



Charles County Department of Planning and Growth Management

County Property Public Event Operator Affidavit

This Affidavit must be completed for public events located upon county-owned property operated by a tenant pursuant to a formal written agreement with the County. To complete this Affidavit, tenant, as the property Operator, must be authorized by the County to allow third-party Permit Applicants to conduct public events upon the property.

Event Information

Event Name: _____ Event Dates: _____

Name of Person or Entity Hosting the Event (i.e. Permit Applicant): _____

Address of Event Location: _____
(Street) _____ (Zip Code) _____

Property Operator Information

Full Business Name of Property Operator (i.e. Tenant): _____

Property Operator Address: _____
(Street) _____ (City, ST) _____ (Zip Code) _____

Phone Number: _____ Email: _____

SWORN STATEMENT OF PROPERTY OPERATOR

I, (print name) _____, as authorized person on behalf of
(tenant) _____ by affixing my signature hereto do
certify that I represent the operator of the property on which this public event will take place and that I
assent to the undertaking of the Public Event Permit by the Permit Applicant. I have been supplied with

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and have knowledge of all event information. I agree to comply with all applicable Federal, State, and County regulations and will grant Federal/State/County officials the right to access the property for the purpose of conducting business in protecting the public's health, safety, and welfare as related to this public event.

I hereby certify that use of the county-owned property by the Permit Applicant is not inconsistent with the terms of the written agreement between Operator and County, and any specific conditions applicable to Applicant's use have been met, to include certain notice provisions to County.

Further, I acknowledge and agree that the Permit Applicant has/will obtain public liability insurance to protect against loss from liability imposed by law for damages due to bodily injury and property damage arising from the public event. A Certificate of Insurance will be filed with the County ten (10) days prior to the event and shall name the Operator and the Board of County Commissioners for Charles County, Maryland, its officials, employees and agents, as both certificate holder and additional insured, unless expressly waived by the County. Operator swears and affirms to require the following insurance coverages be maintained for the duration of the event with premiums paid by the Permit Applicant:

1. Commercial general liability policy with minimum limits required of One Million Dollars for each occurrence, with single limit bodily injury and property damage, and Three Million Dollars aggregate;
2. If alcohol will be sold, served or furnished during the event, the policy shall include a liquor liability endorsement;
3. Commercial automobile bodily injury and property damage insurance of One Million Dollars per occurrence for all vehicles whether owned, hired, or non-owned operated by/or on behalf of the Permit Applicant;
4. If the event involves athletic or other types of active participants, the policy must include participant coverage;
5. If the event involves food vendors, the policy must include products liability endorsement, and
6. Workers Compensation with limits of One Million Dollars if the Permit Applicant has paid employees.

Further, Operator shall ensure all vendors engaged in activities upon the property on behalf of Permit Applicant have customary coverage in such amounts and covering such risks as are customarily carried by similar businesses engaged in similar activities.

Property Operator Signature: _____ Date: _____

Printed Name: _____