

*Board of Supervisors*  
Sharon L. Hancock, President  
Norma Jean Gibson, Vice President  
Melanie Boston-Holland, Secretary  
Jacqueline Gray, Member  
Norris Hanes, Member  
Karen Selby, Attorney



*Office Staff*  
Tracy A. Dickerson, Director II  
Mary C. McDougal, Deputy Director II  
D. Wade Beswick, Program Manager II  
Sharonda Munson, Program Supervisor I  
LaVon Brown, Program Assistant II  
Charlene Yates, Program Assistant II  
Alexandria Horn, Program Assistant II  
Kevin Meador, IT Specialist I  
Vacant, Program Assistant I

The Charles County Board of Elections held its regular monthly board meeting March 7, 2025 at 201 East Charles Street, La Plata, Maryland, 20646 at 9 a.m.

- I. Declaration of Quorum Present:** The meeting was called to order by Board President Hancock at 9:03 a.m. Attendees present were:

Board Members: Sharon L. Hancock  
Norma Jean Gibson  
Melanie Boston-Holland  
Jacqueline Gray  
Norris Hanes

Board Attorney: Karen Selby

Staff: Tracy A. Dickerson  
Chris McDougal  
Wade Beswick  
Alexandria Horn  
Kevin Meador

- II. Approval of February's Minutes:** A motion was made by Member Gray to accept February's minutes; motion seconded by Secretary Boston-Holland; unanimously approved.
- III. Additions to the Agenda:** No additional agenda items, agenda adopted as presented.
- IV. Old Business:** No old business to discuss.
- V. New Business:** President Hancock and Vice President Gibson will be attending a Maryland Association of Election Officials (MAEO) Local Board Committee meeting at the Howard County Board of Elections on Monday March 10, 2025. All other board members are welcome to join the meeting virtually.

**VI. Election Director's Report:**

- Director Dickerson announced that the 2025 MAEO/Biennial Conference will take place in Ocean City from May 4, 2025 - May 9, 2025. The Biennial Conference will be May 4, 2025 - May 5, 2025. The Biennial meeting is mandatory for the Board, the Board Attorney, Director, and Deputy Director to be in attendance.
- Director Dickerson informed the Board that the contracts for all three Early Voting locations have been sent for review, with verbal acceptance from all three locations.
- Deputy Director McDougal informed the Board that Candidate Filing is open but she has not received any filings to date. Deputy Director McDougal also informed the board that T.C. Martin Elementary School site survey has been scheduled for March 19, 2025. This will allow us to move two precincts back to T.C. Martin Elementary School, hence completion of renovations.
- Program Manager Beswick announced that 80% of our inventory has been completed. Program Manager Beswick also informed the Board that post-election maintenance (PEM) will be completed within the next two weeks.

**VII. Board Attorney Report:** No news to report.

**VIII. Next Board Meeting:** The next Board Meeting will be April 17, 2025 at 9 a.m.

**IX. Adjournment:** At 9:26 a.m. Member Gray made a motion to adjourn meeting; motion seconded by Secretary Boston-Holland; unanimously approved.

*ABH 4/10/25*