



The Charles County Board of Elections held its regular monthly board meeting on December 3, 2024 at 201 East Charles Street, La Plata, Maryland, 20646 at 9:00 a.m.

- I. **Declaration of Quorum Present:** The meeting was called to order by Board President Hancock at 9:13 a.m. Attendees present were:

Board Members: Sharon L. Hancock
Norma Jean Gibson
Melanie Boston-Holland
Norris Hanes – Via phone
Jacqueline Gray

Board Attorney: Karen Selby

Staff: Tracy A. Dickerson
Chris McDougal
Wade Beswick
Alexandria Horn
Kevin Meador

- II. **Approval of October's Minutes:** A motion was made by Member Gray to accept October's minutes; motion seconded by Secretary Boston-Holland; unanimously approved.
- III. **Additions to the Agenda:** No additional agenda items, agenda adopted as presented.
- IV. **Old Business:** President Hancock thanked the Board of Election staff for all of their hard work and dedication during the 2024 General Election.
- V. **New Business:** Member Hanes asked "When is the Director's evaluation due?" Director Dickerson replied "Every January and July."
- VI. **Election Director's Report:**
- Director Dickerson announced that the 2024 Presidential election results for Charles County were certified on 11-21-2024.

- Director Dickerson asked for a motion to approve the 2026 Fiscal Year Budget. A motion was made by President Hancock, motion seconded by Secretary Boston-Holland; unanimously approved.
- Director Dickerson also informed the Board that the manual audit will take place on Wednesday February, 12, 2024 at 10 a.m.
- Deputy Director McDougal informed the Board that election judge payments will be sent out on December 13, 2024.
- Deputy Director McDougal reported that she has already received 17 judge inquires on the County website for the 2026 election.

VII. Board Attorney Report: Attorney Selby shared notes from her meeting with the Jaycee's Facility Manager and also clarified the duties of the Board of Canvassers.

VIII. Next Board Meeting: The next Board Meeting will be January 16, 2025 at 9 a.m.

IX. Adjournment: At 9:59 a.m. Member Gray made a motion to adjourn meeting; motion seconded by Secretary Boston-Holland; unanimously approved.

Sharon R. Hancock 2-19-25