EMERGENCY SERVICES



V. POLICY

- A. First responders experiencing symptoms including fever, cough, sore throat and lower respiratory infection, who are on self-isolation and/or quarantine procedures are eligible for testing.
- B. Quarantined first responders who have experienced a moderate to high-risk exposure and have been asymptomatic for a period of seven (7) days are eligible for testing.
- C. The County will only test first responders at their residence who live within the “ring of reason”.
- D. Family members of first responders are not eligible for testing.
- E. Testing will be at the expense of the County.
- F. Testing of first responders will be coordinated through the Logistics Section of the EOC.
- G. Testing will be conducted by the County’s COVID-19 Sampling Team (CST).
- H. Testing is available so long as supplies last.
- I. Personnel who test positive for COVID-19 may not return to work and should continue with their prescribed self-isolation protocol and/or seek medical attention as required.
 - a. Notification of the test result will be made to the Department of Health as required.
 - b. Notification of the test result will be made to the patient’s parent organization Infectious Disease Officer.
- J. Personnel who test negative may be returned to full duty so long as they are symptom and fever free.
- K. Personnel may not return to work until they are free of symptoms and fever for a period of seventy-two (72) hours.
- L. The County will follow established HIPAA regulations.



CHARLES COUNTY EMERGENCY SERVICES



VI. PROCEDURE

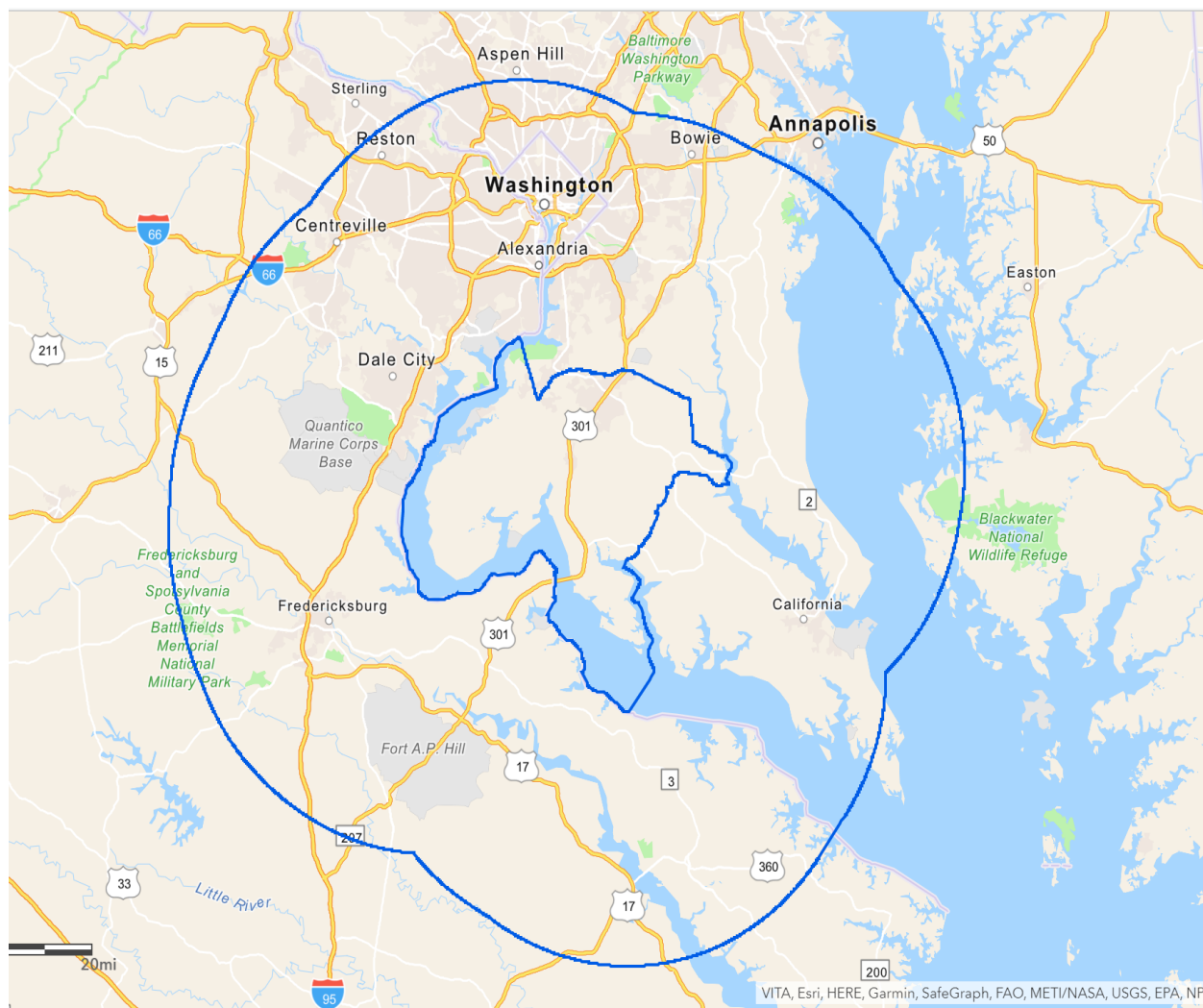
- A. The requesting agency will coordinate testing efforts of their personnel with the Logistics Section of the EOC.
 1. Contact may be made through DESlogistics@charlescountymd.gov
 2. The Logistics Section will acknowledge receipt of the request for testing in writing.
- B. The testing process will be coordinated at the patient's home.
- C. The County's COVID-19 Sampling Team (CST) will be dispatched to a patient's home within the ring of reason.
- D. The CST will meet the patient at their home and conduct testing using the CoronaCheckTest Kit.
- E. The test will be read at the patient's home and reported back to the patient's noted organization.
- F. Patient's with positive test results should be given a self-isolation care instruction sheet and followed up with per the Viral Triage Pandemic Protocol (Special Order 2020-02).
 1. Those personnel requiring medical attention should either contact their primary care physician.
 2. Those personnel requiring immediate medical attention should contact emergency medical services via 911.



CHARLES COUNTY EMERGENCY SERVICES



VII. RING OF REASON





CHARLES COUNTY EMERGENCY SERVICES



VIII. APPROVAL

Approved: _____

Date: _____

Michelle Lilly, Director

Approved: _____

Date: _____

Kevin Seaman, MD

Approved: _____

Date: _____

Andrew Spalding, Chief; CCAEMS

Charles County Public Schools Briefing 4-9-2020
COVID Charles County

48-hour Priorities:

- Establishing instructional continuity
- Expanding and maintaining food service
- Expanding and maintaining WiFi service
- Maintaining open communication with all stakeholders

Meals:

On 4/8/20 CCPS served 6699 meals at the 11 meal distribution sites. That number was -252 from 4/7/20. We appear to be settling in to the 5500-6500 meal distribution as our average. Westlake, St. Charles, Parks and Ryon had the highest distribution.

Closure:

School closure through at least 4-24-20.

Instruction:

Today schools begin to identify and contact the families that have not registered for online learning or picked up a learning packet at the distribution sites.

Community Wifi:

All four sites are up and running and seeing use. CCPS is looking to expand our current WiFi to 3 other additional sites to be determined.

Misc:

CCPS has submitted a request for facemasks for our food distribution sites. We are still waiting on the request to be filled.

We have engineering teachers willing to produce 3D printer shields. We can do about 10 per day.

Respectfully submitted by Jason Stoddard and Michael Meiser