

# Charles County COVID-19

## Incident Action Plan



Trying to  
personalize the IAP.  
Branch Directors  
have been asked to  
share pictures



### Operational Period

From 4/7/20 8:00 To 4/9/20 8:00



Changes in Yellow

This document is not Confidential but some of the information may be SENSITIVE

## INCIDENT OBJECTIVES (ICS 202)

<b>1. Incident Name</b>  Charles County      COVID-19	<b>2. Operational Period</b>	<b>Date From:</b> 4/7/20  <b>Time From:</b> 8:00	<b>Date To:</b> 4/9/20  <b>Time To:</b> 8:00																				
<b>3. Objectives</b>  A. Ensure the safety and overall health and well-being, including mental health of the residents, county employees, and responders, throughout this incident. <hr/> B. Conduct surveillance of COVID-19 cases in collaboration with the health department, hospital, physicians, and other health care providers. <hr/> C. Maintain timely, accurate and uniform communications with residents, employees and first responders as well as partners in the tri-County and National Capital Region and the state of Maryland. <hr/> D. Prepare for and handle the human reaction crisis contingencies in long terms. <hr/> E. Prepare for long term order maintenance. <hr/> F. Prepare for and sustain our communities' hierarchy of needs throughout this incident. <hr/> G. Determine trigger points for Continuity of Operations for all agencies, including government, public safety, schools, hospital, and other critical infrastructure systems. <hr/> H. Ensure all practical steps to "Slow the Spread" of transmission of COVID-19.																							
<b>4. Operational Period Command Emphasis</b>  <div style="height: 100px;"></div>																							
<b>General Situational Awareness</b> <div style="background-color: yellow; padding: 10px;"> <p>"Facepieces and regulators, disinfect them after each use to prevent the spread of diseases!"</p> </div>																							
<b>5. Site Safety Plan Required?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>Approved Site Safety Plan(s) Located at:</b>																							
<b>6. Attachments (check if attached)</b>  <table style="width: 100%;"> <tr> <td><input checked="" type="checkbox"/> ICS 203</td> <td><input type="checkbox"/> ICS 207</td> <td><input checked="" type="checkbox"/></td> <td style="text-align: center;"><b>ICS 214</b></td> </tr> <tr> <td><input type="checkbox"/> ICS 204</td> <td><input checked="" type="checkbox"/> ICS 208</td> <td><input type="checkbox"/></td> <td>_____</td> </tr> <tr> <td><input type="checkbox"/> ICS 205</td> <td><input type="checkbox"/> Map/Chart</td> <td><input type="checkbox"/></td> <td>_____</td> </tr> <tr> <td><input checked="" type="checkbox"/> ICS 205A</td> <td><input type="checkbox"/> Weather</td> <td><input type="checkbox"/></td> <td>_____</td> </tr> <tr> <td><input type="checkbox"/> ICS 206</td> <td><input type="checkbox"/> Forecast/Tides/Currents</td> <td><input type="checkbox"/></td> <td>_____</td> </tr> </table>				<input checked="" type="checkbox"/> ICS 203	<input type="checkbox"/> ICS 207	<input checked="" type="checkbox"/>	<b>ICS 214</b>	<input type="checkbox"/> ICS 204	<input checked="" type="checkbox"/> ICS 208	<input type="checkbox"/>	_____	<input type="checkbox"/> ICS 205	<input type="checkbox"/> Map/Chart	<input type="checkbox"/>	_____	<input checked="" type="checkbox"/> ICS 205A	<input type="checkbox"/> Weather	<input type="checkbox"/>	_____	<input type="checkbox"/> ICS 206	<input type="checkbox"/> Forecast/Tides/Currents	<input type="checkbox"/>	_____
<input checked="" type="checkbox"/> ICS 203	<input type="checkbox"/> ICS 207	<input checked="" type="checkbox"/>	<b>ICS 214</b>																				
<input type="checkbox"/> ICS 204	<input checked="" type="checkbox"/> ICS 208	<input type="checkbox"/>	_____																				
<input type="checkbox"/> ICS 205	<input type="checkbox"/> Map/Chart	<input type="checkbox"/>	_____																				
<input checked="" type="checkbox"/> ICS 205A	<input type="checkbox"/> Weather	<input type="checkbox"/>	_____																				
<input type="checkbox"/> ICS 206	<input type="checkbox"/> Forecast/Tides/Currents	<input type="checkbox"/>	_____																				
<b>7. Prepared by: Name:</b> <u>Joe Hoffmaster</u> <b>Position/Title:</b> <u>PSC</u> <b>Signature:</b> _____																							
<b>8. Approved by Incident Commander: Name:</b> <u>Michelle Lilly</u> <b>Signature:</b> _____																							
ICS 202	IAP Page <u>2</u>	Date/Time: <u>April 7, 2020 @15:15</u>																					

## ORGANIZATION ASSIGNMENT LIST (ICS 203)

<b>1. Incident Name</b> Charles County COVID-19		<b>2. Operational Period</b> Date From: 4/7/20 Date to: 4/9/20 Time From: 8:00 Time to: 8:00	
<b>3. Incident Commander and Staff</b>		<b>7. Operations Section</b>	
UC	Dr. Lowry	Chief	
UC	Michelle Lilly	Deputy	
Deputy	Melanie Gardner		
Deputy	Tony Rose		
Safety Officer	John Filer	<b>a. Branch I</b>	<b>Public Health</b>
Public Information Office	Jennifer Harris Donna Fuqua	Branch Director	Ranston Harvey
Intell Officer	Jason Stoddard	Deputy	Mary Lilly
<b>4. Agency Representative</b>		DSS	
		Liaison Officer	Raena Barnes Robbie Jones
<b>Agency</b>	<b>Name</b>	Hospital	Bill Grimes John Filer
Intell officer Deputy	Mike Meiser	Nursing Homes	need to fill
Lifestyles	Sandy Washington	Health Care Providers	need to fill
Public Schools	Mike Meiser	Rehab Centers	need to fill
		Assisted Living	need to fill
		<b>b. Branch II</b>	<b>Public Safety</b>
		Branch Director	Mark Kaufmann Jr.
		Deputy	Scott Herbert D J Mills
		DES EMS	Steve Finch
		Vol EMS	Andrew Spalding Mitchell Lewis
		Vol Fire	Scott Herbert
		Logistics	Scott Herbert
<b>5. Planning Section</b>		<b>c. Branch III</b>	<b>Law Enforcement</b>
Chief	Joe Hoffmaster	Branch Director	Chris Schmidt
Deputy	Bill Smith	Deputy	Cari Baker
Resource Unit		La Plata Police	Chris Becker
Situation Unit	need to fill	MD State Police	Thomas Quade
Document Facilitator	Bob Mott	DNR	Catherine Meddelin
Demobilization Unit		MdTA	Brian Lawrence
Human Resources			
<b>Technical Specialists</b>	<b>(name / specialty)</b>	<b>d. Branch IV</b>	<b>Infrastructure</b>
		Branch Director	
		Deputy	
		SMECO	Jennifer Raley
		Grocery	
<b>6. Logistics Section</b>		Propane	
Chief	Nick Ellis	Natural Gas	
Deputy	Lori Cherry		
<b>Support Branch</b>			
Donations	Ed Tucker		
Supply Unit			
Facilities Unit	Nick Ellis	<b>10. Finance Section</b>	
Ground Support Unit		Chief	Jennifer Adams
<b>Service Branch</b>		Deputy	
Service Branch Dir.		Time Unit	
Communications Unit		Procurement Unit	
Medical Unit		Comp/Claims Unit	
Security Unit		Cost Unit	
Food Unit			
<b>9. Prepared by: Name: Joe Hoffmaster</b>		<b>Position/Title: PSC Signature</b>	
ICS 203	IAP Page 3	Date/Time: April 7, 2020 @ 15:15	

## ORGANIZATION ASSIGNMENT LIST (ICS 203)

<b>1. Incident Name</b> <div style="text-align: center; font-size: 1.2em;">Charles County      COVID-19</div>		<b>2. Operational Period</b> <div style="display: flex; justify-content: space-between;"> <div> Date From:      4/7/20  Time From:      8:00 </div> <div> Date to:      4/9/20  Time to:      8:00 </div> </div>	
<b>3. Incident Commander and Staff</b>		<b>7. Operations Section</b>	
UC	Dr. Lowry	Chief	
UC	Michelle Lilly	Deputy	
Deputy	Melanie Gardner		
Deputy	Tony Rose		
Safety Officer	John Filer	<b>a. Branch V</b>	<b>Governance</b>
Public Information Officer	Jennifer Harris      Donna Fuqua		
Intell Officer	Jason Stoddard		
<b>4. Agency Representative</b>		Charles County Govern.      Michele Lilly	
<b>Agency</b>	<b>Name</b>	Town of LaPlata	Chris Becker
Intell officer Deputy	Mike Meiser	Town of Indian Head	Ryan Hicks
Lifestyles	Sandy Washington		
CC Public Schools	Michael Meiser		
		<b>b. Branch VI</b>	<b>Business</b>
		Branch Director	Darre'll Brown
		Deputy	Marcia Keeth
		Economic Development	Darre'll Brown
		Chamber of Commerce	Bonnie Grady
<b>5. Planning Section</b>		<b>c. Branch VII</b>	
Chief	Joe Hoffmaster	Branch Director	
Deputy	Bill Smith	Deputy	
Resource Unit			
Situation Unit	need to fill		
Document Facilitator	Bob Mott		
Demobilization Unit			
Human Resources			
<b>Technical Specialists</b> (name / specialty)		<b>d. Branch VIII</b>	
		Branch Director	
		Deputy	
<b>6. Logistics Section</b>		<b>e. Branch IX</b>	
Chief	Nick Ellis		
Deputy	Lori Cherry		
<b>Support Branch</b>			
Donations	Ed Tucker		
Supply Unit			
Facilities Unit	Nick Ellis		
Ground Support Unit			
<b>Service Branch</b>			
Service Branch Dir.		Chief	Jen Adams
Communications Unit		Deputy	need to fill
Medical Unit		Time Unit	
Security Unit		Procurement Unit	
Food Unit		Comp/Claims Unit	
		Cost Unit	
<b>9. Prepared by:</b> Name: <u>Joe Hoffmaster</u> Position/Title: <u>PSC</u> Signature: _____			
ICS 203	IAP Page <u>4</u>	Date/Time: <u>April 7, 2020 @ 15:15</u>	

## COMMUNICATIONS LIST (ICS 205A)

<b>1. Incident Name</b> Charles County COVID-19		<b>2. Operational Period:</b>		<b>Date From:</b> 4/7/20	<b>Date to:</b> 4/9/2020
				<b>Time From:</b> 8:00	<b>Time to:</b> 8:00
<b>3. Basic Local Communications Information:</b>					
Name - Last	Name-First	Representing	Email	Phone	
Adams	Jennifer	DES FSC	<a href="mailto:AdamsJen@Charlescountymd.gov">AdamsJen@Charlescountymd.gov</a>	301-609-3430	
Baker	Cari	CCSO	<a href="mailto:bakerce@ccso.us">bakerce@ccso.us</a>	240-444-2564	
Becker	Chris	La Plata Police	<a href="mailto:cbecker@townoflaplata.org">cbecker@townoflaplata.org</a>	301-399-1395	
Brown	Darrell	Business Director Econ Dev	<a href="mailto:Brownd@charlescountymd.gov">Brownd@charlescountymd.gov</a>	301-885-1346	
Cress	Lauri	Charles Regional Medical Center	<a href="mailto:lauri.cress@umm.edu">lauri.cress@umm.edu</a>		
Ellis	Nick	DES- Logistics	<a href="mailto:DESLogistics@charlescountymd.gov">DESLogistics@charlescountymd.gov</a>	240-416-8955	
Filer	John	DES- Liaison	<a href="mailto:FilerJ@charlescountymd.gov">FilerJ@charlescountymd.gov</a>	301-399-1143	
Finch	Stephen	DES	<a href="mailto:FinchS@charlescountymd.gov">FinchS@charlescountymd.gov</a>	240-507-3113	
Fuqua	Donna	PIO	<a href="mailto:Fuquad@CharlesCountyMD.gov">Fuquad@CharlesCountyMD.gov</a>	301-752-1497	
Harris	Jennifer	PIO	<a href="mailto:HarrisJ@CharlesCountyMD.gov">HarrisJ@CharlesCountyMD.gov</a>	240-435-0169	
Hoffmaster	Joe	Planning Section	<a href="mailto:DESPlanning@charlescountymd.gov">DESPlanning@charlescountymd.gov</a> <a href="mailto:HoffmasJ@CharlesCountyMD.gov">HoffmasJ@CharlesCountyMD.gov</a>	301-399-2600	
Kaufmann	Mark Jr	PS Branch Dir. Vol Fire Chief	<a href="mailto:markeng1trk@hotmail.com">markeng1trk@hotmail.com</a>	240-299-1017	
Konschak	Matt	NSWC IHD	<a href="mailto:matthew.konschak@navy.mil">matthew.konschak@navy.mil</a>	301-774-6504	
Lilly	Michelle	CCDES Director, Unified Command	<a href="mailto:LillyM@charlescountymd.gov">LillyM@charlescountymd.gov</a>	301-481-3485	
Lilly	Mary	C C Dept. of Health	<a href="mailto:Mary.Lilly@maryland.gov">Mary.Lilly@maryland.gov</a>	240-435-0274, 301-609-6762	
Lowry	Susan	MDH	<a href="mailto:suzan.lowry@maryland.gov">suzan.lowry@maryland.gov</a>		
Mills	D.J.	Vol Fire- Special Operations Chief	<a href="mailto:djm31_9@hotmail.com">djm31_9@hotmail.com</a>		
O'Malley Simpson	Katie	CCBOE PIO	<a href="mailto:Komalley@ccboe.com">Komalley@ccboe.com</a>		
Proctor	Destiny	DES	<a href="mailto:proctord@charlescountymd.gov">proctord@charlescountymd.gov</a>		
Quade	Thomas	MSP	<a href="mailto:Thomas.Quade@maryland.gov">Thomas.Quade@maryland.gov</a>	301-536-1742	
Rose	Tony	DES Deputy Director, Unified	<a href="mailto:RoseT@charlescountymd.gov">RoseT@charlescountymd.gov</a>	301-399-5068	
Russell	Cindy	DSS	<a href="mailto:cindy.russell@maryland.gov">cindy.russell@maryland.gov</a>	301-392-6415	
Schmidt	Louis Chris III	CCSO	<a href="mailto:schmidtlo@ccso.us">schmidtlo@ccso.us</a>	240-419-1612	
Seaman	Kevin	CCEMS	<a href="mailto:seamank@chalescountymd.gov">seamank@chalescountymd.gov</a>	240-776-2606	
Smith	Bill	CCVFA/CCAEMS	<a href="mailto:Smithb@ccvfireems.org">Smithb@ccvfireems.org</a>	301-934-3581	
Spalding	Andrew	Volunteer EMS Chief	<a href="mailto:chiefems@ccvfireems.org">chiefems@ccvfireems.org</a>	301-751-6154	
<b>6. Prepared by:</b> Name: _____ Joe Hoffmaster _____ Title: _____ PSC _____ Signature _____					
ICS 205A	IAP Page <u>5</u>	Date/Time: <u>April 7, 2020</u> @ <u>15:15</u>			

## COMMUNICATIONS LIST (ICS 205A)

<b>1. Incident Name</b>		<b>2. Operational Period:</b>		<b>Date From:</b>	4/7/20	<b>Date to:</b>	4/9/2020
Charles County COVID-19				<b>Time From:</b>	8:00	<b>Time to:</b>	8:00
<b>3. Basic Local Communications Information:</b>							
Name - Last	Name-First	Representing	Email	Phone			
Stoddard	Jason	Intell	<a href="mailto:jstoddard@ccboe.com">jstoddard@ccboe.com</a>	301-399-7725			
Ranston	Harvey	CCDOH	<a href="mailto:Ranston.harvey@maryland.gov">Ranston.harvey@maryland.gov</a>	443-905-1907			
Laschatt	Lisa	CCDOH	<a href="mailto:lisa.laschatt@maryland.gov">lisa.laschatt@maryland.gov</a>	301-751-6758			
Meiser	Michael	CCPS	<a href="mailto:mlmeiser@ccboe.com">mlmeiser@ccboe.com</a>	301-751-8798			
EOC- CC		CCEOC	<a href="mailto:DESEOC@charlescountymd.gov">DESEOC@charlescountymd.gov</a>	301-609-3435			
Cherry	Lori	LOGS- Deputy	<a href="mailto:CherryL@charlescountymd.gov">CherryL@charlescountymd.gov</a>	301-399-8157			
Herbert	Scott	PS LOGS	<a href="mailto:sherbert@hvfdeems.org">sherbert@hvfdeems.org</a>	301-399-1789			
Raley	Jennifer	SMECO	<a href="mailto:Jennifer.Raley@SMECO.Coop">Jennifer.Raley@SMECO.Coop</a>	240-434-2532			
Farr	Courtney	SMECO	<a href="mailto:Courtney.Farr@SMECO.Coop">Courtney.Farr@SMECO.Coop</a>	301-643-0089			
Law	Natasha	SMECO	<a href="mailto:Natsha.Law@SMECO.Coop">Natsha.Law@SMECO.Coop</a>	240-299-2218			
Teleconfernce #			1-872-240-3212	129605189#			
Tucker	Ed	Donations	<a href="mailto:DESDonations@Charlescountymd.gov">DESDonations@Charlescountymd.gov</a> <a href="mailto:Etucker@Charlescountymd.gov">Etucker@Charlescountymd.gov</a>	301-399-5062			
Barnes	Raena	DH-Liaison	<a href="mailto:raena.barnes@maryland.gov">raena.barnes@maryland.gov</a>				
Wolf	Theresa	PH-DSS	<a href="mailto:Therese.Wolf@maryland.gov">Therese.Wolf@maryland.gov</a>	301-392-6601			
Higgins	David	Safety Officer- Assistant	<a href="mailto:HigginsD@chalrescountymd.gov">HigginsD@chalrescountymd.gov</a>	540-903-3681			
Jones	Robbie	HD-Liaison	<a href="mailto:JonesRob@Charlescountymd.gov">JonesRob@Charlescountymd.gov</a>	240-419-7706			
Hicks	Ryan	Indian Head	<a href="mailto:ryan@townofindianhead.org">ryan@townofindianhead.org</a>	240-375-4220			
Lewis	Mitchell	Volunteer EMS Chief, Assistant	<a href="mailto:mlewis@WaldorfVFD.com">mlewis@WaldorfVFD.com</a>	301-535-0542			
Mott	Robert (Bob)	VEIP Manager Document Facil.	<a href="mailto:capt302a@gmail.com">capt302a@gmail.com</a>	301-653-6001			
Rands	Ray	VEIP Manager	<a href="mailto:raymond.rands@maryland.gov">raymond.rands@maryland.gov</a>	240-216-4894			

## SAFETY MESSAGE/PLAN (ICS 208)

<b>1. Incident Name</b> Charles County COVID-19	<b>2. Operational Period</b> Date From: 4/7/20 Time From: 8:00	Date To: 4/9/20 Time To: 8:00
<b>3. Safety Message/Expanded Safety Message, Safety Plan, Site Safety Plan:</b>		
<b>"Facepieces and regulators, disinfect them after each use to prevent the spread of diseases! "</b>		
1. Total identified PUI's transported to date: 339 Total # of patients testing positive : 23		
2. PPE stockpiles remain stable with an estimated supply range of 10+ days based on current call volumes.		
3. Revision to EMSOP Special Order 2020-01 Version 3.1 has been completed and disseminated to staff.		
4. As this is a rapidly changing landscape, leaders should review any changes with their personnel each morning.		
5. With the implementation of the most recent update of special Order 2020-01 V 3.1, personnel should continue to perform wellness checks twice a day as prescribed in the SO as well as decon apparatus frequently.		
6. Personnel who report having a fever, sore throat, cough or other respiratory related symptoms should stay at home and self-isolate until they are symptom free for a period of 72 hours.		
7. Personnel who have recently travelled to a suspected COVID-19 country or have taken a cruise which ported at a COVID-19 infected region should not report to work. Those personnel are being asked to self-isolate at home for a period of 14 days.		
8. Personnel with facial hair should be aware of the NIOSH requirements for properly fitting filtering facepiece respirators in relation to their specific facial hairstyles. A CDC infographic was disseminated to staff with compliance guidance. Those with facial hair not in compliance drastically increase their risk of exposure even when using an N95 mask.		
9. The County's Peer Support Team has been activated and will make weekly wellness checks with our County's first responders. We are working through the logistcs but will provide an email address and phone number to contact the team. Will diiseminate when we have the contact information.		
10. Please remember that PPE caches are for EVERYONE. We are all in this together so there is no longer career and volunteer PPE caches.		
11. Per Special Order 2020-01 Version 3.0, limit the number of first responders having patient contact. <b>This means</b> no more ride-alongs, no more students and no more 3rd's.		
12. Seal off the driver from the patient compartment area. (close door, or plastic with duct tape)		
13. We ae starting to see a broad spectrum of calls for service that are turning out to have PUI's involved. Calls like MVC's, CVA's, Falls and even Fires. Please be aware and ask each patient or person you contact if they have a fever, cough or other related symptoms.		
14. Ambulance decon operations began at CRMC 0800 on 4/6/2020. All personnel should read and understand the training that was disseminated on the new ambulance decon rocedures at CRMC.		
Approved Site Safety Plan(s) Located At: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<b>5. Prepared by:</b> Name: <u>John Filer</u> Title: <u>Safety Officer</u> Signature: _____		
ICS 208	IAP Page _____	Date/Time: <u>April 7, 2020</u> @ <u>15:15</u>

## ACTIVITY LOG (ICS 214)

1. Incident Name Charles County COVID-19		2. Operational Period		Date From 4/7/2020	Date To: 4/9/2020
				Time From: 8:00	Time To: 8:00
3. Name:		4. ICS Position		5. Home Agency (and Unit):	
6. Resources Assigned					
Name		ICS Position		Home Agency (and Unit)	
7. Activity Log					
Date/Time		Notable Activities			
8. Prepared by: Name: _____ Position/Title: _____ Signature: _____					
ICS 214, Page 1		Date/Time: _____			



## ACTIVITY LOG (ICS 214)

[illegible]



# Safety Officer's Report Charles County EOC

04-07-20

John Filer  
Chief of EMS and SOD  
Charles County Department of  
Emergency Services

**Today's Safety Message:** "Facepieces and regulators, disinfect them after each use to prevent the communal spread of diseases."

Total number of PUI's transported to date: 339

Total number of first responder's on self-isolation: 0

Total number of first responders on quarantine: 3

Total number of patients transported by EMS testing + for COVID: 23

Daily Estimated PPE Burn Rate: 30 sets/day



10425 Audie Lane  
La Plata, MD 20646



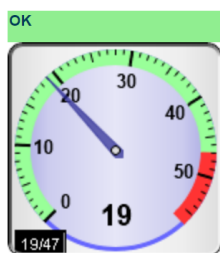
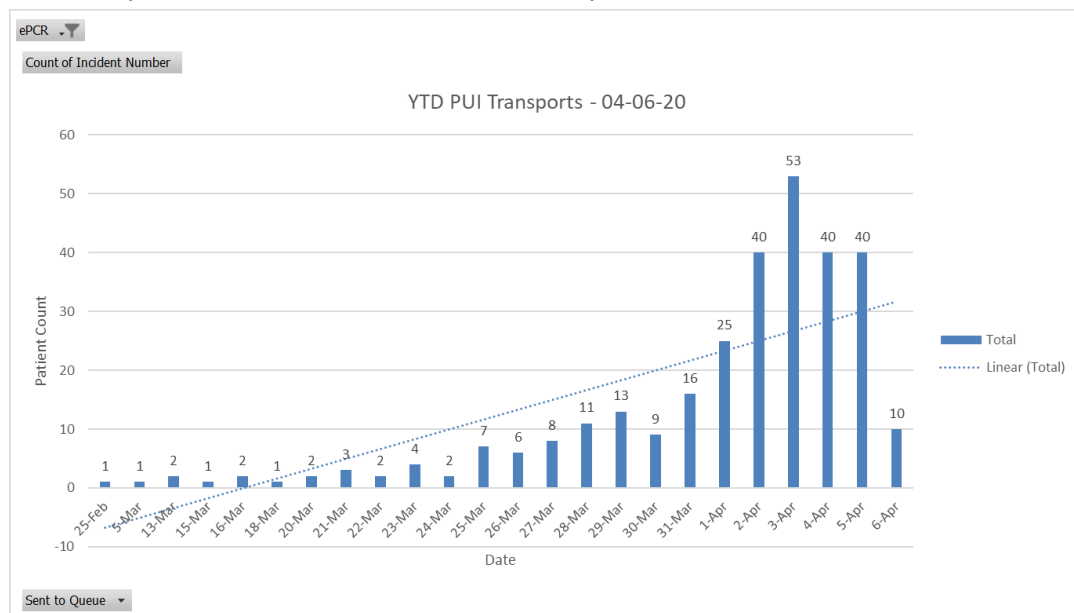
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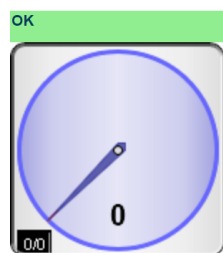
[DESsafety@charlescountymd.gov](mailto:DESsafety@charlescountymd.gov)



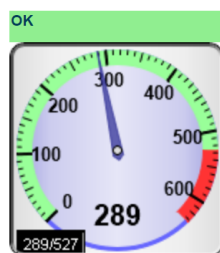
[www.charlescountymd.gov](http://www.charlescountymd.gov)



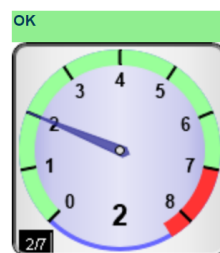
Charles County DES - All Incidents



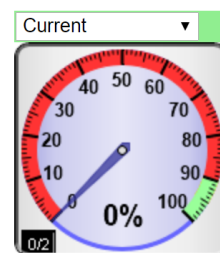
Charles County - Coronavirus PUI nCoV (CAD)



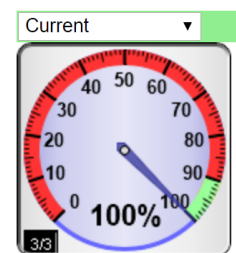
(DRAFT) Charles County EMS - HTSD



Charles County EMS - Low ALS Resource



Charles County EMS - Hospital Drop Time (30 Min)



Charles County EMS - EMTALA



# FACE PIECES AND REGULATORS...

Disinfect them after each use  
to prevent the communal  
spread of diseases.



# **PUBLIC HEALTH BRANCH BRIEFING COVID-19 PANDEMIC RESPONSE**

**April 7, 2020**

## **INFECTIOUS DISEASE**

### **CASE COUNT—CHARLES COUNTY**

**As of 4/7/2020, total case count for Charles County is 155.**

- *Waiting on lab reports and line lists from MDH to update confirmed case count for Charles County.*
- *Contact tracing efforts are continuous.*

### **CALL CENTER UPDATE**

- Call center transferred to remote cell operations.
- Operation time: 0800 to 2200.
- The main number for the call center will be routed to 10 cells. The number to call stays the same: 301.609.6717
- Volume for new system is approximately 60 call per day.

## **RESOURCE DISTRIBUTION**

- 6 requests were partially filled and picked-up 04/06/2020
- 1 request received this morning – fulfillment op starts approximately 1600

## **VOLUNTEERS**

### **MARYLAND MEDICAL RESERVE CORPS**

- 17 new responders accepted into unit 04/05/2020
- 2 new MRCs were integrated into VEIP site today. (They initially observe patient intake and swabbing procedures then do hands on sampling the final hour of testing.)

## **TESTING**

### **VEIP TESTING SITE UPDATE**

- VEIP site staff tested 50 patients today – 39 appointments were in CRISP system this morning before testing began.
- VEIP site has 50 kits available for Thursday, April 9

## **MEDIA, SOCIAL MEDIA AND WEBSITE**

- PIO is on a print ad and a Comcast preventive care messages to run in the near future.
- PIO visited VEIP site in case any media arrived.
- No photos/videos can be taken within the confines of VEIP testing site

## **PARTNER/STAKEHOLDER OUTREACH**

### **ALL PARTNER CALL**

The Charles County Department of Health hosted All Partner call on 4/2/2020. Continued PPE support needed. Next call will be on Thursday, 4/9/2020.

### **LTC/AL CALL**

The Charles County Department of Health hosted The Long-Term Care and Assisted Living Partner call on 4/2/2020. The primary theme of the call was maintaining Mental Health Awareness during the COVID-19 pandemic. Next call will be on Thursday, 4/9/2020.

## **EPIDEMIOLOGY AND SURVEILLANCE**

### **SURVEILLANCE OF ED HOSPITAL DATA AND URGENT CARE THROUGH ESSENCE**

**ESSENCE** data for urgent care utilization at Patient First in Waldorf had no data warnings or alerts for Monday, April 6th. Patient volume was 26 on 4/6. All were discharged to home for self-care. 9 presented with Influenza-like Illness on Monday. Diagnoses included sinusitis, allergic rhinitis, bronchitis, cough, shortness of breath, and acute upper respiratory infection.

**ESSENCE ED** visit data for the University of Maryland Charles Regional Medical Center also shows no high-utilization alerts or warnings for 4/6. There were 75 ED patients on 4/6. The epidemiologist read the reports on each case where the chief complaint included flu-like or possible COVID-19 symptoms (N=21 for 4/6). COVID-19 case or COVID-19 PUI was listed in the provider diagnosis and notes for 9 cases. ESSENCE does not indicate any admissions; however, the discharge disposition was left as “none” for 20 people. No deaths were noted in ESSENCE ED data for 4/6.

### **SURVEILLANCE OF EMS CALL DATA AND ALERTS**

The epidemiologist monitors the Charles County DES First Watch trigger alerts. The number of daily trigger alerts for COVID-19 cases or COVID-19 persons under investigation remains high.

- 4/3: 75
- 4/4: 52
- 4/5: 71
- 4/6: 65

### **EPI SURVEILLANCE PROFILE FOR STATE**

#### **Case Count for Charles County**

- As of 10 AM on 4/7, total case count for Charles County was 155 cases.
- There have been 2 deaths associated with COVID-19 (1.3%).
- Among the first 136 positive cases investigated, 42 required hospitalization (30%).
- 56% Female; 44% Male
- Age range of positive COVID-19 cases: 12-96 years
- Age Distribution for Charles County cases:

- Under 18 years: 0.6%
- 18-64 years: 75.4%
- 65+ years: 24%

### **Case Investigation, Surveillance, and Infectious Disease Response (Blythe)**

- 1) Latest case counts: 4371 total cases (326 new)
  - 27,256 negative test results
  - Total tests: 31627
  - Positivity rate: 14%
- 2) Of total cases –
  - a) Age distribution:
    - i) under 18 years-1%
    - ii) in 18-64 age range-77%
    - iii) in 65+ age range-22%
  - b) Geographic distribution
    - i) National Capital -47%
    - ii) Baltimore Metro area-44%
    - iii) Eastern Shore-3%
    - iv) Southern-5%
    - v) Western-1%
  - c) Of cases, 53% female, 47% male
  - d) 288 released from isolation
  - e) 86 active outbreaks; 453 confirmed cases (+33)
  - f) Hospitalizations; 47 new, 1106 ever hospitalized (25%)
  - g) Deaths: 103 (2%)

### **CRISP COVID-19 (Maryland Health Information Exchange)**

Chesapeake Regional Information Sharing for our Patients or CRISP is the health information exchange for the state of Maryland. All hospitals communicate in this system. It is also used by primary care providers, urgent care centers, and local health departments to monitor patient utilization and to obtain more information about clinical presentation and treatment. CRISP reports can be pulled by condition and by facility. There are new reports specific to COVID-19.

Maps of COVID-19 confirmed cases in MD and in Charles County by zip code are attached.

Graphs with All Maryland hospitals and UMMS CRMC specific hospital Ed and Inpatient volume summary are also attached.

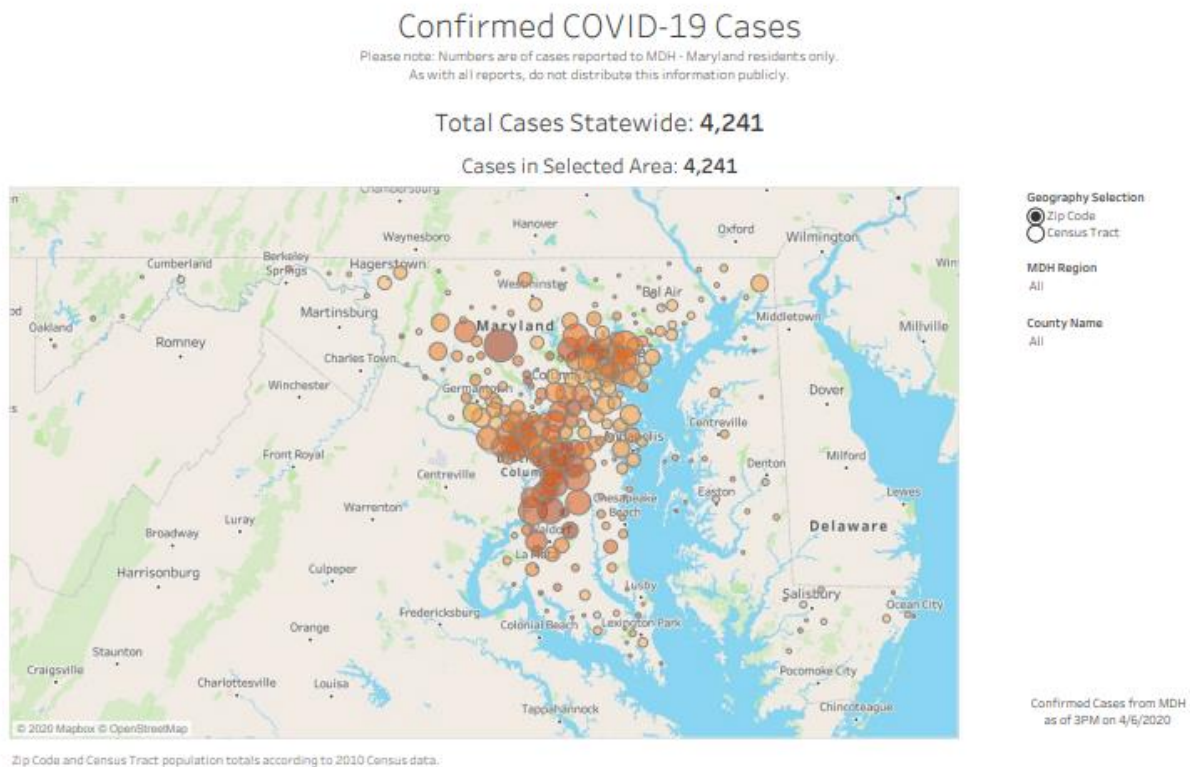
CRMC Hospital data in CRISP for 4/7 indicated:

- 4 ventilators available, 8 ventilators in use
- They had not expanded into non-traditional space.
- No adult or pediatric patient on ECMO
- 11 out of 12 Adult ICU beds were occupied. No pediatric ICU at facility.

- 70% of adult acute care beds occupied (64 out of 92)
- 4 pediatric acute care beds. None are currently occupied.
- 5 COVID-19 cases in ICU, 14 COVID-19 cases in Acute Care Beds
- 64 potential crisis surge beds

**ADDITIONAL INFORMATION:** *See infographs below.*

**Heat map of COVID cases in Maryland by zip code** – *provided through the Chesapeake Regional Information System for our Patients (CRISP)*



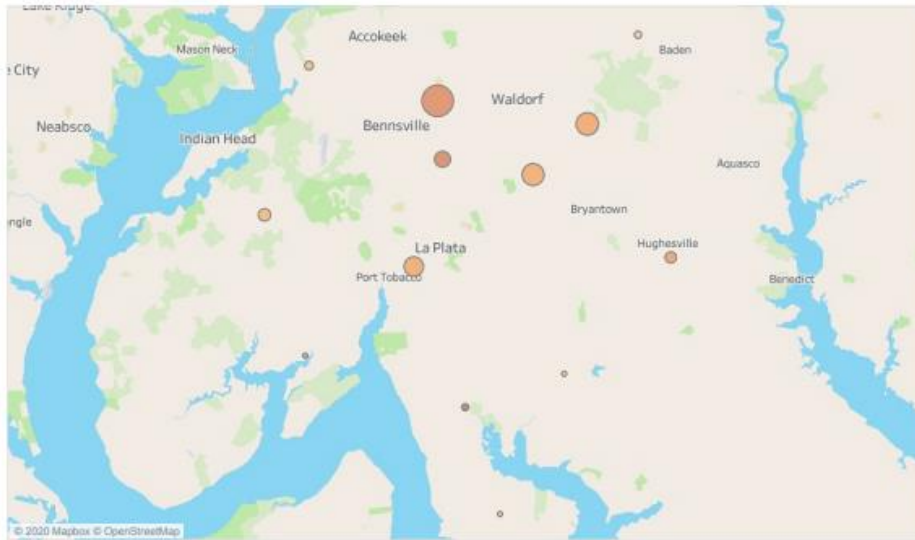
## Heat Map of Charles County

### Confirmed COVID-19 Cases

Please note: Numbers are of cases reported to MDH - Maryland residents only.  
As with all reports, do not distribute this information publicly.

Total Cases Statewide: **4,241**

Cases in Selected Area: **124**



Zip Code and Census Tract population totals according to 2010 Census data.

## Gender, Age, Region

### Confirmed COVID-19 Cases

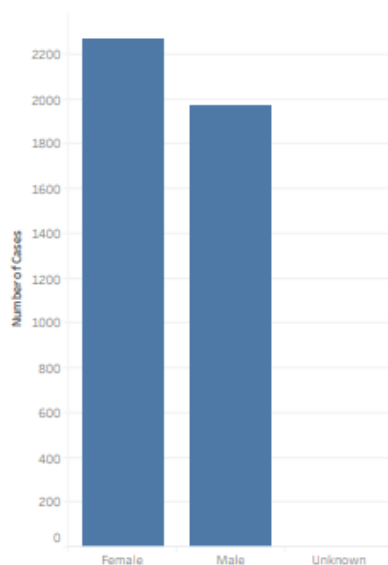
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As with all reports, do not distribute this information publicly.

Total Cases Statewide: **4,241**

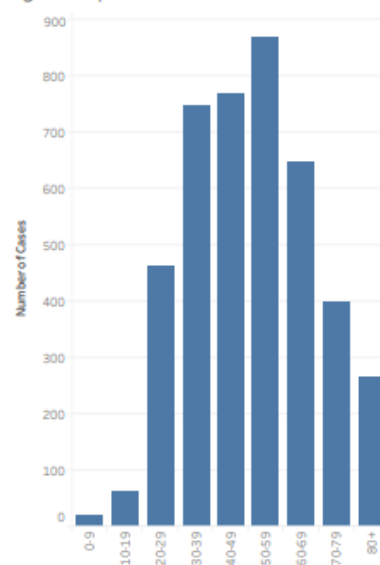
Number of Cases for Selected Area/Demographics: **4,241**

Confirmed Cases from MDH as of 3PM on 4/6/2020

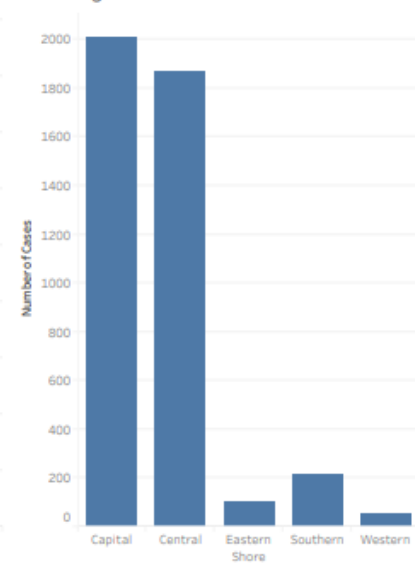
Gender



Age Group



MDH Region





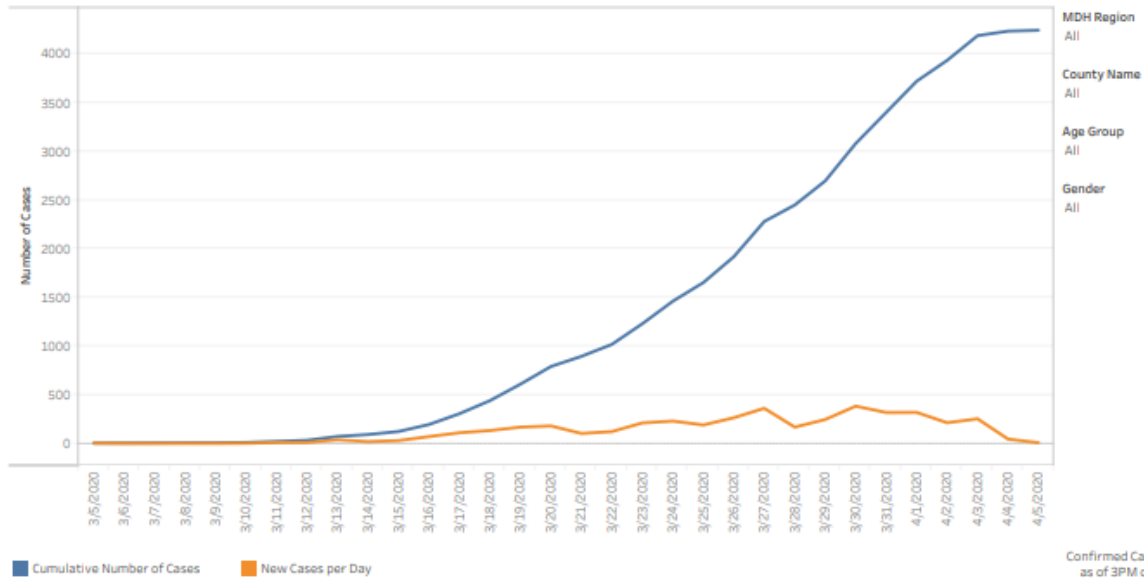
## Statewide Cases by Rate

### Confirmed COVID-19 Cases

Please note: Numbers are of cases reported to MDH - Maryland residents only.  
As with all reports, do not distribute this information publicly.

Total Cases Statewide: **4,241**

Number of Cases for Selected Area/Demographics: **4,241**



Date shown is the sample collection date, not the date when the test result was confirmed. Daily totals may change as pending tests are reported.

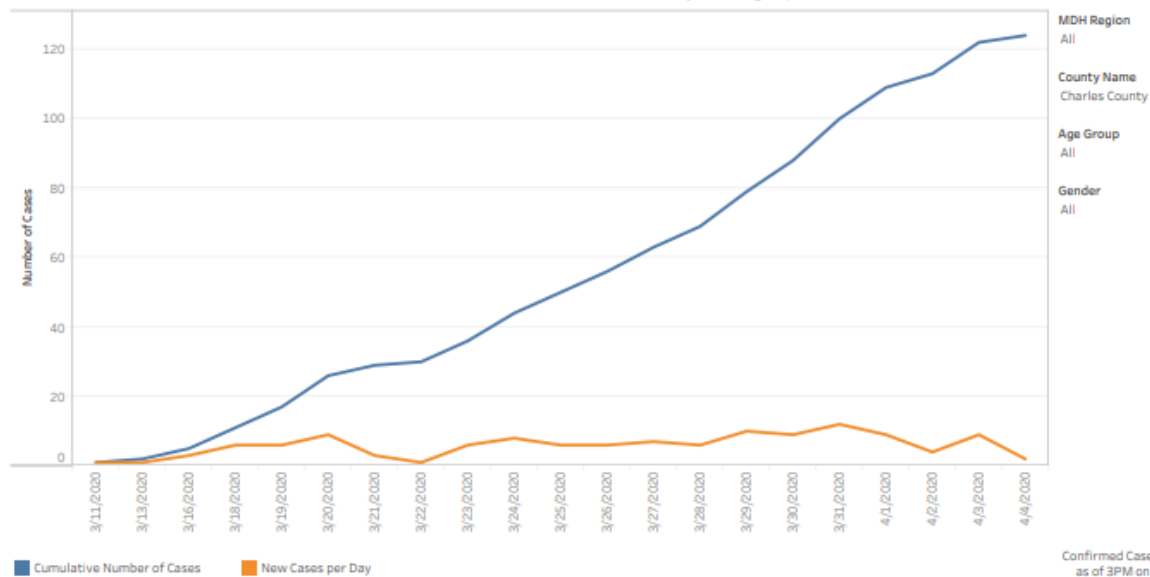
## Charles County Cases by Rate

### Confirmed COVID-19 Cases

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Number of Cases for Selected Area/Demographics: **124**



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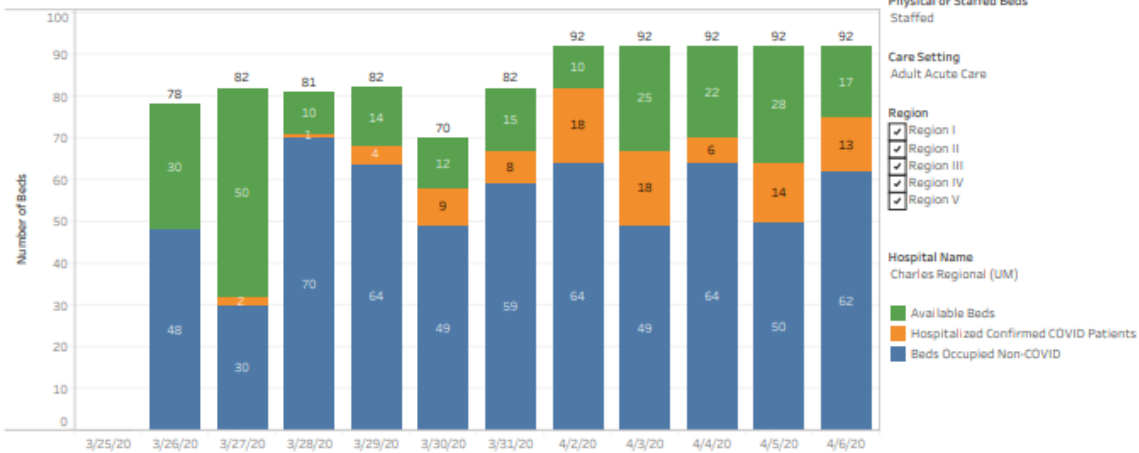
## Statewide Occupied Staffed – Adult Acute Care

MIEMSS Facility Resources Emergency Database (FRED)  
Data as of 4/6/2020

FRED did not collect COVID-19 data on April 1, 2020.

The data in this report is self-reported daily by hospitals to Maryland Institute for Emergency Medical Services Systems (MIEMSS). The data in this report reflect point in time counts. Please note data is presented as reported and is not edited or validated by CRISP.

### Statewide Occupied Staffed - Adult Acute Care



### Occupied Staffed by Hospital - Adult Acute Care



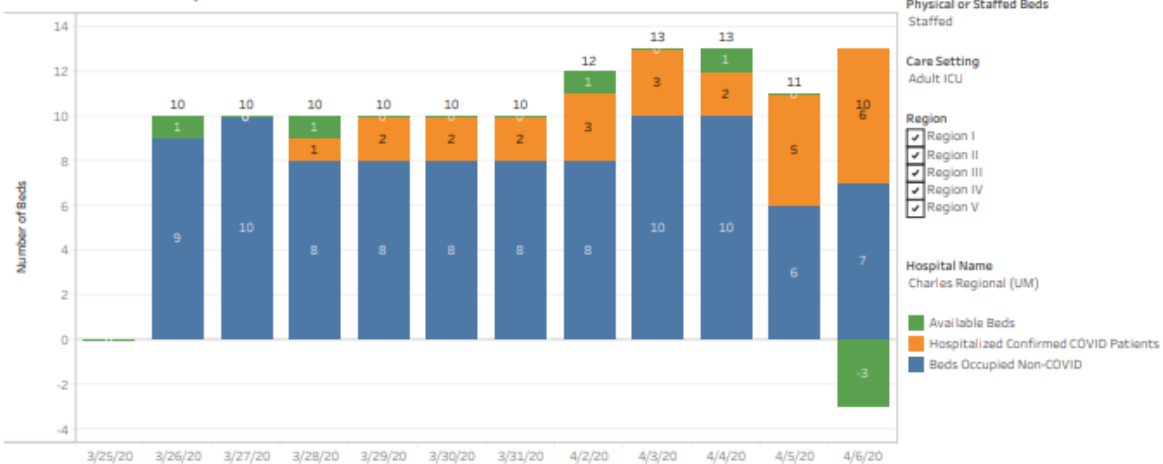
## Statewide Occupied Staffed – Adult ICU

MIEMSS Facility Resources Emergency Database (FRED)  
Data as of 4/6/2020

FRED did not collect COVID-19 data on April 1, 2020.

The data in this report is self-reported daily by hospitals to Maryland Institute for Emergency Medical Services Systems (MIEMSS). The data in this report reflect point in time counts. Please note data is presented as reported and is not edited or validated by CRISP.

### Statewide Occupied Staffed - Adult ICU



### Occupied Staffed by Hospital - Adult ICU

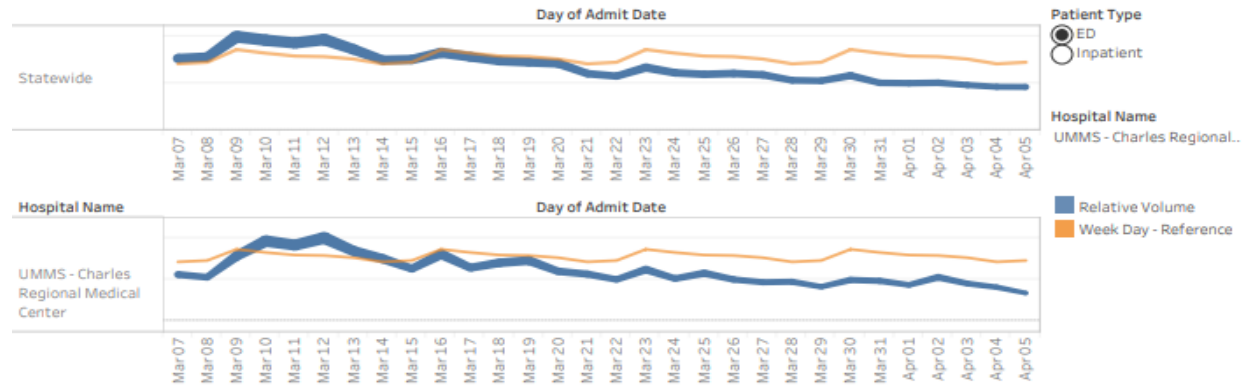


## Hospital Volume Trends ED

### Maryland Hospital Volume Trend Lines

These volume data are derived from real-time Admission/Discharge/Transfer feeds sent to CRISP. The thickness of the line is a measure of volume. These volume counts are imprecise for reasons such as differences in how feeds are implemented among hospitals. However, the trendlines provide utility in understanding directional volume change over time.

The orange reference line shows the statewide average relative volume by the day of the week, using all ADT data from January 1, 2020 to present.

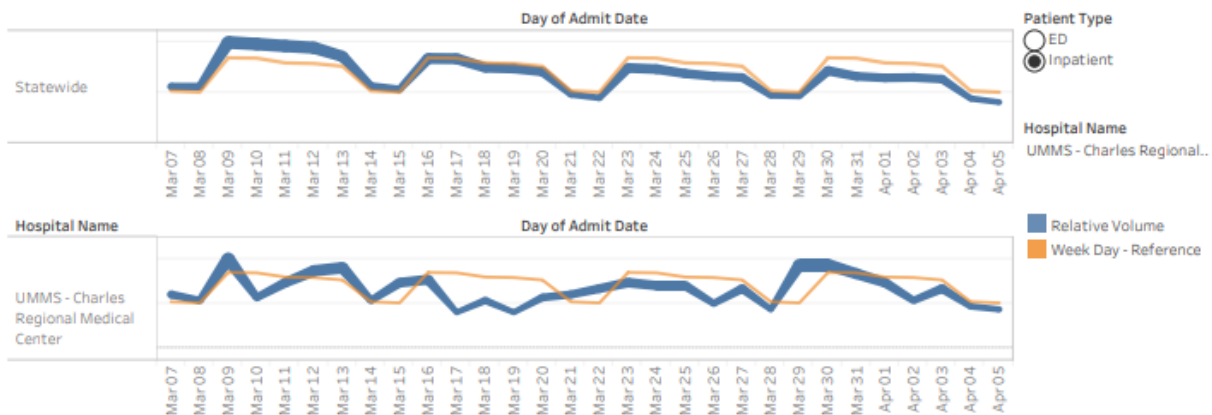


## Hospital Volume Trends Inpatient

### Maryland Hospital Volume Trend Lines

These volume data are derived from real-time Admission/Discharge/Transfer feeds sent to CRISP. The thickness of the line is a measure of volume. These volume counts are imprecise for reasons such as differences in how feeds are implemented among hospitals. However, the trendlines provide utility in understanding directional volume change over time.

The orange reference line shows the statewide average relative volume by the day of the week, using all ADT data from January 1, 2020 to present.



## MISCELLANEOUS

Respectfully submitted by Charles County PHEP

**April 7, 2020**

**DAILY REPORT TO DES FROM CHARLES REGIONAL MEDICAL CENTER**

- The trigger point for starting up the tent operations outside of the hospital has not yet been activated. Activation will be determined by both staffing levels and patient census presenting to the ED.
- The hospital census for today 4/7/2020 = 84
- Confirmed positive cases of COVID-19 patient admissions in-house 4/6/2020 = 19
- There was 1 patient Positive for COVID-19 that was brought in by EMS on 4/06/2020
- There were 0 PUI brought in by EMS 4/06/2020
- CRMC has dedicating one unit specifically to be for COVID-19 positive patients or for PUI's that have been admitted to the hospital. The dedicated COVID-19 unit is on 3 South until further notice. That 3 South COVID-19 unit has been fully activated as of 4/3/2020.
- Number of ICU beds in-house is 10. There are currently 10 patients in the ICU, with an additional surge on a Surge ICU unit of 3 patient. There is 1 patient being held in the ED waiting for transfer to the ICU surge unit. Total in-house ICU patients to include surge for 4/7/2020 = 14
- Number of ventilators owned by CRMC = 17. As of 4/7/2020 there are 7 patients on ventilators. Six (6) of the ventilated patients are positive for COVID-19.

- An EMS Ambulance decontamination area has been established in a parking lot near the ambulance area (but not obstructing to it).
- CRMC has implemented a policy that requires ALL staff, visitors (which would be very limited), and contractors of any kind to wear a mask while in the hospital at all times.

# Law Enforcement Branch Briefing

## COVID-19 Charles County IMT

April 7<sup>st</sup>, 2020

### **Buildings:**

Charles County Sheriff's Office: District 1 Lobby is closed for scheduled remodeling. The District 1 clerks have moved the CCDC Annex building in the same parking area and that lobby is open as normal. All other buildings have normal public access. The Forensic Science Section Building on Kent Ave has been decontaminated professionally and will be back in service this week.

Maryland State Police: Restricted to public

Maryland Transportation Authority: Closed to Public

La Plata Police Department: Closed to the public

Natural Resources Police: Building Closed

### **Operations:**

Charles County Sheriff's Office: Operations have gone to emergency schedule in accordance with a CCSO level 3 All-Hazards activation. Patrol operational periods are 12 hours from 0700-1900 and 1900-0700. All other operations sections running with normal services being provided from modified locations. Services provided have not been reduced or augmented as of now.

Maryland State Police: Operations as normal

Maryland Transportation Authority: Operations as normal

La Plata Police Department: Operations as normal

Natural Resources Police: Operations as normal

### **PUI:**

Charles County Sheriff's Office:

- 1 sworn officer quarantined (1 positive test)
- 13 officers isolated (no test pending)
- 1 correctional officer quarantined, 1 isolated (1 positive test, 1 tested negative)
- 8 civilians isolated (1 positive test, 1 tested negative, 1 pending test)

Maryland State Police: None local

Maryland Transportation Authority: None local

La Plata Police Department: None local

Natural Resources Police: 1 sworn officer isolated (test to be taken)

**Crime Stats:**

No significant crime trends to report.

**TRU:**

Charles County Sheriff's Office: Open and working; triage site for COVID-19 calls for service.

Maryland State Police: Open and working

Maryland Transportation Authority: Open and working

La Plata Police Department: Open and working

Natural Resources Police: Open and working

**Call Restrictions:**

Charles County Sheriff's Office: None

Maryland State Police: None

Maryland Transportation Authority: None

La Plata Police Department: None

Natural Resources Police: None

**Governor's Order Violations**

Violation sustained calls for service: 18

Warnings: 17

Charges later: 0

On-scene arrest: 1

PUI Intake at CCDC: 2

**Items of Note: (Not for redistribution)**

None

**\*CHANGES IN RED**

Intelligence Briefing 4-7-2020  
COVID Charles County

**Updated Infection Numbers:** As of 0942 hrs.

Total worldwide: 1,289,380 **+73,985 since the 4-6-20 brief.**

**Worldwide increase of confirmed cases by 24-hour period over the last 9 days**

3-29/30	3-30/31	3-30/4-1	4-1/4-2	4-2/3	4-3/4	4-4/5	4-5/6	4-6/7
56,378	68,578	76,079	79,559	73,920	100,041	186,194	64,020	73,985

Total fatalities worldwide: 70,590 **+5,830 since the 4-6-20 brief**

Total confirmed cases in the US: 368,533 **+29,538 since the 4-6-20 brief**

**US increase of confirmed cases by 24-hours period over the last 9 days**

3-29/30	3-30/31	3-31/4-1	4-1/4-2	4-2/3	4-3/4	4-4/5	4-5/6	4-6/7
18,769	41,111	24,215	27,174	28,383	32,922	33,913	26,514	29,538

Analysis note: While number continue to rise, positive tests being recorded today were sampled up to 10 days ago. In essence, the data we are recording today could be as much as 10 days old. This must be kept in mind as we determine the scope and magnitude of the today's situation.

Total fatalities in US: 11,008 **+1,354 since 4-6-2020**

**Maryland Numbers:** As of 1000 hrs. via <https://coronavirus.maryland.gov/>

Total confirmed cases in State in of MD: 4,371 **+326 since the 4-6-20 brief**

Total tested in the State of MD: **27,256 +1684 over 4-6-20**

Percent of those test that test positive: **16%**

Total Fatalities in State of MD: 103 **+12 change since the 4-6-20 brief**

Total Hospitalizations: 1,106 **Increase of 47 from 4-6-2020**

**First Responder Numbers in Charles County:**

**22** Self-isolation: responder is sick or test positive. **+12 since last report**

**5** Quarantine: the responder has been exposed and they can't come to work. **No change since last report**

**Weather:**

**Severe weather is possible tonight.** Wed 78-51 sun, Thursday 69-55 storms, Friday 53-37 sun



Analysis note: Warm weather will likely mean more people outside, increasing the probability of gatherings. Rainy weather will drive people into their residences. The potential for increased calls for police service exists.

#### **Local:**

**\*\* GOOD NEWS\*\*** Visited several stores this morning. No lines were seen. Much of the stock is slowly returning. Toilet paper was found at the local Walmart at 1000. Meat, water, and eggs were well stocked. Frozen food and can food are still spars.

UMDMC receives PPE decon machine.

Long lines were reported at the county dump over the last several days. In other jurisdictions trash service is being limited and only what can fit into a can will be picked up. Alexandria reported a 40% increase in trash collection.

#### **Maryland Update:**

Baltimore Convention Center has been set up as a temp. hospital. Gov. has requested 250 hospital beds from FEMA.

MD now has 5 drive thru testing facilities being operated by MDOH

MD looking to rent ice rinks for possible morgue space

Baltimore PD has 56 officers quarantined as of today

MD Fire Marshal warned of using carts and pallets to create lines at stores. The use of these implements is an escape hazard and is not allowed.

Calvert County hiring temp. paramedics for chase vehicles

#### **Region:**

Over 4,272 cases in the NCR as of 0500 4-7-2020

8,915 cases in Maryland, DC, and Virginia as of 1100 on 4-7-2020

34 DCFD members positive +2 from yesterday

Loudon County fire fighter test positive

PG Sheriff announced 2 deputies have tested positive

VDEM has order 2 weeks' worth of MRE's for 7 food banks across the state

Gun sales surging in MD and VA. VA report a 75% increase in March

VA reports a surge in domestic violence hotline calls

DC fish market and wharf after numerous pictures are posted on social media of the crowds

Models indicate the DC area could become the next "hotspot"

#### **National:**

Two major religious holidays are quickly approaching. Sunday is Easter, and Ramadan starts on 4-23. Historically, Ramadan has been used by extremist to renew calls to increase terrorist attacks across the globe.

NY sees a sharp rising in deaths overnight. From 599 to 731.

NY accounts for 49.86% of US fatalities related to COVID -19.

Starting next week, Hilton says it will make rooms available to doctors, nurses, EMTs, paramedics and other front-line medical staff who either need a place to rest or who need to isolate themselves from their families.

NY accounts for almost 131K of the US 339K cases or 38.6% of all cases in the US. 72K cases are reported in NYC or 21.2% of all US case are in NYC.

#### **Local critical infrastructure:**

No outages or disruptions are reported or are appear to be likely as of today.

#### **Predications/ Analysis:**

- Over the weekend the US will likely eclipse 500,000 cases and 15,000 deaths. Md numbers will likely pass 5000 and 150 fatalities by Friday. These numbers will caused increased pressure to ratchet up rhetoric re: “stay at home orders” and could result in further sanctions and restrictions.
- As the confirmed case numbers continue to rapidly ascend the likelihood of jurisdictions issuing “travel bans” increases. Law enforcement should begin researching the constitutionality of these potential edicts and have plans in place for implantation and begin to develop a public communication strategy. Standardizing local “travel authorization documentation” should be explored by the lead jurisdiction having authority.
- Due to diverted attention, the international and domestic terrorism threat is rapidly increasing. Responders should be reminded to remain vigilant and of the DHS guidelines for spotting suspicion activities and terrorism indicators.
- As we enter into the reported peak of this situation communication, along with sharing of individual branch capability and capacity is more important now than ever. “We don’t know what we are going to need to know until we need to know it.”
- First responder organizations should begin surveying members for pre-existing conditions and other complicating medical conditions. Responders found to have pre-existing conditions should be placed in limited citizen contact roles.
- A review of the 179 countries that report COVID-19 cases, only two (South Korea and China) have somewhat “flattened the curve” of NEW infections. Both showed flattening roughly 30 to 45 days after the initial spikes. The initial spike in the US began around 3-18-2020.
- Reduced stability in the supply chain along with increased fear and anxiety can be expected with today’s “stay at home order.”
- After 3 weeks of social distancing and schools being closed non-english speaking communities within Charles County are likely feeling further isolated due to a lack of

language specific communications. Direct and increased messaging to Spanish speakers is likely necessary.

- As mass transit continues to shrink in availability, plans should be made to ensure those who rely on it for essential supplies and trips have delivery resources.
- LE and EMS screening protocols should include questions about recent travel to NY, NJ, CT, and FL.
- Immediate attention is needed to direct companies and organization on the proper processes and appropriate contact to use (Donation Manager at the EOC) to donate PPE and cleaning materials to essential personnel
- The next 7 days will likely see a stabilization of a majority of the grocery supply chain. However, the potential for disruption moving forward continues to remain high.
- FOIA and PIA request from media and citizens groups will likely begin to increase the longer this event lasts. "New normal" processes need to be established as soon as possible.
- Lack of child care options will likely add to family stress. Additional resources, activity and options are needed.
- JIC staff should substantially amplify community resource communications
- As we enter the 2<sup>nd</sup> week of social distancing stress, anxiety, and fear will likely increase. Continuous reminders of patience and focusing on kindness will become increasingly important.
- Many stores restock overnight. Seniors and the vulnerable populations should be strongly encouraged to shop during the early morning hours when supplies are likely to be at their highest.
- As testing increased the confirmed cases in MD will increase. This will likely cause additional life restrictions.
- Supply chain issues will continue and likely increase as further life interruptions and travel restrictions are ordered. The possibility of violence increases as stress increases, especially at grocery stores.
- Commanders of responders and essential staff should have robust plans for potential quarantines and updated continuity of operations including plans for diminished manpower. Further, responder organizations should begin reviewing existing integration plans with the National Guard.
- Obtaining medical supplies and PPE will continue to be an issue for the foreseeable future. All services should use the command ordering process so orders can be tracked.
- The community of Charles County is showing increased signs of pulling together and assisting one another. The JIC should continue to encourage civility and increase positive press of good news stories occurring throughout our community.

Respectfully submitted by Jason Stoddard



# Charles County Volunteer Firemen's Association, Inc.

Post Office Box #21, La Plata, Maryland 20646

April 7<sup>th</sup>, 2020

Re: Volunteer Fire/EMS Brief

## Items Being Worked On:

- Reduction of Force Policy – *Information gathering occurring.*
- Station Health Screening Policy – *Draft Version under review.*

## Stations/Apparatus:

- No Fire or EMS Stations with any contamination issues.
- No Apparatus with any contamination issues.
- No Service Deliverability Issues with Apparatus O.O.S.

## Personnel (10 Members / 4 Stations):

- ~~Station 1 – 1 Member – Due to possible work exposure. Effective March 30<sup>th</sup> COVID Test Negative.~~
- Station 2 - 3 Members --- Due to Domestic Travel to New York. Effective March 25<sup>th</sup> (Quarantined.)
- ~~Station 7 – 2 Members – In County EMS Call. 14 days ends April 4<sup>th</sup>. No Issues reported so far. (Quarantined.) – 14 Days Completed. No issues and personnel have returned.~~
- Station 8 - 1 Member ---- Due to Family Member with Positive Test. Effective April 1<sup>st</sup> (Quarantined.)
- Station 11 - 4 Members --- 1-DC FF, 2- Due to Family Members being Quarantined, 1-DES/Hospital Employee, 1-Hospitalized at John Hopkins expected to be released today---Released from JH. COVID Negative Now.
- Station 12 - 2 Members --- In County EMS Call. Effective March 30<sup>th</sup> (Quarantined.)

## Incidents/Call Volume:

- No Major Incidents to Report related to COVID-19
- Yesterday's EMS Call Volume was average, and Fire Call Volume was average.  
51 Ems Related Incidents ----- 22 Fire Related Incidents

## Other Information:

- Personnel have been briefed on Ambulance Decon Procedure
- MWAA has restricted Employees from participating in Secondary Employment
- Mutual Aid Partners have been briefed about Decon Procedure.

Respectfully Submitted,

Mark A. Kaufmann, Jr  
County Fire Chief, Charles County Maryland



***Charles County***  
***Volunteer Firemen's Association, Inc.***

Post Office Box #21, La Plata, Maryland 20646

Physical Address: 109 La Grange Avenue, La Plata, Maryland 20646  
Administrative Services Office: 301-934-3581

Charles County Public Schools Briefing 4-7-2020  
COVID Charles County

**48-hour Priorities:**

- Establishing instructional continuity
- Expanding and maintaining food service
- Maintaining tech support for digital learning
- Maintaining open communication with all stakeholders

**Meals:**

On 4/6/20 CCPS served 7,986 meals at the 11 meal distribution sites. Distribution went much smoother compared to Friday. Although the meals were higher than the usual 5500-6000 meals per day, we think we still had many customers decide to get a meals since they were already out getting packets.

Below you can see the distribution count by site:

Westlake - 1164 meals  
Mudd - 1014 meals  
St. Charles - 1008 meals  
Ryon - 963 meals  
Parks - 957 meals  
Somers - 756 meals  
McDonough - 534 meals  
Indian Head - 435 meals  
Higdon - 351 meals  
Mt. Hope - 309 meals  
Lackey - 165 meals

**Closure:**

School closure through at least 4-24-20.

During the closure, CCPS staff are teacher candidates via Webex, a team collaboration app for video & audio conferencing as well as hold staff meetings.

**Instruction:**

Online/Distance Learning seems to be running smoothly. Secondary students are working through APEX Learning, while elementary students are working online using CCPS created activities. All online activities are submitted online for grading and progress updates. Students that have picked up the learning packets at the distribution sites, will maintain possession of

this work to turn in at a later date in a portfolio format. CCPS is NOT collecting any paper generated work at this time.

Families that are not registered online with their teacher, or have not picked up a CCPS learning packet at a distribution site by Thursday, 4/9/20, will be contacted by CCPS staff to develop a plan to get learning supplies to them via mail or registration for online learning.

**Community Wifi:**

Mt. Hope mobile WiFi is up and running.

**Misc:**

NONE

Respectfully submitted by Jason Stoddard and Michael Meiser