

Board of Supervisors
Sharon L. Hancock, President
Norma Jean Gibson, Vice President
Melanie Boston-Holland, Secretary
Jacqueline Gray, Member
Norris Hanes, Member
Karen Selby, Attorney



Office Staff
Tracy A. Dickerson, Director II
Mary C. McDougal, Deputy Director II
D. Wade Beswick, Program Manager II
Sharonda Munson, Program Supervisor I
LaVon Brown, Program Assistant II
Charlene Yates, Program Assistant II
Alexandria Horn, Program Assistant II
Kevin Meador, IT Specialist I
Vacant, Program Assistant I
Vacant, Program Assistant I

The Charles County Board of Elections held its regular monthly board meeting April 10, 2025 at 201 East Charles Street, La Plata, Maryland, 20646 at 9 a.m.

- **Declaration of Quorum Present:** The meeting was called to order by Board President Hancock at 9:04 a.m. Attendees present were:

Board Members: Sharon L. Hancock
Norma Jean Gibson
Melanie Boston-Holland
Jacqueline Gray
Norris Hanes

Board Attorney: Karen Selby

Staff: Tracy A. Dickerson
Chris McDougal
Alexandria Horn
Kevin Meador

- **Approval of March's Minutes:** A motion was made by Member Gray to accept March's minutes; motion seconded by Secretary Boston-Holland; unanimously approved.
- **Additions to the Agenda:** No additional agenda items, agenda adopted as presented.
- **Old Business:** President Hancock and Vice President Gibson attended a Board of Supervisors meeting at the Howard County Board of Elections on March 10, 2025. They found the meeting very informative. President Hancock emailed minutes from the meeting to the fellow board members. Director Dickerson has paid for the board and office staff to attend the MAEO/ Biennial Conference.
- **New Business:** The survey of T.C. Martin Elementary School was completed on March 26, 2025. Director Dickerson proposed a motion to move precincts 8-1 and 8-4 from St. Charles High School back to T.C. Martin Elementary School which was the original polling location. President Hancock made a motion to accept the polling location change; motion accepted by Vice President Gibson; unanimously approved.

- **Election Director's Report:**
 - Director Dickerson introduced House Bill 412 which states that starting June 1, 2025 all board meetings must be live streamed, recorded, and retained for five years.
 - Director Dickerson also introduced House of Representatives Bill 22 which, if passed, will require proof of United States citizenship to register an individual to vote.
 - Director Dickerson informed the Board of a change in processing Provisional ballots which will require all provisional voters who voted the wrong party ballot to be remarked for nonpartisan races only.
 - Director Dickerson informed the Board that she conducted interviews for 2 vacant Program Assistant positions on April 2, 2025. One of the candidates declined the position and the other is still awaiting HR verification. She will conduct a second round of interviews on April 23, 2025 to fill the vacancy that was declined.
 - Director Dickerson reminded Board members that 2024 Financial Disclosure Statements are due to the Maryland State Ethics Commission by April 30, 2025.
 - Director Dickerson announced to the Board that the Waldorf Jaycees has declined to host the 2026 election and she is searching for a replacement Early Voting site.
 - Director Dickerson also informed the Board that post-election maintenance (PEM) as well as inventory have been completed and that Program Manager Beswick and Kevin Meador went to a ballot drop box demonstration on April 8, 2025.
 - Deputy Director McDougal informed the Board that Candidate Filing is open but she has not received any filings to date.
 - Deputy Director McDougal also informed the board that the 2026 Gubernatorial Primary Election date has been moved to June 23, 2026.
- **Board Attorney Report:** No news to report.
- **Next Board Meeting:** The next Board Meeting will be June 11, 2025 at 9 a.m.
- **Adjournment:** At 10:25 a.m. Member Gray made a motion to adjourn meeting; motion seconded by Secretary Boston-Holland; unanimously approved. Meeting then went into closed session to discuss personnel.

MBH 5/11/25