

Board of Supervisors
Sharon L. Hancock, President
Norma Jean Gibson, Vice President
Melanie Boston-Holland, Secretary
Jacqueline Gray, Member
Norris Hanes, Member
Karen Selby, Attorney



Office Staff
Tracy A. Dickerson, Director II
Mary C. McDougal, Deputy Director II
D. Wade Beswick, Program Manager II
Sharonda Munson, Program Supervisor II
LaVon Brown, Program Assistant II
Charlene Yates, Program Assistant II
Alexandria Horn, Program Assistant I
Kevin Meador, IT Specialist I
Stephanie Ramos-Santos, Prog. Asst. I
Destinee Gibson, Program Assistant I

The Charles County Board of Elections held its regular monthly board meeting June 11, 2025, at 201 East Charles Street, La Plata, Maryland, 20646 at 9 a.m.

- **Declaration of Quorum Present:** The meeting was called to order by Board President Hancock at 9:03 a.m. Attendees present were:

Board Members: Sharon L. Hancock
Norma Jean Gibson
Melanie Boston-Holland
Jacqueline Gray

Board Attorney: Karen Selby

Staff: Tracy A. Dickerson
Chris McDougal
Wade Beswick
Stephanie Ramos-Santos

Public: Kenjeray Bennett
Eileen Britt

- **Approval of March's Minutes:** A motion was made by Member Gray to accept April's minutes; motion seconded by Secretary Boston-Holland; unanimously approved.
- **Additions to the Agenda:** No additional agenda items, agenda adopted as presented.
- **Old Business:** There was a letter received from Charles County NAACP President, Dyotha Sweat, requesting to be notified of any changes to polling places. A response was given to her letter. The Board attended mandatory ethics training last month.
- **New Business:** President Hancock informed the Board that the State Board of Elections sent out an email regarding ethics training. It is mandatory training and expects all Board members to complete it.

- **Election Director's Report:**

- Director Dickerson introduced a new hire, Stephanie Ramos-Santos, who started on May 28, 2025. The second new hire is Destinee Gibson, she will be starting on June 23, 2025.
- Director Dickerson informed the Board of performance evaluations that will need to be completed by the end of June.
- Director Dickerson informed the Board that she will be having a meeting with the Treasurer and Manager from the Waldorf Jaycees regarding the lease for Early Voting for the upcoming 2026 Gubernatorial Election. She welcomed board members to join if they would like, the meeting will be on June 23, 2025, at 5:00pm at the Board of Elections office.
- Director Dickerson informed the Board that the 2020 and 2022 election documents can now be shredded, as lawsuits against the State Board of Elections have been settled. President Hancock asked if it complied with the retention schedule, Director Dickerson confirmed. Member Gray asked if Charles County government would do the shredding, Deputy McDougal informed the Board that it is a third-party vendor.
- Deputy Director McDougal informed the Board that two candidates have filed, one for commissioner and another for central committee.
- Deputy Director McDougal informed the Board that polling place contracts for the schools and private facilities are being worked on by Program Assistant Ramos-Santos and herself. She expects all contracts to be completed by the end of June.
- Program Manager Beswick informed the Board that the charging cycles are almost complete, he expects to be completed by the end of next week.
- Program Manager Beswick updated the Board that inventory has been completed.

- **Board Attorney Report:** Attorney Selby informed the board of a complaint that was sent regarding publishing of board meeting minutes for the year 2024. The complaint stated that the meeting minutes were not published on the website. As of today, all meeting minutes from 2024 have been posted and properly labeled for public access. Attorney Selby does not believe there has been a violation and will be responding to the complaint today.

- **Next Board Meeting:** The next Board Meeting will be July 17, 2025, at 9 a.m.

- **Adjournment:** At 9:16 a.m. Member Gray made a motion to adjourn meeting; motion seconded by Secretary Boston-Holland; unanimously approved. Meeting then went into closed session to discuss personnel.

Wjgibson