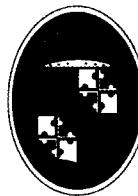


Board of Supervisors  
Craig J. Renner, President  
Fern G. Brown, Vice President  
Norman J. Saunders, Secretary  
Mark Hashagen, Member  
Dorothy C. Duffield, Member  
Louis P. Jenkins, Jr., Attorney



Office Staff  
Tracy A. Dickerson, Director II  
Mary C. McDougal, Deputy Director II  
D. Wade Beswick, Program Manager II  
LaVon Brown, Program Assistant II  
Alexandria Horn, Program Assistant I  
Claire S. Mower, Program Assistant II  
Sharonda Munson, Program Supervisor I  
Charlene Yates, Program Assistant II  
Vacant, IT Specialist I

The Charles County Board of Elections held its regular monthly board meeting on April 20, 2023 at 201 East Charles Street, La Plata, Maryland, convening at 9:00 a.m.

**I. Declaration of Quorum Present:** The meeting was called to order by Board President Renner promptly at 9:00 a.m. Attendees present were:

Board Members: Craig Renner  
Fern Brown  
Dorothy Duffield  
Mark Hashagen  
Louis Jenkins  
Norman Saunders

Staff: Tracy Dickerson  
Chris McDougal  
Wade Beswick  
Alexandria Horn

Public: Norma-Jean Gibson

**II. Additions to the Agenda:** No additional agenda items, agenda adopted as presented.

**III. Old Business:** No old business to discuss.

**IV. Approval of February 2023 minutes:** A motion was made by Secretary Saunders to accept the minutes from the February meeting; motion seconded by Vice President Brown; unanimously approved.

**V. Election Director's Report:**

- Director Dickerson announced to the Board that Sharonda Munson has been promoted to Supervisor, and that Alexandria Horn has joined the office staff; the Board introduced themselves to Alexandria, and she in turn did likewise.
- The Director informed the Board that LBE staff had conducted a Site Survey for an Early Voting location at the Charles County Fairgrounds and that the location has been deemed suitable by the LBE. The selection of the Fairgrounds will now require SBE-approval, and official Fair Board-approval. President Renner questioned the geographic feasibility of the Fairgrounds as a site selection and Director Dickerson replied that available locations meeting both SBE & ADA requirements are extremely limited owing to candidate inflexibility with campaign signage.
- Director Dickerson announced that the application period for the open IT Specialist position had closed.
- The Director also announced that the upcoming MAEO conference would have representation from the Charles LBE Staff & Board, and that the office would be closed to the public during the week of the conference. She added that Post-Election Maintenance of the Voting System is well underway and that the annual Inventory Audit is approaching early completion.
- The Director informed the Board that the Town of Indian Head Municipal election on 02 May would be utilizing LBE support on-site during the day & at closing.

- In legislative news, Director Dickerson advised the Board that HB 1200 had passed and that the county budget office was notified; HB 410 has passed with the 2018 restriction removed, and was moving to the Governor to sign.
- The Director requested of the Board to consolidate Wakefield Neighborhood Center & Benjamin Stoddert Middle School as Wakefield has always been an access issue and the school is the superior option; in addition, relocation of Dr. Gustavus Brown Elementary School back from Dr. Samuel A. Mudd Elementary School and the Waldorf Senior Center back to Stoddert now that remodeling operations at Brown and Stoddert are complete. Member Duffield motioned to consolidate; Member Hashagen seconded, all were in-favor and the vote was unanimous.
- President Renner inquired if this will result in complete coverage and was answered affirmatively by the Director. President Renner inquired if there was any further consolidation that could take place to satisfy judge-staffing difficulty and the Director replied that there really wasn't due to ballot style issues. The Director advised that 30 precinct voting locations were sufficient.

VI. **Board Attorney Report:** Attorney Jenkins informed the Board the new attorney's board begins in June and they have 20 days to organize themselves. Director Dickerson added that a Democratic board member for Charles County was not confirmed. President Renner inquired of the consequences for the current Democratic members and Attorney Jenkins replied that will be a Democratic Central Committee determination.

VII. **New Business:** Director Dickerson made a request to move the May board meeting to the 25th in order to incorporate MAEO conference news & announcements. A unanimous decision was made to move the meeting to Tuesday, 23 May at 12 noon to celebrate the retirement of the current board with a luncheon.

VIII. **Motion to Adjourn:** At 9:22 a.m. Attorney Jenkins made a motion to adjourn the meeting which was seconded by Vice President Brown, and the motion was unanimously passed.

IX. **Next Board Meeting:** The next meeting of the Board will convene May 23 at 12:00 p.m.

