

Board of Supervisors
Sharon L. Hancock, President
Norma Jean Gibson, Vice President
Melanie Boston-Holland, Secretary
Jacqueline Gray, Member
Norris Hanes, Member
Karen Selby, Attorney



Office Staff
Tracy A. Dickerson, Director II
Mary C. McDougal, Deputy Director II
D. Wade Beswick, Program Manager II
Sharonda Munson, Program Supervisor I
LaVon Brown, Program Assistant II
Charlene Yates, Program Assistant II
Alexandria Horn, Program Assistant II
Kevin Meador, IT Specialist I
Vacant, Program Assistant I

The Charles County Board of Elections held its regular monthly board meeting February 19, 2025 at 201 East Charles Street, La Plata, Maryland, 20646 at 2:00 p.m.

I. Declaration of Quorum Present: The meeting was called to order by Board President Hancock at 2:02 p.m. Attendees present were:

Board Members: Sharon L. Hancock
Norma Jean Gibson
Melanie Boston-Holland- Via phone
Jacqueline Gray- Via phone

Board Attorney: Karen Selby

Staff: Tracy A. Dickerson
Chris McDougal
Wade Beswick
Alexandria Horn
Kevin Meador

Public: Stephanie Ramos-Santos

II. Approval of December's Minutes: A motion was made by Vice President Gibson to accept December's minutes; motion seconded by Secretary Boston-Holland; unanimously approved.

III. Additions to the Agenda: No additional agenda items, agenda adopted as presented.

IV. Old Business: No old business to discuss.

V. New Business: No new business to discuss.

VI. Election Director's Report:

- Director Dickerson announced that the 2025 MAEO/ Biennial Conference will take place in Ocean City from May 4, 2025 - May 9, 2025.
- Director Dickerson informed the Board that the manual audit was held today at 10:00 am, with no variance between the voting system results and the manual audit results; 100% accuracy.

- Director Dickerson announced that 2024 Financial Disclosure Statements are due to the Maryland State Ethics Commission by April 30, 2025.
- Deputy Director McDougal informed the Board that Candidate filing opens on February 25, 2025. Director Dickerson informed the Board that the Democratic Central Committee is considering changes.
- Program Manager Beswick reported that post-election maintenance (PEM) as well as inventory have been completed on the pollbooks. The team will move on to the voting system once the pollbook printers have passed PEM.

VII. Board Attorney Report: No news to report.

VIII. Next Board Meeting: The next Board Meeting will be March 7, 2025 at 9 a.m.

IX. Adjournment: At 2:17 p.m. Vice President Gibson made a motion to adjourn meeting; motion seconded by Member Gray; unanimously approved.



3/7/25