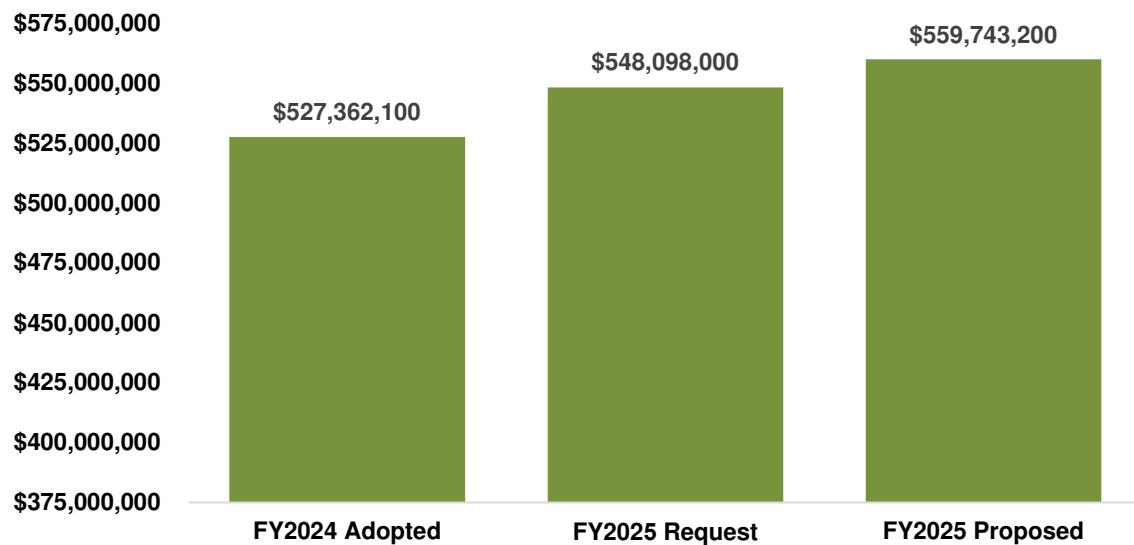


# GENERAL FUND OPERATING BUDGET

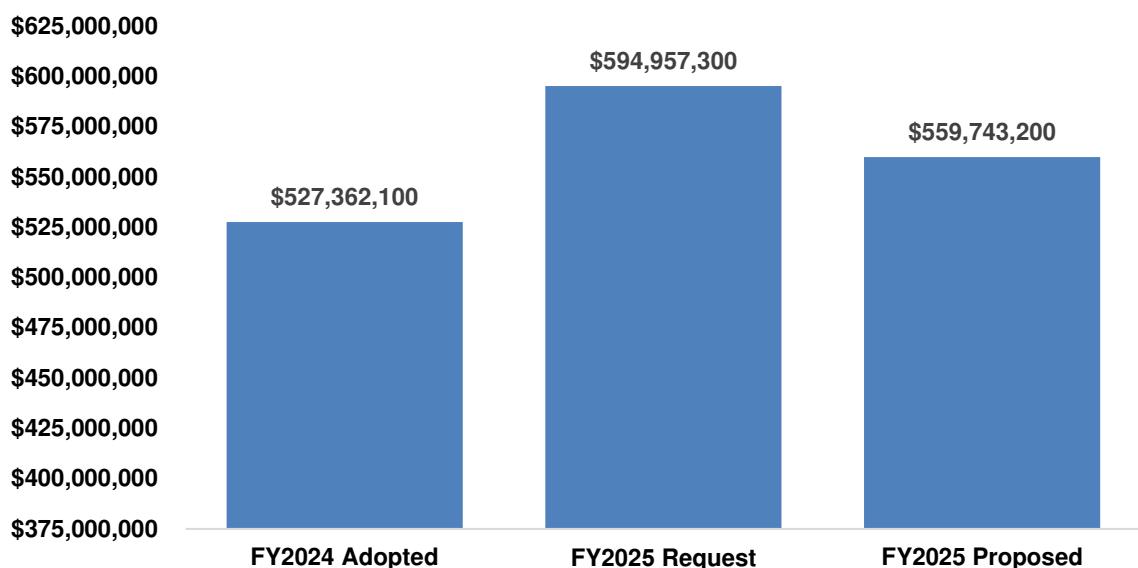
	FY2024 Adopted	FY2025 Request	FY2025 Proposed
Revenues	\$527,362,100	\$548,098,000	\$559,743,200
Expenditures	\$527,362,100	\$594,957,300	\$559,743,200
	\$0	(\$46,859,300)	\$0

## Revenues



**NOTE:** The FY2025 Proposed Budget includes no tax rate increases.

## Expenditures



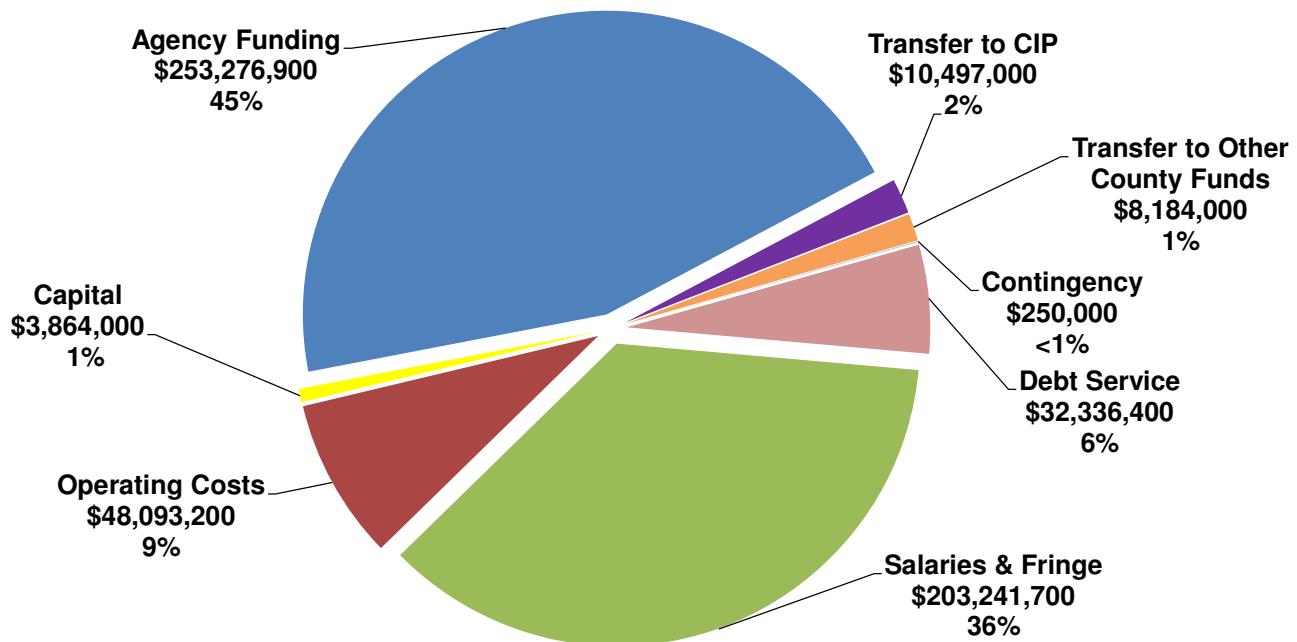
# GENERAL FUND OPERATING BUDGET

	<u>FY2024 Adopted</u>	<u>FY2025 Request</u>	<u>FY2025 Proposed</u>	<u>\$ Change from FY2024</u>	<u>% Chg.</u>
<b>REVENUES</b>					
<b><u>Operating Revenues</u></b>					
Property Taxes	\$266,589,400	\$287,725,800	\$287,725,800	\$21,136,400	7.9%
Income Tax	169,000,000	169,000,000	169,000,000	0	0.0%
Recordation Tax	16,600,000	18,000,000	18,000,000	1,400,000	8.4%
Transfer Tax	7,470,000	8,100,000	8,100,000	630,000	8.4%
Other Taxes	5,000,000	5,740,000	5,740,000	740,000	14.8%
Service Charges	10,626,500	13,069,200	15,079,500	4,453,000	41.9%
Intergovernmental	2,599,700	2,843,900	2,843,900	244,200	9.4%
Licenses & Permits	1,046,000	1,094,800	1,094,800	48,800	4.7%
Fines & Forfeitures	5,738,800	5,918,800	5,918,800	180,000	3.1%
Other Income	15,649,900	20,629,800	22,129,800	6,479,900	41.4%
<b>Total Operating Revenues</b>	<b>\$500,320,300</b>	<b>\$532,122,300</b>	<b>\$535,632,600</b>	<b>\$35,312,300</b>	<b>7.1%</b>
<b><u>Other Financing Sources</u></b>					
Transfer from Capital Project Fund	1,200,000	600,000	600,000	(600,000)	-50.0%
Transfer from Special Revenue Fund	300,000	100,000	100,000	(200,000)	-66.7%
Reserved Fund Balance	25,541,800	15,275,700	23,410,600	(2,131,200)	-8.3%
<b>Total Other Financing Sources</b>	<b>\$27,041,800</b>	<b>\$15,975,700</b>	<b>\$24,110,600</b>	<b>(\$2,931,200)</b>	<b>-10.8%</b>
<b>TOTAL REVENUES &amp; OTHER FINANCING USES</b>	<b>\$527,362,100</b>	<b>\$548,098,000</b>	<b>\$559,743,200</b>	<b>\$32,381,100</b>	<b>6.1%</b>
<b>EXPENDITURES</b>					
Board of Education	\$218,767,000	\$248,374,200	\$231,403,500	\$12,636,500	5.8%
Sheriff's Office	121,304,100	134,028,000	130,585,500	9,281,400	7.7%
Debt Service	33,106,400	32,481,000	32,644,400	(462,000)	-1.4%
County Administered					
Emergency Services	26,236,900	33,750,600	30,180,500	3,943,600	15.0%
Public Works - Facilities	17,945,200	18,858,200	18,776,900	831,700	4.6%
Recreation, Parks, and Tourism	12,783,700	15,979,400	14,032,800	1,249,100	9.8%
Fiscal & Administrative Services	10,683,400	12,117,400	12,122,700	1,439,300	13.5%
Planning & Growth Management	9,906,000	11,827,200	11,458,800	1,552,800	15.7%
Community Services	3,241,300	3,728,700	3,563,700	322,400	9.9%
Economic Development	2,131,900	2,385,600	2,277,000	145,100	6.8%
General Government	6,783,100	8,129,700	7,111,400	328,300	4.8%
Total County Administered	\$89,711,500	\$106,776,800	\$99,523,800	\$9,812,300	10.9%
College of Southern MD	10,766,600	11,319,800	11,319,800	553,200	5.1%
Library	5,334,800	6,030,300	5,720,200	385,400	7.2%
Health Department	3,246,300	3,926,000	3,926,000	679,700	20.9%
Other General Government	27,918,100	36,908,100	30,836,600	2,918,500	10.5%
Other Agencies/Misc.	3,704,300	4,366,100	3,036,400	(667,900)	-18.0%
Contingency	124,000	250,000	250,000	126,000	101.6%
<b>Total Expenditures</b>	<b>\$513,983,100</b>	<b>\$584,460,300</b>	<b>\$549,246,200</b>	<b>\$35,263,100</b>	<b>6.9%</b>
<b><u>Other Financing Uses</u></b>					
Capital Project Pay-as-you-go	13,379,000	10,497,000	10,497,000	(2,882,000)	-21.5%
<b>Total Other Financing Uses</b>	<b>\$13,379,000</b>	<b>\$10,497,000</b>	<b>\$10,497,000</b>	<b>(\$2,882,000)</b>	<b>-21.5%</b>
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING USES</b>	<b>\$527,362,100</b>	<b>\$594,957,300</b>	<b>\$559,743,200</b>	<b>\$32,381,100</b>	<b>6.1%</b>
<b>SURPLUS/(DEFICIT)</b>	<b>\$0</b>	<b>(\$46,859,300)</b>		<b>\$0</b>	<b>\$0</b>

# Global budget assumptions included in the FY2025 Budget - Expenditures:

1. Merit/Step increases for eligible employees
2. 5% COLA – in July 2024 for sworn officers per county code when State Police pay scale changes goes into effect
3. Impact of last year's collective bargaining agreement with the correctional officers
4. \$750 base pay increase for eligible full-time employees (nonunion, IAFF, correctional officers) in July
5. 2% COLA –in January 2025 for eligible full-time employees (nonunion, IAFF, correctional officers) & part time employees
6. Impact of salary increases provided to employees during FY2024
7. Full year impact of FY2024 new positions that were approved during last year's budget adoption and approved mid-year by the County Commissioners
8. Pension adjustments to fully fund pension contributions
9. Health & Dental budget adjustments based on participation and rate
10. Embedded equity into the budget

## FY2025 PROPOSED BUDGET \$559,743,200



## Embedding Equity in Budget

## Purpose

- Embedding equity helps improve outcomes for the entire community
  - Operationalizing the principles of Resolution 2021-24 Commitment to Diversity, Equity and Inclusion (DEI)
  - Ensuring that impactful decisions are evaluated with multiple perspectives in mind

## Process

- Equity analysis questions on the department's top priorities
  - Equity ranking by DEI office and submitted to FAS.
  - Equity ranking results discussed during departmental budget meetings with the County Administrator's Office

## Possibilities

- Prioritizing our whole of government equity focus
  - Enhancing budget equity training and shared understanding
  - Encouraging resource allocation according to equity impact



# GENERAL FUND OPERATING BUDGET

**FY2024 Adopted Budget \$527,362,100**

## Changes to Expenditures:

<b>Board of Education</b>	\$12,636,500
<b>Sheriff's Office</b>	\$9,281,400
<b>Debt Service</b>	(\$462,000)

## Highlights

- Supports the opening of the Waldorf Early Learning Center
  - Supports blueprint implementation & CCPS salary increases
  - Exceeds Maintenance of Effort Funding
  - Funds (10) Sworn Officers
  - Funds (1) DNA Analyst, (1) AEU Specialist
  - Upgrade of a After School Coordinator part time position to full-time reduced hour
  - Continues the Body Worn Camera (BWC)
  - 5% COLA for sworn officers per County Code
  - Replacement capital equipment
  - Annual cost to pay the principal and interest on existing bonds/leases and the issuance cost for new bond issues

### **County Administered**

Emergency Services	\$3,943,600	<ul style="list-style-type: none"> <li>• New positions: (10) EMT's in Bel Alton area</li> <li>• (4) Animal Control Officers, (2) Hazmat Technicians, (1) Hazmat Captain, (1) Data Analyst, (1) Assistant Chief of 911/Public Safety Communication, (1) Next Gen 911 Telephone System Administrator</li> <li>• (2) Ambulances included in the Debt Service budget</li> </ul>
Recreation, Parks, and Tourism	\$1,249,100	<ul style="list-style-type: none"> <li>• (6) New Positions: Planner III, Registration Specialist, Construction Project Manager, Aquatics &amp; Safety Compliance Coordinator, Assistant Chief of Parks and Grounds, Administrative Associate</li> <li>• Increase in advertising and special events for Tourism</li> <li>• Ruth B. Swann Park Master Plan and ADA Accessibility Study</li> <li>• Restroom trailer for Turkey Hill Park</li> </ul>

# GENERAL FUND OPERATING BUDGET

## County Administered Cont.

Fiscal & Administrative Services	\$1,439,300	<ul style="list-style-type: none"><li>• New Positions: (1) Deputy Director, (1) Accountant, (1) Cyber Security Officer (<i>offset by allocations to other funds</i>)</li><li>• Annual maintenance cost for new financial system. Including performance measurement and budget software purchased in FY2024, and supporting County Departments</li></ul>
Public Works	\$831,700	<ul style="list-style-type: none"><li>• Increased on-call pay for employees</li><li>• Expansion of the truck rodeo program</li><li>• Utilities increases; road maintenance</li></ul>
Planning & Growth Management	\$1,552,800	<ul style="list-style-type: none"><li>• Support of an apprenticeship program with Charles County Board of Education</li><li>• Increase local match to support Transit programs</li><li>• Continues to support no fare VanGo program</li><li>• Funding for a process improvement for planning and engineering and stormwater ordinance updates</li></ul>
Community Services	\$322,400	<ul style="list-style-type: none"><li>• (3) New Positions: (1) Local Care Team Coordinator, (1) Senior Nutrition Program Specialist, (1) Senior Center Program Specialist</li></ul>
General Government - County Commissioners - Administrative Services - County Attorney - Human Resources	\$328,300	<ul style="list-style-type: none"><li>• (1) DES HR Liaison and (1) Assistant to the Director</li><li>• Peer review for Internal Audit Division</li><li>• County Internship Programs</li><li>• Justice, Equity, Diversity, and Inclusion training</li><li>• New federal lobbyist contract</li></ul>
Remaining County Administered Departments	\$145,100	<ul style="list-style-type: none"><li>• New Position: (1) Western Technology Corridor - Senior Commercial Development Manager</li></ul>

# GENERAL FUND OPERATING BUDGET

## Other General Government

OPEB Contribution	\$1,000,000	• Increase per Funding Plan
Election Board	\$619,900	• To support the General Election • (1) new Program Assistant
Circuit Court	\$57,700	• (1) Special Projects Manager • Digital evidence display monitors and multi-function copiers • National Association for Court Management training
State's Attorney	\$987,700	• (3) Body Worn Camera positions, (2) Administrative Associates, (1) Investigator
Health & Dental - Retiree Studies	\$442,800 (\$450,000)	• Increase rate and participation • Study funding- fluctuates
Central Services	(\$156,000)	• Adequate insurance coverage to safeguard assets • Vehicle for Security Officer included in Debt Service
Police Accountability Board and Adminstrative Charging Committee	\$57,100	• Increase in stipend for Police Accountability Board and Adminstrative Charging Committee • Supports contract services for the trial boards
Remaining	\$359,300	• Adjusts remaining budgets

## Other Agencies/Misc.

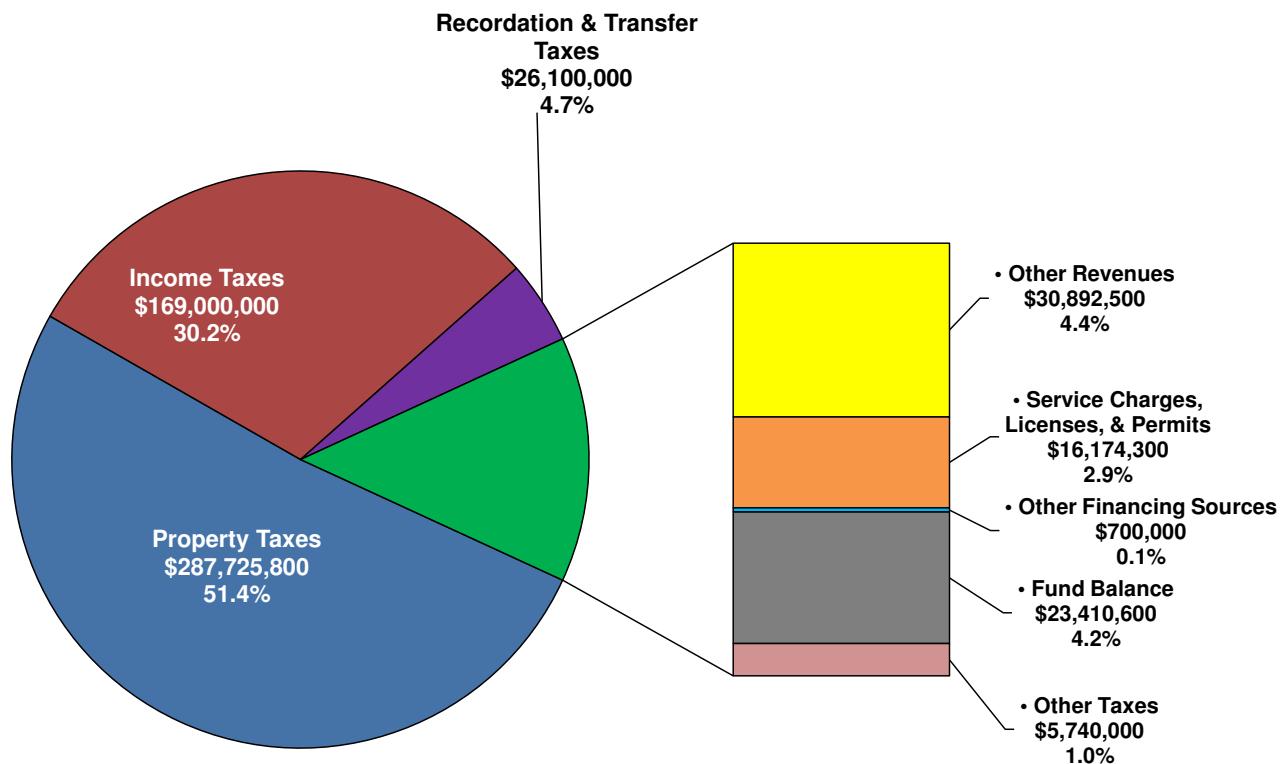
College of Southern MD	\$553,200	• Supports the College of Southern Maryland
Health Department	\$679,700	• Funds budget request
Library	\$265,600	• Support of operations; Hotspots
Other Agencies/Misc.	(\$548,100)	• Fluctuates based on FY2024 one time funding & current trends
Contingency	\$126,000	• Contingency for emergencies & revenue shortfalls = \$250,000
Capital Project Pay-as-you-go	(\$2,882,000)	• Fluctuates based on Capital Improvement Program

**Total Adjustment** **\$32,381,100**

**FY2025 Proposed Budget** **\$559,743,200**

# GENERAL FUND

## FY2025 General Fund Revenues/Financing Sources TOTAL PROPOSED = \$559,743,200



## REVENUE BREAKDOWN

PROPERTY TAXES	51.4%	\$287,725,800	INCOME TAX	30.2%	\$169,000,000
Real & Personal		294,262,800			
Penalties, Interest & fees		1,420,000			
Tax Credits		(7,957,000)			
RECORDATION & TRANSFER TAXES	4.7%	\$26,100,000	SERVICE CHARGES, LICENSES, & PERMITS	2.9%	\$16,174,300
			EMS Billing fee		\$3,250,000
			Reclaimed Water Sales		1,343,800
			911 fees		3,800,000
			Licenses & Permits		1,094,800
OTHER TAXES	1.0%	\$5,740,000	Indirect Cost Allocation		3,290,200
Hotel/Motel Tax		\$1,320,000	Park Fees		1,032,200
Highway User		3,410,000	Remaining		2,363,300
Admission Tax		810,000			
Heavy Equipment		200,000	ALL OTHER REVENUES	5.4%	\$30,892,500
OTHER FINANCING SOURCES	0.1%	\$700,000	Fines & Forfeitures		\$5,918,800
Transfer: Capital Project Fund		\$600,000	Rent		1,505,800
Special Revenue: Cable Fund		100,000	State Grants		2,843,900
FUND BALANCE APPROPRIATION	4.2%	\$23,410,600	Interest		20,000,000
			Sale of Fixed Assets		250,000
			Miscellaneous		374,000

# GENERAL FUND OPERATING BUDGET

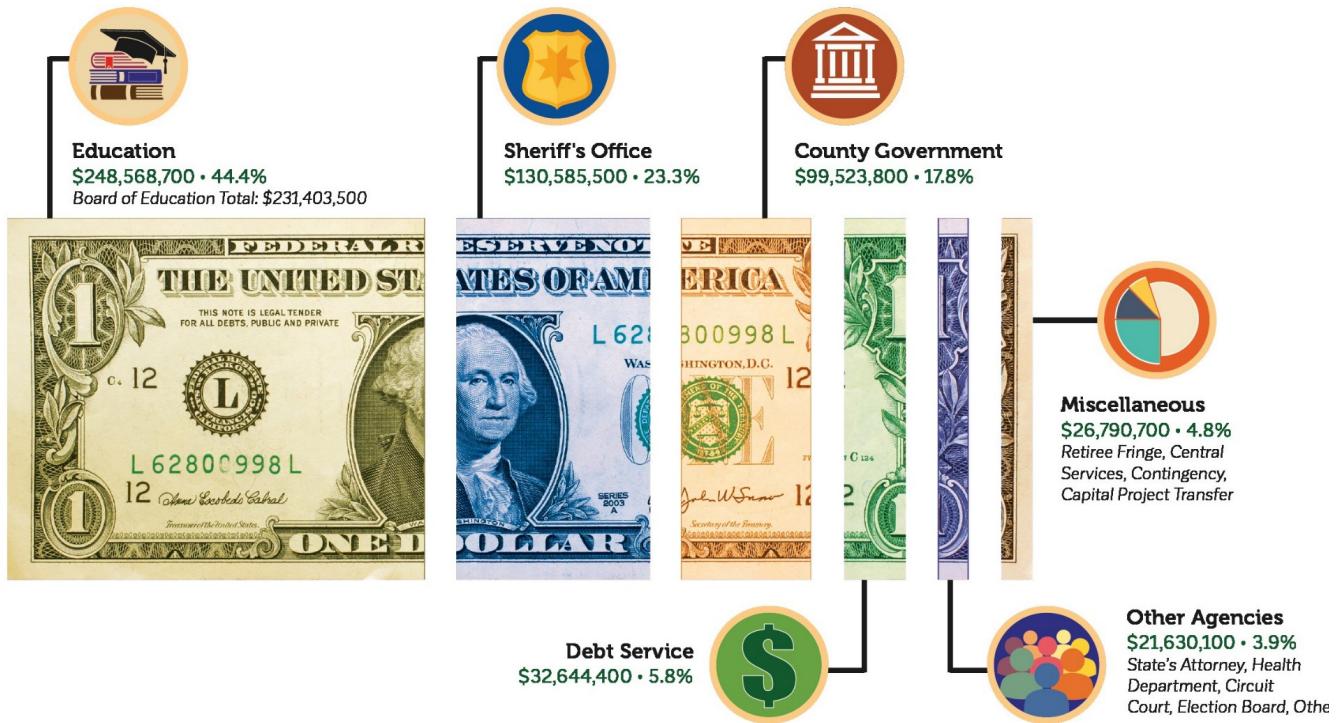
	<u>FY2024 Adopted</u>	<u>FY2025 Request</u>	<u>FY2025 Proposed</u>	<u>\$ Change from FY2024</u>	<u>% Chg.</u>
<b>REVENUE DETAIL BY ACCOUNT CLASSIFICATION</b>					
<b><u>PROPERTY TAXES:</u></b>					
Real Property - Full Year	\$247,377,000	\$271,358,000	\$271,358,000	\$23,981,000	9.7%
Real Property - Half Year	382,200	447,300	447,300	65,100	17.0%
Real Property - Quarter Year	191,100	223,600	223,600	32,500	17.0%
Real Property - Three-Quarter Year	573,000	671,000	671,000	98,000	17.1%
Business Personal Property	268,000	268,000	268,000	0	0.0%
Railroads & Public Utilities	12,011,000	11,492,000	11,492,000	(519,000)	-4.3%
Ordinary Business Corp.	7,238,100	7,357,000	7,357,000	118,900	1.6%
Payment in Lieu of Tax: Morgantown	632,000	0	0	(632,000)	-100.0%
Payment in Lieu of Tax: Wakefield	0	157,800	157,800	157,800	N/A
Payment in Lieu of Tax: CPV	2,388,200	2,288,100	2,288,100	(100,100)	-4.2%
Penalties & Interest	600,000	620,000	620,000	20,000	3.3%
Half Year Tax Billing	300,000	800,000	800,000	500,000	166.7%
Subtotal	\$271,960,600	\$295,682,800	\$295,682,800	\$23,722,200	8.7%
Homestead Tax Credit	(1,870,000)	(3,930,000)	(3,930,000)	(2,060,000)	110.2%
Low Income Tax Credit	(700,000)	(800,000)	(800,000)	(100,000)	14.3%
Volunteer Tax Credit	0	(350,000)	(350,000)	(350,000)	N/A
Senior Tax Credit	(320,000)	(250,000)	(250,000)	70,000	-21.9%
Ag. Preservation Tax Credit	(140,000)	(140,000)	(140,000)	0	0.0%
Tax Differ.- La Plata	(2,200,000)	(2,320,000)	(2,320,000)	(120,000)	5.5%
Tax Differ.- Indian Head	(133,000)	(160,000)	(160,000)	(27,000)	20.3%
Surviving Spouse Tax Credit	(8,000)	(7,000)	(7,000)	1,000	-12.5%
Conservation Easement Tax Credit	(200)	0	0	200	-100.0%
Subtotal	(\$5,371,200)	(\$7,957,000)	(\$7,957,000)	(\$2,585,800)	48.1%
<b>Total Property Taxes</b>	<b>\$266,589,400</b>	<b>\$287,725,800</b>	<b>\$287,725,800</b>	<b>\$21,136,400</b>	<b>7.9%</b>
<b><u>INCOME TAX</u></b>					
	<b>\$169,000,000</b>	<b>\$169,000,000</b>	<b>\$169,000,000</b>	<b>\$0</b>	<b>0.0%</b>
<b><u>RECORDATION TAX</u></b>					
	<b>\$16,600,000</b>	<b>\$18,000,000</b>	<b>\$18,000,000</b>	<b>\$1,400,000</b>	<b>8.4%</b>
<b><u>TRANSFER TAX</u></b>					
	<b>\$7,470,000</b>	<b>\$8,100,000</b>	<b>\$8,100,000</b>	<b>\$630,000</b>	<b>8.4%</b>
<b><u>OTHER TAXES:</u></b>					
Hotel/Motel Room	\$1,240,000	\$1,320,000	\$1,320,000	\$80,000	6.5%
Highway User	2,830,000	3,410,000	3,410,000	580,000	20.5%
Admission and Amusement	810,000	810,000	810,000	0	0.0%
Heavy Equipment	120,000	200,000	200,000	80,000	66.7%
<b>Total Other Local Taxes</b>	<b>\$5,000,000</b>	<b>\$5,740,000</b>	<b>\$5,740,000</b>	<b>\$740,000</b>	<b>14.8%</b>
<b><u>LICENSES &amp; PERMITS</u></b>					
Trader License	\$210,200	\$209,100	\$209,100	(\$1,100)	-0.5%
Alcoholic License	203,600	203,600	203,600	0	0.0%
Building Permits	398,000	400,000	400,000	2,000	0.5%
Park Permits	105,600	98,100	98,100	(7,500)	-7.1%
Trailer Permits	45,300	44,700	44,700	(600)	-1.3%
Civil Marriage Licenses	36,000	36,100	36,100	100	0.3%
Other	47,300	103,200	103,200	55,900	118.2%
<b>Total Licenses &amp; Permits</b>	<b>\$1,046,000</b>	<b>\$1,094,800</b>	<b>\$1,094,800</b>	<b>\$48,800</b>	<b>4.7%</b>
<b><u>INTERGOVERNMENTAL:</u></b>					
<b>State</b>					
Aid for Police Protection	\$2,184,000	\$2,345,300	\$2,345,300	\$161,300	7.4%
State Aid For Inmate Operating	70,000	150,000	150,000	80,000	114.3%
Jury Fee Reimbursement	259,200	259,200	259,200	0	0.0%
Other	86,500	89,400	89,400	2,900	3.4%
<b>Total Intergovernmental</b>	<b>\$2,599,700</b>	<b>\$2,843,900</b>	<b>\$2,843,900</b>	<b>\$244,200</b>	<b>9.4%</b>

# GENERAL FUND OPERATING BUDGET

	<u>FY2024 Adopted</u>	<u>FY2025 Request</u>	<u>FY2025 Proposed</u>	<u>\$ Change from FY2024</u>	<u>% Chg.</u>
<b>REVENUE DETAIL BY ACCOUNT CLASSIFICATION</b>					
<b><u>SERVICE CHARGES:</u></b>					
Em. Medical Svcs. Billing Fee	\$1,900,000	\$3,250,000	\$3,250,000	\$1,350,000	71.1%
Indirect Cost Allocation	2,797,800	3,179,900	3,290,200	492,400	17.6%
Local 911 Aid	1,800,000	1,900,000	3,800,000	2,000,000	111.1%
Park & Recreation Fees	921,700	1,032,200	1,032,200	110,500	12.0%
Reclaimed Water Sales	1,183,700	1,343,800	1,343,800	160,100	13.5%
Sheriff Fees	460,000	520,000	520,000	60,000	13.0%
Custodial Fee	392,200	431,900	431,900	39,700	10.1%
False Alarm Registrations	286,400	280,000	280,000	(6,400)	-2.2%
Sheriff Pay Phone Commissions	90,000	45,000	45,000	(45,000)	-50.0%
Other	794,700	1,086,400	1,086,400	291,700	36.7%
<b>Total Service Charges</b>	<b>\$10,626,500</b>	<b>\$13,069,200</b>	<b>\$15,079,500</b>	<b>\$4,453,000</b>	<b>41.9%</b>
<b><u>FINES &amp; FORFEITURES</u></b>					
Red Light Camera Fines	\$2,200,000	\$2,250,000	\$2,250,000	\$50,000	2.3%
Speed Camera Fines	1,400,000	1,450,000	1,450,000	50,000	3.6%
School Bus Fines	1,845,500	1,845,500	1,845,500	0	0.0%
False Alarm Fines	220,000	300,000	300,000	80,000	36.4%
Other	73,300	73,300	73,300	0	0.0%
<b>Total Fines &amp; Forfeitures</b>	<b>\$5,738,800</b>	<b>\$5,918,800</b>	<b>\$5,918,800</b>	<b>\$180,000</b>	<b>3.1%</b>
<b><u>OTHER INCOME</u></b>					
Rent	\$1,533,900	\$1,505,800	\$1,505,800	(\$28,100)	-1.8%
Interest	13,500,000	18,500,000	20,000,000	6,500,000	48.1%
Sale of Fixed Assets	250,000	250,000	250,000	0	0.0%
Miscellaneous	366,000	374,000	374,000	8,000	2.2%
<b>Total Miscellaneous</b>	<b>\$15,649,900</b>	<b>\$20,629,800</b>	<b>\$22,129,800</b>	<b>\$6,479,900</b>	<b>41.4%</b>
<b>TOTAL OPERATING REVENUES</b>	<b>\$500,320,300</b>	<b>\$532,122,300</b>	<b>\$535,632,600</b>	<b>\$35,312,300</b>	<b>7.1%</b>
<b><u>Financing Sources</u></b>					
Transfer from Capital Project Fund	\$1,200,000	\$600,000	\$600,000	(\$600,000)	-50.0%
Transfer from Special Revenue Fund	300,000	100,000	100,000	(200,000)	-66.7%
<b>Subtotal: Financing Sources</b>	<b>\$1,500,000</b>	<b>\$700,000</b>	<b>\$700,000</b>	<b>(\$800,000)</b>	<b>-53.3%</b>
<b><u>Fund Balance</u></b>					
Morgantown Reserve	\$4,442,500	\$3,765,900	\$3,765,900	(\$676,600)	-15.2%
Capital Project Reserves	11,859,000	9,461,000	9,461,000	(2,398,000)	-20.2%
Income Tax Volatility Reserve	0	0	5,835,600	5,835,600	N/A
Reserve for Priorities	9,240,300	2,048,800	4,348,100	(4,892,200)	-52.9%
<b>Subtotal: Fund Balance</b>	<b>\$25,541,800</b>	<b>\$15,275,700</b>	<b>\$23,410,600</b>	<b>(\$2,131,200)</b>	<b>-8.3%</b>
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>\$27,041,800</b>	<b>\$15,975,700</b>	<b>\$24,110,600</b>	<b>(\$2,931,200)</b>	<b>-10.8%</b>
<b>TOTAL REVENUES &amp; OTHER FINANCING USES</b>	<b>\$527,362,100</b>	<b>\$548,098,000</b>	<b>\$559,743,200</b>	<b>\$32,381,100</b>	<b>6.1%</b>

# GENERAL FUND

Proposed Fiscal 2025 Charles County Budget: \$559,743,200



## EXPENDITURE BREAKDOWN

EDUCATION	44.4%	\$248,568,700	SHERIFF'S OFFICE	23.3%	\$130,585,500
Board of Education		\$231,403,500			
College of Southern Maryland		11,319,800			
Library		5,720,200			
Other Education		125,200			
COUNTY GOVERNMENT	17.8%	\$99,523,800	DEBT SERVICE	5.8%	\$32,644,400
Emergency Services		\$30,180,500			
Public Works - Facilities		18,776,900			
Recreation, Parks, and Tourism		14,032,800			
Fiscal & Administrative Services		12,122,700			
Planning & Growth Management		11,458,800			
Community Services		3,563,700			
Economic Development Dept.		2,277,000			
Administrative Services		2,676,800			
County Attorney		1,598,300			
Human Resources		2,032,000			
County Commissioners		804,300			
MISCELLANEOUS	4.8%	\$26,790,700	Retiree Fringe/OPEB Contribution		\$12,100,000
			Central Services		3,943,700
			Capital Project Transfer		10,497,000
			Contingency		250,000

# GENERAL FUND OPERATING BUDGET

	<u>FY2024 Adopted</u>	<u>FY2025 Request</u>	<u>FY2025 Proposed</u>	<u>\$ Change from FY2024</u>	<u>% Chg.</u>
<b>EXPENDITURES BY DIVISION</b>					
<b><u>EDUCATION</u></b>					
Board of Education	\$218,767,000	\$248,374,200	\$231,403,500	\$12,636,500	5.8%
College of Southern Maryland	10,766,600	11,319,800	11,319,800	553,200	5.1%
Library	5,334,800	6,030,300	5,720,200	385,400	7.2%
Other	525,200	584,600	125,200	(400,000)	-76.2%
<b>Total Education</b>	<b>\$235,393,600</b>	<b>\$266,308,900</b>	<b>\$248,568,700</b>	<b>\$13,175,100</b>	<b>5.6%</b>
<b><u>PUBLIC SAFETY</u></b>					
Sheriff	\$94,601,000	\$104,688,100	\$102,359,100	\$7,758,100	8.2%
Corrections	22,113,800	24,652,500	23,793,400	1,679,600	7.6%
Automated Enforcement Unit (AEU)	4,226,100	4,271,600	4,017,200	(208,900)	-4.9%
Fingerprinting Service	363,200	415,800	415,800	52,600	14.5%
<b>Sheriff's Office</b>	<b>\$121,304,100</b>	<b>\$134,028,000</b>	<b>\$130,585,500</b>	<b>\$9,281,400</b>	<b>7.7%</b>
Emergency Services Administration	1,028,200	1,570,000	1,444,300	416,100	40.5%
False Alarm Reduction Unit	231,800	292,900	252,700	20,900	9.0%
Animal Control	2,131,100	2,744,900	2,571,800	440,700	20.7%
Fire/EMS Communications	4,994,500	5,479,600	5,448,000	453,500	9.1%
Career Emergency Medical Services	17,804,900	23,508,000	20,412,600	2,607,700	14.6%
Emergency Management	46,400	155,200	51,100	4,700	10.1%
<b>Subtotal: Emergency Services</b>	<b>\$26,236,900</b>	<b>\$33,750,600</b>	<b>\$30,180,500</b>	<b>\$3,943,600</b>	<b>15.0%</b>
<b>Total Public Safety</b>	<b>\$147,541,000</b>	<b>\$167,778,600</b>	<b>\$160,766,000</b>	<b>\$13,225,000</b>	<b>9.0%</b>
<b><u>DEBT SERVICE</u></b>					
Principal	\$24,289,000	\$24,537,000	\$23,917,800	(\$371,200)	-1.5%
Interest	8,509,400	7,636,000	8,418,600	(90,800)	-1.1%
Miscellaneous	308,000	308,000	308,000	0	0.0%
<b>Total Debt Service</b>	<b>\$33,106,400</b>	<b>\$32,481,000</b>	<b>\$32,644,400</b>	<b>(\$462,000)</b>	<b>-1.4%</b>
<b><u>GENERAL GOVERNMENT</u></b>					
Central Services	\$4,221,800	\$9,187,100	\$3,943,700	(\$278,100)	-6.6%
OPEB Contribution	5,700,000	6,700,000	6,700,000	1,000,000	17.5%
Election Board	2,699,300	3,319,200	3,319,200	619,900	23.0%
Liquor Board	332,900	355,500	355,500	22,600	6.8%
Orphan's Court	65,700	70,500	70,500	4,800	7.3%
Other Criminal Justice	382,200	424,200	439,300	57,100	14.9%
Circuit Court	2,619,800	2,832,100	2,677,500	57,700	2.2%
State's Attorney	6,912,200	8,588,500	7,899,900	987,700	14.3%
Fringe Benefits	4,957,200	5,400,000	5,400,000	442,800	8.9%
Volunteer Fire & Rescue Subsidy	27,000	31,000	31,000	4,000	14.8%
<b>Subtotal: Other General Govt.</b>	<b>\$27,918,100</b>	<b>\$36,908,100</b>	<b>\$30,836,600</b>	<b>\$2,918,500</b>	<b>10.5%</b>
County Commissioners	\$784,400	\$804,300	\$804,300	\$19,900	2.5%
Administrative Services	2,482,600	2,676,800	2,676,800	194,200	7.8%
County Attorney	1,499,900	1,598,300	1,598,300	98,400	6.6%
Human Resources	2,016,200	3,050,300	2,032,000	15,800	0.8%
<b>Subtotal: County Administered General Government</b>	<b>\$6,783,100</b>	<b>\$8,129,700</b>	<b>\$7,111,400</b>	<b>\$328,300</b>	<b>4.8%</b>
<b>Total General Government</b>	<b>\$34,701,200</b>	<b>\$45,037,800</b>	<b>\$37,948,000</b>	<b>\$3,246,800</b>	<b>9.4%</b>

# GENERAL FUND OPERATING BUDGET

	<u>FY2024 Adopted</u>	<u>FY2025 Request</u>	<u>FY2025 Proposed</u>	<u>\$ Change from FY2024</u>	<u>% Chg.</u>
<b>EXPENDITURES BY DIVISION</b>					
<b><u>FISCAL &amp; ADMINISTRATIVE SERVICES</u></b>					
Administration	\$294,300	\$468,200	\$433,900	\$139,600	47.4%
Budget	589,300	662,900	662,900	73,600	12.5%
Information Technology	6,349,900	7,226,400	7,267,800	917,900	14.5%
Purchasing	472,500	484,300	484,300	11,800	2.5%
Treasury	1,503,000	1,681,100	1,681,100	178,100	11.8%
Accounting	1,474,400	1,594,500	1,592,700	118,300	8.0%
<b>Total Fiscal &amp; Admin. Services</b>	<b>\$10,683,400</b>	<b>\$12,117,400</b>	<b>\$12,122,700</b>	<b>\$1,439,300</b>	<b>13.5%</b>
<b><u>PUBLIC WORKS - FACILITIES</u></b>					
Administration	\$668,100	\$731,000	\$731,000	\$62,900	9.4%
Building & Trades	8,895,900	9,258,800	9,258,800	362,900	4.1%
Vehicle Maintenance	1,287,600	1,422,100	1,403,800	116,200	9.0%
Roads	7,093,600	7,446,300	7,383,300	289,700	4.1%
<b>Total Public Works</b>	<b>\$17,945,200</b>	<b>\$18,858,200</b>	<b>\$18,776,900</b>	<b>\$831,700</b>	<b>4.6%</b>
<b><u>COMMUNITY SERVICES</u></b>					
Administration	\$612,400	\$653,700	\$653,700	\$41,300	6.7%
Aging & Human Services	2,131,600	2,464,200	2,394,500	262,900	12.3%
Housing Authority	497,300	610,800	515,500	18,200	3.7%
<b>Total Community Services</b>	<b>\$3,241,300</b>	<b>\$3,728,700</b>	<b>\$3,563,700</b>	<b>\$322,400</b>	<b>9.9%</b>
<b><u>RECREATION, PARKS, AND TOURISM</u></b>					
Administration	\$1,720,500	\$2,971,700	\$2,331,900	\$611,400	35.5%
Recreation	3,650,400	5,140,600	4,104,000	453,600	12.4%
Parks & Grounds	6,299,200	6,518,700	6,405,000	105,800	1.7%
Tourism	1,113,600	1,348,400	1,191,900	78,300	7.0%
<b>Total Recreation, Parks, &amp; Tourism</b>	<b>\$12,783,700</b>	<b>\$15,979,400</b>	<b>\$14,032,800</b>	<b>\$1,249,100</b>	<b>9.8%</b>
<b><u>PLANNING &amp; GROWTH MANAGEMENT</u></b>					
Administration	\$1,439,600	\$1,046,600	\$1,042,600	(\$397,000)	-27.6%
Transit	5,071,500	6,353,800	6,308,300	1,236,800	24.4%
Planning	2,836,700	3,142,200	2,932,500	95,800	3.4%
Codes, Permits & Inspections Svcs	392,900	785,000	785,000	392,100	99.8%
Infrastructure	165,300	499,600	390,400	225,100	136.2%
<b>Total Planning &amp; Growth Mgmt.</b>	<b>\$9,906,000</b>	<b>\$11,827,200</b>	<b>\$11,458,800</b>	<b>\$1,552,800</b>	<b>15.7%</b>
<b><u>ECONOMIC DEVELOPMENT</u></b>					
Economic Development Department	\$2,131,900	\$2,385,600	\$2,277,000	\$145,100	6.8%
Other Economic Development Svcs	138,000	188,000	38,000	(100,000)	-72.5%
<b>Total Economic Development</b>	<b>\$2,269,900</b>	<b>\$2,573,600</b>	<b>\$2,315,000</b>	<b>\$45,100</b>	<b>2.0%</b>
<b><u>HEALTH SERVICES</u></b>					
Health Department	\$3,246,300	\$3,926,000	\$3,926,000	\$679,700	20.9%
Water & Sewer Services	238,500	250,400	250,400	11,900	5.0%
Mosquito Control	172,000	185,000	185,000	13,000	7.6%
Dept. of Health & Mental Hygiene	120,400	120,400	120,400	0	0.0%
<b>Total Health</b>	<b>\$3,777,200</b>	<b>\$4,481,800</b>	<b>\$4,481,800</b>	<b>\$704,600</b>	<b>18.7%</b>
<b><u>SOCIAL SERVICES</u></b>					
Department of Social Services	\$324,500	\$324,500	\$324,500	\$0	0.0%
Charles County Charitable Trust, Inc.	1,079,300	1,715,200	1,009,300	(70,000)	-6.5%
Other Agency Funding	198,700	155,000	155,000	(43,700)	-22.0%
<b>Total Social Services</b>	<b>\$1,602,500</b>	<b>\$2,194,700</b>	<b>\$1,488,800</b>	<b>(\$113,700)</b>	<b>-7.1%</b>

# GENERAL FUND OPERATING BUDGET

	<u>FY2024 Adopted</u>	<u>FY2025 Request</u>	<u>FY2025 Proposed</u>	<u>\$ Change from FY2024</u>	<u>% Chg.</u>
<b>EXPENDITURES BY DIVISION</b>					
<b><u>CONSERVATION OF NATURAL RESOURCES</u></b>					
University of MD Extension	\$270,700	\$310,300	\$310,300	\$39,600	14.6%
Soil Conservation	602,300	480,100	480,100	(122,200)	-20.3%
Weed Control	17,300	20,100	20,100	2,800	16.2%
So. MD Resource Conservation	12,400	27,500	13,100	700	5.6%
Gypsy Moth	5,000	5,000	5,000	0	0.0%
<b>Total Conservation of Natural Resources</b>	<b>\$907,700</b>	<b>\$843,000</b>	<b>\$828,600</b>	<b>(\$79,100)</b>	<b>-8.7%</b>
<b><u>CONTINGENCY</u></b>					
Contingency	\$124,000	\$250,000	\$250,000	\$126,000	101.6%
<b>Total Contingency</b>	<b>\$124,000</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$126,000</b>	<b>101.6%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$513,983,100</b>	<b>\$584,460,300</b>	<b>\$549,246,200</b>	<b>\$35,263,100</b>	<b>6.9%</b>
<b><u>FINANCING USES:</u></b>					
Capital Project Pay-as-you-go	\$13,379,000	\$10,497,000	\$10,497,000	(\$2,882,000)	-21.5%
<b>TOTAL FINANCING USES</b>	<b>\$13,379,000</b>	<b>\$10,497,000</b>	<b>\$10,497,000</b>	<b>(\$2,882,000)</b>	<b>-21.5%</b>
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING USES:</b>	<b>\$527,362,100</b>	<b>\$594,957,300</b>	<b>\$559,743,200</b>	<b>\$32,381,100</b>	<b>6.1%</b>
<b>SURPLUS/(DEFICIT)</b>	<b>\$0</b>	<b>(\$46,859,300)</b>		<b>\$0</b>	<b>\$0</b>

# **COUNTY AGENCIES**

**FY2025 GENERAL FUND  
COUNTY ADMINISTRATOR PROPOSED BUDGET  
COUNTY AGENCIES**

<u>Dept.</u>		<u>FY2024</u>	<u>FY2025</u>	<u>FY2025</u>	<u>-FY2025 Proposed-</u>	
<u>Detail</u>		<u>Adopted</u>	<u>Agency Request</u>	<u>County Admin. Proposed</u>	<u>\$ Change from FY2024</u>	<u>% Chg.</u>
<u>Page#</u>						
<b>COUNTY AGENCIES</b>						
<b>2</b>	Board of Education	<b>\$218,767,000</b>	<b>\$248,374,200</b>	<b>\$231,403,500</b>	<b>\$12,636,500</b>	<b>5.8%</b>
9	Sheriff's Office	121,304,100	134,028,000	130,585,500	9,281,400	7.7%
3	College of Southern MD	10,766,600	11,319,800	11,319,800	553,200	5.1%
5	Library	5,334,800	6,030,300	5,720,200	385,400	7.2%
51	State's Attorney	6,912,200	8,588,500	7,899,900	987,700	14.3%
102	Health Department	3,246,300	3,926,000	3,926,000	679,700	20.9%
49	Circuit Court	2,619,800	2,832,100	2,677,500	57,700	2.2%
46	Election Board	2,699,300	3,319,200	3,319,200	619,900	23.0%
104	Department of Social Services	324,500	324,500	324,500	0	0.0%
104	Charles County Charitable Trust	1,079,300	1,715,200	1,009,300	(70,000)	-6.5%

## Board of Education

### What's in the FY2025 Proposed Budget?

- The proposed budget exceeds the Maintenance of Effort amount of \$219,479,500 by nearly \$11.7 million.
- Supports blueprint implementation, the opening of the Waldorf Early Learning Center for Pre-K students, provides funding to support the collective bargaining assumptions for school system staff, and supports other mandatory cost increases for Charles County Public Schools.
- Provides one-time funding of \$250,000 to support the opening costs of the Early Learning Center. This funding is contingent on the MOE waiver exclusion with the State.
- State funding is increasing by approximately \$10.8 million.
- The County's Debt Service payment associated with the Capital Improvement Program for Board of Education projects is in the Debt Service budget and equals approximately \$8.3 million.

### Requests Greater than Proposed:

- The Board of Education is requesting an additional \$16,970,700 from the County.

**FY2025 GENERAL FUND  
COUNTY ADMINISTRATOR PROPOSED BUDGET  
COUNTY AGENCIES**

<b>Dept. Detail Page#</b>		<b>FY2024 <u>Adopted</u></b>	<b>FY2025 <u>Agency Request</u></b>	<b>FY2025 <u>County Admin. Proposed</u></b>	<b>-FY2025 Proposed- \$ Change from FY2024</b>	<b>% Chg.</b>
<b>COUNTY AGENCIES</b>						
2	Board of Education	\$218,767,000	\$248,374,200	\$231,403,500	\$12,636,500	5.8%
<b>9</b>	<b>Sheriff's Office</b>	<b>121,304,100</b>	<b>134,028,000</b>	<b>130,585,500</b>	<b>9,281,400</b>	<b>7.7%</b>
3	College of Southern MD	10,766,600	11,319,800	11,319,800	553,200	5.1%
5	Library	5,334,800	6,030,300	5,720,200	385,400	7.2%
51	State's Attorney	6,912,200	8,588,500	7,899,900	987,700	14.3%
102	Health Department	3,246,300	3,926,000	3,926,000	679,700	20.9%
49	Circuit Court	2,619,800	2,832,100	2,677,500	57,700	2.2%
46	Election Board	2,699,300	3,319,200	3,319,200	619,900	23.0%
104	Department of Social Services	324,500	324,500	324,500	0	0.0%
104	Charles County Charitable Trust	1,079,300	1,715,200	1,009,300	(70,000)	-6.5%

## Sheriff's Office

### What's in the FY2025 Proposed Budget?

- Salary increases for FY2025 and support of new positions: (10) Sworn officers, (1) DNA Analyst, and (1) AEU Specialist. Converts a part-time position to a full-time-reduced-hour After School Coordinator position and the upgrade of another position to provide better supervision of DFU.
- Funds the scheduled Actuarially Determined Contribution (ADC) for the Sheriff's Office Retirement Pension Plan increase.
- Continues funding to support the impact of implementing the Body Worn Camera Program.
- The Property Insurance increase and the Other Post Employee Benefits (OPEB) increase for the Sheriff's Office is included in the Central Services Budget.
- Total one-time funding from Fund Balance Reserves = \$1,244,000 for capital outlay needs such as vehicles and/or equipment exceeding \$5,000.
  - The FY2024 budget included \$2,379,800 in one-time funding from reserves.
  - Excluding one-time funding the percent change = 8.8%

### Requests Greater than Proposed:

- The Sheriff's Office is requesting an additional \$3,422,500 from the County.
  - Special Pay Request - \$1,099,300
  - Maintain the bus camera expenses and turnover for Detention Center at FY2024 level - \$875,000
  - Requesting six (6) additional Sworn Officers - \$619,600
  - Requesting five (5) additional Civilian Positions - \$499,800
  - Requesting \$215,400 more in operating costs.
  - Requesting Sworn Officer and Sergeant Rank promotion backfill - \$116,200

**FY2025 GENERAL FUND  
COUNTY ADMINISTRATOR PROPOSED BUDGET  
COUNTY AGENCIES**

<u>Dept.</u>		<u>FY2024</u>	<u>FY2025</u>	<u>FY2025</u>	<u>-FY2025 Proposed-</u>	
<u>Detail</u>		<u>Adopted</u>	<u>Agency Request</u>	<u>County Admin.</u>	<u>\$ Change from FY2024</u>	<u>% Chg.</u>
<u>Page#</u>				<u>Proposed</u>		
<b>COUNTY AGENCIES</b>						
2	Board of Education	\$218,767,000	\$248,374,200	\$231,403,500	\$12,636,500	5.8%
9	Sheriff's Office	121,304,100	134,028,000	130,585,500	9,281,400	7.7%
<b>3</b>	<b>College of Southern MD</b>	<b>10,766,600</b>	<b>11,319,800</b>	<b>11,319,800</b>	<b>553,200</b>	<b>5.1%</b>
5	Library	5,334,800	6,030,300	5,720,200	385,400	7.2%
51	State's Attorney	6,912,200	8,588,500	7,899,900	987,700	14.3%
102	Health Department	3,246,300	3,926,000	3,926,000	679,700	20.9%
49	Circuit Court	2,619,800	2,832,100	2,677,500	57,700	2.2%
46	Election Board	2,699,300	3,319,200	3,319,200	619,900	23.0%
104	Department of Social Services	324,500	324,500	324,500	0	0.0%
104	Charles County Charitable Trust	1,079,300	1,715,200	1,009,300	(70,000)	-6.5%

## College of Southern MD

What's in the FY2025 Proposed Budget?

- Fully funds their budget request for FY2025 to support their operations.
- The County's Debt Service payment associated with the Capital Improvement Program for College of Southern Maryland projects is in the Debt Service budget and equals approximately \$2.0 million.

**FY2025 GENERAL FUND  
COUNTY ADMINISTRATOR PROPOSED BUDGET  
COUNTY AGENCIES**

<u>Dept.</u> <u>Detail</u> <u>Page#</u>		<u>FY2024</u> <u>Adopted</u>	<u>FY2025</u> <u>Agency</u> <u>Request</u>	<u>FY2025</u> <u>County Admin.</u> <u>Proposed</u>	<u>-FY2025 Proposed-</u> <u>\$ Change</u> <u>from FY2024</u>	<u>%</u> <u>Chg.</u>
<b>COUNTY AGENCIES</b>						
2	Board of Education	\$218,767,000	\$248,374,200	\$231,403,500	\$12,636,500	5.8%
9	Sheriff's Office	121,304,100	134,028,000	130,585,500	9,281,400	7.7%
3	College of Southern MD	10,766,600	11,319,800	11,319,800	553,200	5.1%
<b>5</b>	<b>Library</b>	<b>5,334,800</b>	<b>6,030,300</b>	<b>5,720,200</b>	<b>385,400</b>	<b>7.2%</b>
51	State's Attorney	6,912,200	8,588,500	7,899,900	987,700	14.3%
102	Health Department	3,246,300	3,926,000	3,926,000	679,700	20.9%
49	Circuit Court	2,619,800	2,832,100	2,677,500	57,700	2.2%
46	Election Board	2,699,300	3,319,200	3,319,200	619,900	23.0%
104	Department of Social Services	324,500	324,500	324,500	0	0.0%
104	Charles County Charitable Trust	1,079,300	1,715,200	1,009,300	(70,000)	-6.5%

## Library

### What's in the FY2025 Proposed Budget?

- Increase in funding for health care costs.
- Funding increase of \$250,000 to support salary increases for Library staff.
- \$15,600 for Hotspot purchases and replacements
- State funding is estimated to increase by \$27,500.
- Also included in the Debt Service budget is funding for a replacement vehicle for the Library.

### Requests Greater than Proposed:

- The Library is requesting an additional \$310,100 from the County.
  - \$95,300 for two additional positions to hire and train staff in anticipation of the expansion of the La Plata Library.
  - \$65,000 to support the Dolly Parton Imagination Library, which is a book giving program that mails free, high-quality, age appropriate books to children from birth to age five.
  - \$62,500 increase in operating costs to support operations.
  - \$38,000 for equipment purchases.
  - \$13,000 for their development department.
  - Net use of other Library Revenue/Expense adjustments, \$36,300.

**FY2025 GENERAL FUND  
COUNTY ADMINISTRATOR PROPOSED BUDGET  
COUNTY AGENCIES**

<u>Dept.</u> <u>Detail</u> <u>Page#</u>		<u>FY2024</u> <u>Adopted</u>	<u>FY2025</u> <u>Agency</u> <u>Request</u>	<u>FY2025</u> <u>County Admin.</u> <u>Proposed</u>	<u>-FY2025 Proposed-</u> <u>\$ Change</u> <u>from FY2024</u>	<u>%</u> <u>Chg.</u>
<b>COUNTY AGENCIES</b>						
2	Board of Education	\$218,767,000	\$248,374,200	\$231,403,500	\$12,636,500	5.8%
9	Sheriff's Office	121,304,100	134,028,000	130,585,500	9,281,400	7.7%
3	College of Southern MD	10,766,600	11,319,800	11,319,800	553,200	5.1%
5	Library	5,334,800	6,030,300	5,720,200	385,400	7.2%
<b>51</b>	<b>State's Attorney</b>	<b>6,912,200</b>	<b>8,588,500</b>	<b>7,899,900</b>	<b>987,700</b>	<b>14.3%</b>
102	Health Department	3,246,300	3,926,000	3,926,000	679,700	20.9%
49	Circuit Court	2,619,800	2,832,100	2,677,500	57,700	2.2%
46	Election Board	2,699,300	3,319,200	3,319,200	619,900	23.0%
104	Department of Social Services	324,500	324,500	324,500	0	0.0%
104	Charles County Charitable Trust	1,079,300	1,715,200	1,009,300	(70,000)	-6.5%

## **State's Attorney**

What's in the FY2025 Proposed Budget?

- Includes funding for three new positions for the Body Worn Camera Program, two Administrative Associates and a new Investigator position.
- Includes additional operating costs to meet the growing demands on the State's Attorney's Office.

Requests Greater than Proposed:

- \$384,600 for three additional BWC positions
- \$108,600 for a Law Clerk
- \$135,400 for July start date for the two Administrative Associates.
- \$60,000 for Camera Video Software

**FY2025 GENERAL FUND  
COUNTY ADMINISTRATOR PROPOSED BUDGET  
COUNTY AGENCIES**

<u>Dept.</u>		<u>FY2024</u>	<u>FY2025</u>	<u>FY2025</u>	<u>-FY2025 Proposed-</u>	
<u>Detail</u>		<u>Adopted</u>	<u>Agency Request</u>	<u>County Admin. Proposed</u>	<u>\$ Change from FY2024</u>	<u>% Chg.</u>
<u>Page#</u>						
<b>COUNTY AGENCIES</b>						
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5	Library	5,334,800	6,030,300	5,720,200	385,400	7.2%
51	State's Attorney	6,912,200	8,588,500	7,899,900	987,700	14.3%
<b>102</b>	<b>Health Department</b>	<b>3,246,300</b>	<b>3,926,000</b>	<b>3,926,000</b>	<b>679,700</b>	<b>20.9%</b>
49	Circuit Court	2,619,800	2,832,100	2,677,500	57,700	2.2%
46	Election Board	2,699,300	3,319,200	3,319,200	619,900	23.0%
104	Department of Social Services	324,500	324,500	324,500	0	0.0%
104	Charles County Charitable Trust	1,079,300	1,715,200	1,009,300	(70,000)	-6.5%

## **Health Department**

What's in the FY2025 Proposed Budget?

- The budget increase reflects the General Fund share of their total requested increase of \$1.4 million.
  - FAS is proposing continued support of \$327,400 for Community Health Workers and Community Health Educator to be funded by ARPA.
  - \$400,000 will be funded by opioid settlement funds to support Peer Specialist positions.
  - The remaining \$679,700 will support strategic planning, support of a position in HIV, funding for security, behavioral health administrative overhead, advertising, and staff development.

**FY2025 GENERAL FUND  
COUNTY ADMINISTRATOR PROPOSED BUDGET  
COUNTY AGENCIES**

<u>Dept.</u> <u>Detail</u> <u>Page#</u>		<u>FY2024</u> <u>Adopted</u>	<u>FY2025</u> <u>Agency</u> <u>Request</u>	<u>FY2025</u> <u>County Admin.</u> <u>Proposed</u>	<b>-FY2025 Proposed-</b> <b>\$ Change</b> <b>from FY2024</b>	<b>%</b> <b>Chg.</b>
<b>COUNTY AGENCIES</b>						
2	Board of Education	\$218,767,000	\$248,374,200	\$231,403,500	\$12,636,500	5.8%
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102	Health Department	3,246,300	3,926,000	3,926,000	679,700	20.9%
<b>49</b>	<b>Circuit Court</b>	<b>2,619,800</b>	<b>2,832,100</b>	<b>2,677,500</b>	<b>57,700</b>	<b>2.2%</b>
46	Election Board	2,699,300	3,319,200	3,319,200	619,900	23.0%
104	Department of Social Services	324,500	324,500	324,500	0	0.0%
104	Charles County Charitable Trust	1,079,300	1,715,200	1,009,300	(70,000)	-6.5%

## Circuit Court

### What's in the FY2025 Proposed Budget?

- Funding to support FY2025 salary increases and a new Special Projects Manager.
- Total one-time funding from Fund Balance Reserves = \$49,800
  - Excluding one-time funding the percent change = 7.0%
  - For furniture for the new position. \$6,000
  - Digital Evidence Display Monitors, \$13,000
  - Multi-Function Copiers, \$21,800
  - NACM Core Training, \$9,000

### Requests Greater than Proposed:

- The Circuit Court is requesting an additional \$154,600 from the County.
  - \$91,400 for a Communications and Media Coordinator
  - \$63,200 for a July hire date for the Special Projects Manager

**FY2025 GENERAL FUND  
COUNTY ADMINISTRATOR PROPOSED BUDGET  
COUNTY AGENCIES**

<b>Dept. Detail Page#</b>		<b>FY2024 <u>Adopted</u></b>	<b>FY2025 <u>Agency Request</u></b>	<b>FY2025 <u>County Admin. Proposed</u></b>	<b>-FY2025 Proposed- \$ Change from FY2024      % Chg.</b>	
<b>COUNTY AGENCIES</b>						
2	Board of Education	\$218,767,000	\$248,374,200	\$231,403,500	\$12,636,500	5.8%
9	Sheriff's Office	121,304,100	134,028,000	130,585,500	9,281,400	7.7%
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102	Health Department	3,246,300	3,926,000	3,926,000	679,700	20.9%
49	Circuit Court	2,619,800	2,832,100	2,677,500	57,700	2.2%
<b>46</b>	<b>Election Board</b>	<b>2,699,300</b>	<b>3,319,200</b>	<b>3,319,200</b>	<b>619,900</b>	<b>23.0%</b>
104	Department of Social Services	324,500	324,500	324,500	0	0.0%
104	Charles County Charitable Trust	1,079,300	1,715,200	1,009,300	(70,000)	-6.5%

## **Election Board**

What's in the FY2025 Proposed Budget?

- Board of Election employees are State employees funded by the County.
- Funding to support a new Program Assistant position to assist the Director in conducting all other aspects of the office and electoral processes. This position will alleviate Board Members from assisting the Director with tasks outside of the scope of their mandate and will facilitate the timely dissemination of data requests to the citizens of Charles County.
- Increase in funding to support additional election judges for the November general election.
- Anticipated increase in equipment and printing costs.

**FY2025 GENERAL FUND  
COUNTY ADMINISTRATOR PROPOSED BUDGET  
COUNTY AGENCIES**

<u>Dept.</u>		<u>FY2024</u>	<u>FY2025</u>	<u>FY2025</u>	<u>-FY2025 Proposed-</u>	
<u>Detail</u>		<u>Adopted</u>	<u>Agency Request</u>	<u>County Admin. Proposed</u>	<u>\$ Change from FY2024</u>	<u>% Chg.</u>
<u>Page#</u>						
<b>COUNTY AGENCIES</b>						
2	Board of Education	\$218,767,000	\$248,374,200	\$231,403,500	\$12,636,500	5.8%
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49	Circuit Court	2,619,800	2,832,100	2,677,500	57,700	2.2%
46	Election Board	2,699,300	3,319,200	3,319,200	619,900	23.0%
<b>104</b>	<b>Department of Social Services</b>	<b>324,500</b>	<b>324,500</b>	<b>324,500</b>	<b>0</b>	<b>0.0%</b>
104	Charles County Charitable Trust	1,079,300	1,715,200	1,009,300	(70,000)	-6.5%

## **Department of Social Services**

What's in the FY2025 Proposed Budget?

- Fully funds their requested budget.

**FY2025 GENERAL FUND  
COUNTY ADMINISTRATOR PROPOSED BUDGET  
COUNTY AGENCIES**

<u>Dept.</u> <u>Detail</u> <u>Page#</u>		<u>FY2024</u> <u>Adopted</u>	<u>FY2025</u> <u>Agency</u> <u>Request</u>	<u>FY2025</u> <u>County Admin.</u> <u>Proposed</u>	<u>-FY2025 Proposed-</u> <u>\$ Change</u> <u>from FY2024</u>	<u>%</u> <u>Chg.</u>
<b>COUNTY AGENCIES</b>						
2	Board of Education	\$218,767,000	\$248,374,200	\$231,403,500	\$12,636,500	5.8%
9	Sheriff's Office	121,304,100	134,028,000	130,585,500	9,281,400	7.7%
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46	Election Board	2,699,300	3,319,200	3,319,200	619,900	23.0%
104	Department of Social Services	324,500	324,500	324,500	0	0.0%
104	Charles County Charitable Trust	1,079,300	1,715,200	1,009,300	(70,000)	-6.5%

## Charles County Charitable Trust

What's in the FY2025 Proposed Budget?

- \$200,000 towards their operating budget.
- \$809,300 towards their Non-Profit Grant Awards.
- \$70,000 was one-time FY2024 funding to provide additional grants

Requests Greater than Proposed:

- Charitable Trust is requesting an additional \$705,900
  - \$15,200 for operating
  - \$690,700 for non-profit grant awards

# **COUNTY ADMINISTRATOR**

## **– BY DEPARTMENT**

**FY2025 GENERAL FUND  
COUNTY ADMINISTRATOR PROPOSED BUDGET  
COUNTY ADMINISTERED DEPARTMENTS**

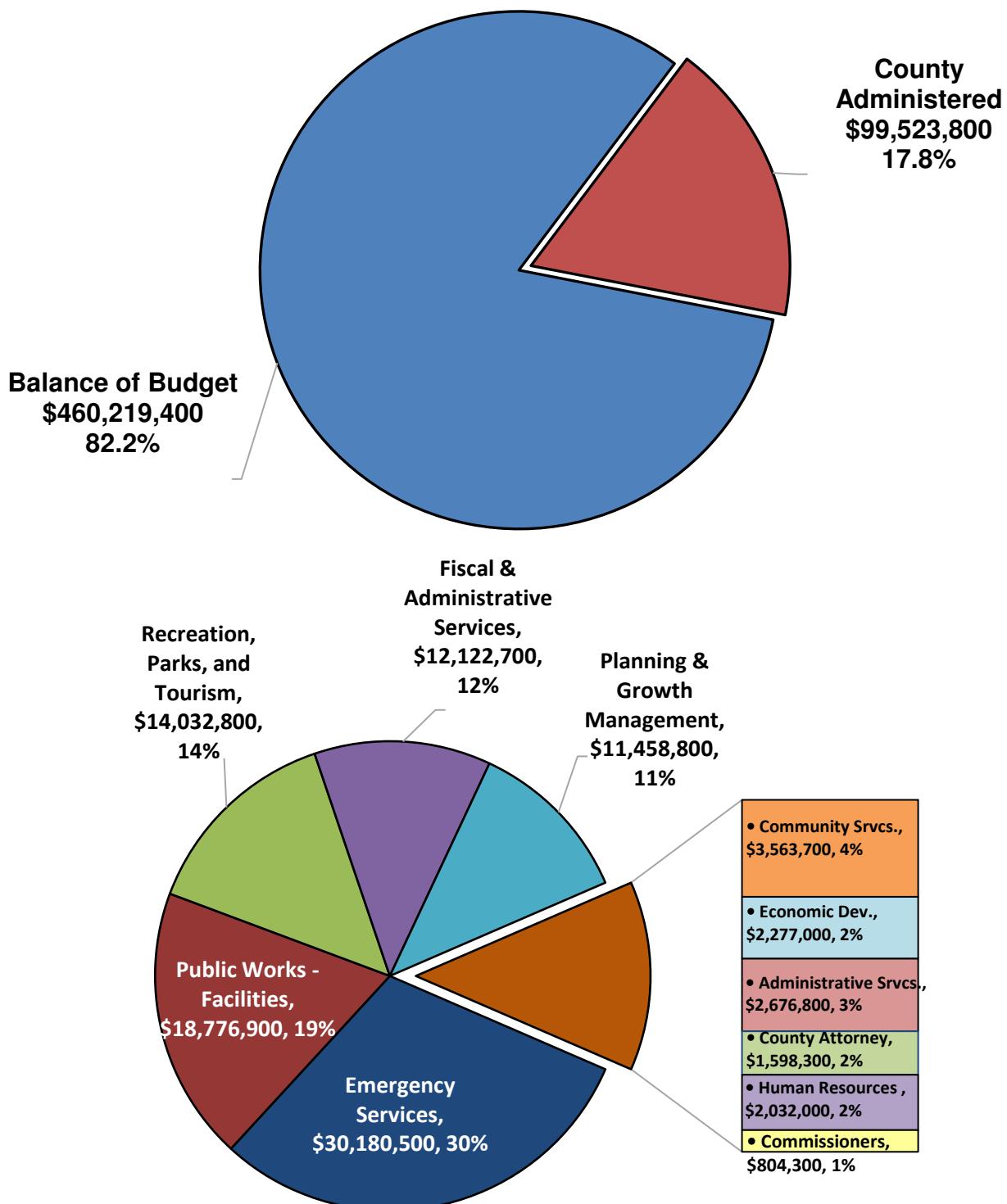
<b>Dept. Detail Page#</b>		<b>FY2024 Adopted</b>	<b>FY2025 County Admin. Proposed</b>	<b>-FY2025 Proposed- \$ Change from FY2024</b>	<b>% Chq.</b>
<b>COUNTY ADMINISTERED- BY DEPARTMENT</b>					
21	Emergency Services	\$26,236,900	\$30,180,500	\$3,943,600	15.0%
63	Public Works - Facilities	17,945,200	18,776,900	831,700	4.6%
78	Recreation, Parks, and Tourism	12,783,700	14,032,800	1,249,100	9.8%
52	Fiscal & Administrative Services	10,683,400	12,122,700	1,439,300	13.5%
86	Planning & Growth Management	9,906,000	11,458,800	1,552,800	15.7%
70	Community Services	3,241,300	3,563,700	322,400	9.9%
98	Economic Development	2,131,900	2,277,000	145,100	6.8%
36	Administrative Services	2,482,600	2,676,800	194,200	7.8%
35	County Commissioners	784,400	804,300	19,900	2.5%
39	County Attorney	1,499,900	1,598,300	98,400	6.6%
41	Human Resources	2,016,200	2,032,000	15,800	0.8%
<b>Total - County Administered</b>		<b>\$89,711,500</b>	<b>\$99,523,800</b>	<b>\$9,812,300</b>	<b>10.9%</b>
<b>COUNTY ADMINISTERED- BY ACCOUNT CLASSIFICATION</b>					
	Personal Services	\$48,547,400	\$53,410,200	4,862,800	10.0%
	Fringe Benefits	14,608,600	16,549,300	1,940,700	13.3%
	Operating Costs	20,898,700	22,269,600	1,370,900	6.6%
	Local Match for Grants	5,520,300	6,757,800	1,237,500	22.4%
	Capital Outlay	136,500	536,900	400,400	293.3%
<b>Total - County Administered</b>		<b>\$89,711,500</b>	<b>\$99,523,800</b>	<b>\$9,812,300</b>	<b>10.9%</b>

**NOTES:**

- Total one-time funding from Fund Balance Reserves = \$1,228,300

**FY2025 GENERAL FUND  
COUNTY ADMINISTRATOR PROPOSED BUDGET  
COUNTY ADMINISTERED DEPARTMENTS**

**FY2025 PROPOSED BUDGET**



**FY2025 GENERAL FUND  
COUNTY ADMINISTRATOR PROPOSED BUDGET  
COUNTY ADMINISTERED DEPARTMENTS**

<u>Dept.</u>		<u>FY2024</u>	<u>FY2025</u>	<u>-FY2025 Proposed-</u>	
<u>Detail</u>		<u>Adopted</u>	<u>County Admin.</u>	<u>\$ Change</u>	<u>%</u>
<u>Page#</u>			<u>Proposed</u>	<u>from FY2024</u>	<u>Chg.</u>
<b>COUNTY ADMINISTERED- BY DEPARTMENT</b>					
<b>21</b>	<b>Emergency Services</b>	<b>\$26,236,900</b>	<b>\$30,180,500</b>	<b>\$3,943,600</b>	<b>15.0%</b>
63	Public Works - Facilities	17,945,200	18,776,900	831,700	4.6%
78	Recreation, Parks, and Tourism	12,783,700	14,032,800	1,249,100	9.8%
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39	County Attorney	1,499,900	1,598,300	98,400	6.6%
41	Human Resources	2,016,200	2,032,000	15,800	0.8%
Total - County Administered		<b>\$89,711,500</b>	<b>\$99,523,800</b>	<b>\$9,812,300</b>	<b>10.9%</b>

## **Emergency Services**

What's in the FY2025 Proposed Budget?

- Funding to support twenty (20) new positions.
  - Ten (10) EMT positions in the Bel Alton area to support growth; August hire date
  - Four (4) Animal Control Officers; August hire date
  - Two (2) Hazmat Technicians and one (1) Hazmat Captain; October hire date
  - Data Analyst
  - Assistant Chief of 911/Public Safety Communication
  - Next Gen 911 Telephone Systems Administrator
- Impact of a FY2024 reorganization under the EMS Division. This reorganization created a Paid Paramedic program to give promotional opportunities for EMTs to be promoted to a Paramedic and a Cadet Academy to allow for applicants without an EMT certification to be recruited and participate in an EMT Academy to earn their certifications.
- Continued funding for video event data recorders to retrofit Department of Emergency Services vehicles. This could help protect the county from liability and/or allow for the better training of personnel to decrease liability.
- Increases for additional uniforms and protective gear needed for increases in staffing.
- Continued funding for the Mobile Integrated Health program.
- Purchase of replacement equipment/vehicles that will be bank financed and included in the Debt Service budget which includes two ambulances.
- Excluding one-time funding, the percent change = 15.8%
  - Prior year had one-time funding from Fund Balance Reserves = \$160,300

**FY2025 GENERAL FUND  
COUNTY ADMINISTRATOR PROPOSED BUDGET  
COUNTY ADMINISTERED DEPARTMENTS**

Dept.		FY2024 Adopted	FY2025 County Admin. Proposed	-FY2025 Proposed-	
Detail				\$ Change from FY2024	% Chg.
Page#					
<b>COUNTY ADMINISTERED- BY DEPARTMENT</b>					
21	Emergency Services	\$26,236,900	\$30,180,500	\$3,943,600	15.0%
<b>63</b>	<b>Public Works - Facilities</b>	<b>17,945,200</b>	<b>18,776,900</b>	<b>831,700</b>	<b>4.6%</b>
78	Recreation, Parks, and Tourism	12,783,700	14,032,800	1,249,100	9.8%
52	Fiscal & Administrative Services	10,683,400	12,122,700	1,439,300	13.5%
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35	County Commissioners	784,400	804,300	19,900	2.5%
39	County Attorney	1,499,900	1,598,300	98,400	6.6%
41	Human Resources	2,016,200	2,032,000	15,800	0.8%
<b>Total - County Administered</b>		<b>\$89,711,500</b>	<b>\$99,523,800</b>	<b>\$9,812,300</b>	<b>10.9%</b>

## Public Works - Facilities

What's in the FY2025 Proposed Budget?

- Funding for the Truck Rodeo was moved from Central Services and is now included in this budget. Also includes additional funding to expand this program.
- Includes funding for an increase in the on-call rate to fairly compensate individuals while on-call.
- Funding to implement a Commerical Driver's License (CDL) training program.
- An increase in anticipated utilities, contract services and general repair costs.
- Purchase of replacement equipment/vehicles that will be bank financed and included in the Debt Service budget. Includes a mobile lift column and a mobile lift jack stand set.
- Fund Balance Reserves = \$117,400
  - Excluding one-time funding, the percent change = 4.8%
  - Provides additional funding in Project Outsourcing for one time capital maintenance projects.

**FY2025 GENERAL FUND  
COUNTY ADMINISTRATOR PROPOSED BUDGET  
COUNTY ADMINISTERED DEPARTMENTS**

<u>Dept.</u>		<u>FY2024</u>	<u>FY2025</u>	<u>-FY2025 Proposed-</u>	
<u>Detail</u>		<u>Adopted</u>	<u>County Admin. Proposed</u>	<u>\$ Change from FY2024</u>	<u>% Chg.</u>
<u>Page#</u>					
<b>COUNTY ADMINISTERED- BY DEPARTMENT</b>					
21	Emergency Services	\$26,236,900	\$30,180,500	\$3,943,600	15.0%
63	Public Works - Facilities	17,945,200	18,776,900	831,700	4.6%
<b>78</b>	<b>Recreation, Parks, and Tourism</b>	<b>12,783,700</b>	<b>14,032,800</b>	<b>1,249,100</b>	<b>9.8%</b>
52	Fiscal & Administrative Services	10,683,400	12,122,700	1,439,300	13.5%
86	Planning & Growth Management	9,906,000	11,458,800	1,552,800	15.7%
70	Community Services	3,241,300	3,563,700	322,400	9.9%
98	Economic Development	2,131,900	2,277,000	145,100	6.8%
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39	County Attorney	1,499,900	1,598,300	98,400	6.6%
41	Human Resources	2,016,200	2,032,000	15,800	0.8%
<b>Total - County Administered</b>		<b>\$89,711,500</b>	<b>\$99,523,800</b>	<b>\$9,812,300</b>	<b>10.9%</b>

## **Recreation, Parks, and Tourism**

### What's in the FY2025 Proposed Budget?

- A new Planner III position to support short-term & long-term strategic planning for RPT.
- A new Construction Project Manager to assist with the backlogged, current and future capital improvement projects.
- Funding to support a Registration Specialist for the new building in La Plata.
- Aquatics & Safety Compliance Coordinator to ensure that the department's emergency action plans are effective and up-to-date.
- An Assistant Chief of Parks & Grounds and Administrative Associate position.
- Continued support of the RecAssist program.
- Additional advertising & special events funding for Tourism.
- Funding to support a youth/teen development program & the mobile recreation vehicle.
- Purchase of replacement equipment/vehicles that will be bank financed and included in the Debt Service budget.
- Total one-time funding from Fund Balance Reserves = \$420,400.
  - Prior year had one-time funding from Fund Balance Reserves = \$416,500
  - Excluding one-time funding, the percent change = 10.1%
  - Various equipment and capital purchases - \$120,400
  - Furniture for the new La Plata Building, \$150,000
  - A master plan for the Ruth B. Swann Park, \$100,000
  - Provides funding for an ADA Accessibility Study, \$50,000
  - A restroom trailer for Turkey Hill Park, \$45,000

**FY2025 GENERAL FUND  
COUNTY ADMINISTRATOR PROPOSED BUDGET  
COUNTY ADMINISTERED DEPARTMENTS**

<b>Dept. Detail Page#</b>		<b>FY2024 Adopted</b>	<b>FY2025 County Admin. Proposed</b>	<b>-FY2025 Proposed- \$ Change from FY2024</b>	<b>% Chg.</b>
<b>COUNTY ADMINISTERED- BY DEPARTMENT</b>					
21	Emergency Services	\$26,236,900	\$30,180,500	\$3,943,600	15.0%
63	Public Works - Facilities	17,945,200	18,776,900	831,700	4.6%
78	Recreation, Parks, and Tourism	12,783,700	14,032,800	1,249,100	9.8%
<b>52</b>	<b>Fiscal &amp; Administrative Services</b>	<b>10,683,400</b>	<b>12,122,700</b>	<b>1,439,300</b>	<b>13.5%</b>
86	Planning & Growth Management	9,906,000	11,458,800	1,552,800	15.7%
70	Community Services	3,241,300	3,563,700	322,400	9.9%
98	Economic Development	2,131,900	2,277,000	145,100	6.8%
36	Administrative Services	2,482,600	2,676,800	194,200	7.8%
35	County Commissioners	784,400	804,300	19,900	2.5%
39	County Attorney	1,499,900	1,598,300	98,400	6.6%
41	Human Resources	2,016,200	2,032,000	15,800	0.8%
<b>Total - County Administered</b>		<b>\$89,711,500</b>	<b>\$99,523,800</b>	<b>\$9,812,300</b>	<b>10.9%</b>

## **Fiscal & Administrative Services**

### What's in the FY2025 Proposed Budget?

- A new Deputy Director positon for the Department. This position will transition workload duties from the Director and/or Chiefs to allow for more department efficiencies. Possible work assigned to the FAS Deputy Director could range from Countywide performance measurement management, County and State legislative initiatives, tracking prevailing wages, and other Department wide special assignments.
- A new Cyber Security Officer specializing in computers and computer software/hardware to assist with a vulnerability assessment of water and wastewater systems and development of protocols.
- Includes a new Accountant position that will handle partner agency billings for Water and Sewer, routinely reconcile the billing customer refund account, monitor credit balances for correction and refund, as well as other accounting duties. This position will be supported by the Water & Sewer Fund as well as the Capital Improvement Projects.
- The impact of performance measurement and budget software that was purchased during FY2024.
- The budget includes funding in support of several new FY2025 positions, funding to assist RPT with the purchase of lightning detection software and registration software, laptops for the Oprhan's Court Judges, compliance management software for Economic Development, as well as other software to support County Departments.
- Total one-time funding from Fund Balance Reserves = \$190,700
  - Prior year had one-time funding from Fund Balance Reserves = \$98,400
  - Excluding one-time funding the percent change = 12.7%

**FY2025 GENERAL FUND  
COUNTY ADMINISTRATOR PROPOSED BUDGET  
COUNTY ADMINISTERED DEPARTMENTS**

<b>Dept. Detail Page#</b>		<b>FY2024 Adopted</b>	<b>FY2025 County Admin. Proposed</b>	<b>-FY2025 Proposed- \$ Change from FY2024</b>	<b>% Chg.</b>
<b>COUNTY ADMINISTERED- BY DEPARTMENT</b>					
21	Emergency Services	\$26,236,900	\$30,180,500	\$3,943,600	15.0%
63	Public Works - Facilities	17,945,200	18,776,900	831,700	4.6%
78	Recreation, Parks, and Tourism	12,783,700	14,032,800	1,249,100	9.8%
52	Fiscal & Administrative Services	10,683,400	12,122,700	1,439,300	13.5%
<b>86</b>	<b>Planning &amp; Growth Management</b>	<b>9,906,000</b>	<b>11,458,800</b>	<b>1,552,800</b>	<b>15.7%</b>
70	Community Services	3,241,300	3,563,700	322,400	9.9%
98	Economic Development	2,131,900	2,277,000	145,100	6.8%
36	Administrative Services	2,482,600	2,676,800	194,200	7.8%
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39	County Attorney	1,499,900	1,598,300	98,400	6.6%
41	Human Resources	2,016,200	2,032,000	15,800	0.8%
<b>Total - County Administered</b>		<b>\$89,711,500</b>	<b>\$99,523,800</b>	<b>\$9,812,300</b>	<b>10.9%</b>

## **Planning & Growth Management**

What's in the FY2025 Proposed Budget?

- Includes funding in support of an apprenticeship program with the Charles County Board of Education.
- The County's share of transit operating grants to support VanGO operations. The County's local support of our transit program is outpacing support from federal and state agencies.
- Continues to support the no fare VanGO program in FY2025.
- Total one-time funding from Fund Balance Reserves = \$200,000.
  - Prior year had one-time funding from Fund Balance Reserves = \$140,000
  - Excluding one-time funding, the percent change = 15.3%
  - Process improvement for planning and engineering and updates to the stormwater ordinance. \$100,000 each

**FY2025 GENERAL FUND  
COUNTY ADMINISTRATOR PROPOSED BUDGET  
COUNTY ADMINISTERED DEPARTMENTS**

<b>Dept. Detail Page#</b>		<b>FY2024 Adopted</b>	<b>FY2025 County Admin. Proposed</b>	<b>-FY2025 Proposed- \$ Change from FY2024</b>	<b>% Chg.</b>
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86	Planning & Growth Management	9,906,000	11,458,800	1,552,800	15.7%
<b>70</b>	<b>Community Services</b>	<b>3,241,300</b>	<b>3,563,700</b>	<b>322,400</b>	<b>9.9%</b>
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41	Human Resources	2,016,200	2,032,000	15,800	0.8%
<b>Total - County Administered</b>		<b>\$89,711,500</b>	<b>\$99,523,800</b>	<b>\$9,812,300</b>	<b>10.9%</b>

## Community Services

What's in the FY2025 Proposed Budget?

- Includes funding for three new positions:
  - A Local Care Team Coordinator, this position is currently part-time but the grant will pay 75% of the cost to make this position full-time if the County pays the remaining 25%. This will allow the position to primarily serve on the Local Care Team and also coordinate other community programming for youth.
  - A Senior Nutrition Program Specialist to address the increase in the number of meals being served at our senior center locations as well as the increased responsibilities of the division in the home delivered meal program.
  - A Senior Center Program Specialist to address the significant increase in the number of seniors attending senior center facilities and the volume and variety of programs being offered daily.
- Purchase of replacement vehicles that will be bank financed and is included in the Debt Service budget. Includes funding for a vehicle for the Waldorf Senior and Recreation Center.

**FY2025 GENERAL FUND**  
**COUNTY ADMINISTRATOR PROPOSED BUDGET**  
**COUNTY ADMINISTERED DEPARTMENTS**

<b>Dept. Detail Page#</b>		<b>FY2024 Adopted</b>	<b>FY2025 County Admin. Proposed</b>	<b>-FY2025 Proposed- \$ Change from FY2024</b>	<b>% Chg.</b>
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41	Human Resources	2,016,200	2,032,000	15,800	0.8%
<b>Total - County Administered</b>		<b>\$89,711,500</b>	<b>\$99,523,800</b>	<b>\$9,812,300</b>	<b>10.9%</b>

## Economic Development

What's in the FY2025 Proposed Budget?

- Funding for a new Western Technology Corridor - Senior Commercial Development Manager which will assist with the increase in commercial development projects in the Western side of the area including Indian Head and Bryans Road.
- Maintains the department's partnership with the Small Business Development Center.

**FY2025 GENERAL FUND**  
**COUNTY ADMINISTRATOR PROPOSED BUDGET**  
**COUNTY ADMINISTERED DEPARTMENTS**

<b>Dept.</b>		<b>FY2025</b>	<b>-FY2025 Proposed-</b>	
<b>Detail</b>	<b>FY2024</b>	<b>County Admin.</b>	<b>\$ Change</b>	<b>%</b>
<b>Page#</b>	<b>Adopted</b>	<b>Proposed</b>	<b>from FY2024</b>	<b>Chg.</b>
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41	Human Resources	2,016,200	2,032,000	15,800 0.8%
<b>Total - County Administered</b>		<b>\$89,711,500</b>	<b>\$99,523,800</b>	<b>\$9,812,300 10.9%</b>

## Administrative Services

What's in the FY2025 Proposed Budget?

- Funds new contract with a federal lobbyist.
- A peer review of the Internal Audit Division to provide valuable suggestions for improving internal practices. The review will improve the quality of the audit department as a whole by evaluating, documenting and reporting on the effectiveness and quality of the internal audit department.

**FY2025 GENERAL FUND  
COUNTY ADMINISTRATOR PROPOSED BUDGET  
COUNTY ADMINISTERED DEPARTMENTS**

<u>Dept.</u>		<u>FY2024 Adopted</u>	<u>FY2025 County Admin. Proposed</u>	<u>-FY2025 Proposed- \$ Change from FY2024</u>	<u>% Chg.</u>
<u>Detail</u>					
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## County Commissioners

### What's in the FY2025 Proposed Budget?

- An increase in Dues and Subscriptions based on anticipated FY2025 cost.
- Maintains funding to Tri-County Council.
- Continues to support the Summer Youth Program that will be managed by DCS.
- Assumes no change to the County Commissioner Expense Policy and maintains annual funding provided in FY2024.

\$4,600 per Commissioner	Annual conferences, conventions, educational seminars, events, meetings, and related transportation, meals, and lodging.
\$2,200 per Commissioner	Mileage reimbursement for use of personal vehicles and/or County owned vehicles when Commissioners personally incur costs for fuel, tolls, parking, and other vehicle related expenses, during the execution of their duties as a County Commissioner.
\$4,000 per Commissioner	Individual Commissioner special projects, individual Commissioner town hall meetings, community outreach, or other activities that are unique to an individual Commissioner in the fulfillment of his or her duties. To qualify for payment through this account, the activities must take place in Charles County and cannot be in support of organizations that already receive funding from the County through the grants award process.

**FY2025 GENERAL FUND  
COUNTY ADMINISTRATOR PROPOSED BUDGET  
COUNTY ADMINISTERED DEPARTMENTS**

<b>Dept. Detail Page#</b>		<b>FY2024 Adopted</b>	<b>FY2025 Proposed</b>	<b>-FY2025 Proposed- \$ Change from FY2024</b>	<b>% Chg.</b>
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<b>39</b>	<b>County Attorney</b>	<b>1,499,900</b>	<b>1,598,300</b>	<b>98,400</b>	<b>6.6%</b>
41	Human Resources	2,016,200	2,032,000	15,800	0.8%
<b>Total - County Administered</b>		<b>\$89,711,500</b>	<b>\$99,523,800</b>	<b>\$9,812,300</b>	<b>10.9%</b>

## County Attorney

What's in the FY2025 Proposed Budget?

- Additional funds for legal fees and office supplies.

**FY2025 GENERAL FUND  
COUNTY ADMINISTRATOR PROPOSED BUDGET  
COUNTY ADMINISTERED DEPARTMENTS**

<b>Dept. Detail Page#</b>		<b>FY2024 Adopted</b>	<b>FY2025 County Admin. Proposed</b>	<b>-FY2025 Proposed- \$ Change from FY2024</b>	<b>% Chg.</b>
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<b>41</b>	<b>Human Resources</b>	<b>2,016,200</b>	<b>2,032,000</b>	<b>15,800</b>	<b>0.8%</b>
		<b>Total - County Administered</b>	<b>\$89,711,500</b>	<b>\$99,523,800</b>	<b>\$9,812,300</b>
					<b>10.9%</b>

## Human Resources

What's in the FY2025 Proposed Budget?

- Funding to support two new full time positions: DES HR Liaison and Assistant to the Director. The DES Liaison will support the Department of Emergency Services with recruitment and employee relation needs. The Assistant to the Director will assist the HR Director with various administrative tasks.
- Funding to support the County's participation in the Family and Medical Leave Insurance program.
- Continues to provide funding for Justice, Equity, Diversity, and Inclusion Training as well as increases in employee education/training.
- Continues to fund the County's intern program.
- Last year's budget included \$199,600 in one-time funding from Fund Balance Reserves.
  - Excluding one-time funding provided in FY2025, the percent change = 11.8%.

# **OTHER BUDGETS**

**FY2025 GENERAL FUND  
COUNTY ADMINISTRATOR PROPOSED BUDGET  
OTHER BUDGETS**

<u>Dept.</u>	<u>Detail</u>	<u>Page#</u>	<u>FY2024 Adopted</u>	<u>FY2025 Agency Request</u>	<u>FY2025 County Admin. Proposed</u>	<u>-FY2025 Proposed- \$ Change from FY2024</u>	<u>% Chg.</u>
<b>OTHER BUDGETS</b>							
<b>32</b>	<b>Debt Service</b>		<b>\$33,106,400</b>	<b>\$32,481,000</b>	<b>\$32,644,400</b>	<b>(\$462,000)</b>	<b>-1.4%</b>
43	Fringe Benefits		4,957,200	5,400,000	5,400,000	442,800	8.9%
44	Central Services		4,221,800	9,187,100	3,943,700	(278,100)	-6.6%
111	Contingency		124,000	250,000	250,000	126,000	101.6%
45	OPEB Contribution		5,700,000	6,700,000	6,700,000	1,000,000	17.5%
110	Financing Uses		13,379,000	10,497,000	10,497,000	(2,882,000)	-21.5%
105	Conservation of Nat. Resources		907,700	843,000	828,600	(79,100)	-8.7%
varies	Other		1,419,800	1,514,400	905,000	(514,800)	-36.3%
40	Liquor Board		332,900	355,500	355,500	22,600	6.8%
47	Orphan's Court		65,700	70,500	70,500	4,800	7.3%
48	Other Criminal Justice		382,200	424,200	439,300	57,100	14.9%

## Debt Service

### What's in the FY2025 Proposed Budget?

- Annual cost to pay the principal and interest on existing debt and the issuance cost for new bond issues.  
-Includes approximately \$10.3 million for education related debt.
- Annual costs for vehicles/equipment that are bank financed and which are paid over a five year period.
- Vehicles/equipment for General Fund operations to be bank financed in FY2025 total \$4,275,200.
- Includes costs related to the energy saving projects that were bank financed.

**FY2025 GENERAL FUND  
COUNTY ADMINISTRATOR PROPOSED BUDGET  
OTHER BUDGETS**

<u>Dept.</u>		<u>FY2024 Adopted</u>	<u>FY2025 Agency Request</u>	<u>FY2025 County Admin. Proposed</u>	<u>-FY2025 Proposed- \$ Change from FY2024</u>	<u>% Chg.</u>
<b>OTHER BUDGETS</b>						
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<b>43</b>	<b>Fringe Benefits</b>	<b>4,957,200</b>	<b>5,400,000</b>	<b>5,400,000</b>	<b>442,800</b>	<b>8.9%</b>
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47	Orphan's Court	65,700	70,500	70,500	4,800	7.3%
48	Other Criminal Justice	382,200	424,200	439,300	57,100	14.9%

## Fringe Benefits

What's in the FY2025 Proposed Budget?

- Health Insurance for eligible retirees including County Government, Sheriff's Office, State's Attorney's Office, Circuit Court, and Soil Conservation.

**FY2025 GENERAL FUND  
COUNTY ADMINISTRATOR PROPOSED BUDGET  
OTHER BUDGETS**

<u>Dept.</u>		<u>FY2024</u>	<u>FY2025</u>	<u>FY2025</u>	<u>-FY2025 Proposed-</u>	
<u>Detail</u>		<u>Adopted</u>	<u>Agency Request</u>	<u>County Admin.</u>	<u>\$ Change from FY2024</u>	<u>% Chg.</u>
<u>Page#</u>				<u>Proposed</u>		
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48	Other Criminal Justice	382,200	424,200	439,300	57,100	14.9%

## Central Services

### What's in the FY2025 Proposed Budget?

- Funding for a vehicle for the Security Officer is included in the debt service budget.
- Provides for adequate insurance coverage to safeguard assets such as buildings, vehicles, and equipment.
  - Funds the property & liability insurance for County owned assets including assets operated by the Sheriff's Office and the Library Board.
- Includes funds for the Council of Government's (COG) Regional FARM fund to help promote the sale of regional produce.
- Additional contract service funding to support language services for County Departments. Maintains funding in the community support budget.
- Last year's budget included \$450,000 in one-time funding from fund balance reserves to support studies. Excluding the use of fund balance, the percent change = 4.6%

**FY2025 GENERAL FUND  
COUNTY ADMINISTRATOR PROPOSED BUDGET  
OTHER BUDGETS**

<u>Dept.</u>	<u>Detail</u>	<u>Page#</u>	<u>FY2024 Adopted</u>	<u>FY2025 Agency Request</u>	<u>FY2025 County Admin. Proposed</u>	<u>-FY2025 Proposed- \$ Change from FY2024</u>	<u>% Chg.</u>
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<b>111</b>	<b>Contingency</b>		<b>124,000</b>	<b>250,000</b>	<b>250,000</b>	<b>126,000</b>	<b>101.6%</b>
45	OPEB Contribution		5,700,000	6,700,000	6,700,000	1,000,000	17.5%
110	Financing Uses		13,379,000	10,497,000	10,497,000	(2,882,000)	-21.5%
105	Conservation of Nat. Resources		907,700	843,000	828,600	(79,100)	-8.7%
varies	Other		1,419,800	1,514,400	905,000	(514,800)	-36.3%
40	Liquor Board		332,900	355,500	355,500	22,600	6.8%
47	Orphan's Court		65,700	70,500	70,500	4,800	7.3%
48	Other Criminal Justice		382,200	424,200	439,300	57,100	14.9%

## Contingency

What's in the FY2025 Proposed Budget?

- A reserve is included in the proposed budget.

**FY2025 GENERAL FUND  
COUNTY ADMINISTRATOR PROPOSED BUDGET  
OTHER BUDGETS**

<u>Dept.</u>		<u>FY2024 Adopted</u>	<u>FY2025 Agency Request</u>	<u>FY2025 County Admin. Proposed</u>	<u>-FY2025 Proposed- \$ Change from FY2024</u>		<u>% Chg.</u>
<b>OTHER BUDGETS</b>							
32	Debt Service	\$33,106,400	\$32,481,000	\$32,644,400	(\$462,000)	-1.4%	
43	Fringe Benefits	4,957,200	5,400,000	5,400,000	442,800	8.9%	
44	Central Services	4,221,800	9,187,100	3,943,700	(278,100)	-6.6%	
111	Contingency	124,000	250,000	250,000	126,000	101.6%	
<b>45</b>	<b>OPEB Contribution</b>	<b>5,700,000</b>	<b>6,700,000</b>	<b>6,700,000</b>	<b>1,000,000</b>	<b>17.5%</b>	
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40	Liquor Board	332,900	355,500	355,500	22,600	6.8%	
47	Orphan's Court	65,700	70,500	70,500	4,800	7.3%	
48	Other Criminal Justice	382,200	424,200	439,300	57,100	14.9%	

## OPEB Contribution

What's in the FY2025 Proposed Budget?

- Adheres to the strategic plan for the County's Other Post Employment Benefit (OPEB) Contribution for FY2025.
  - Funds transferred to a trust fund for future retiree health care costs.

**FY2025 GENERAL FUND  
COUNTY ADMINISTRATOR PROPOSED BUDGET  
OTHER BUDGETS**

<u>Dept.</u>		<u>FY2024 Adopted</u>	<u>FY2025 Agency Request</u>	<u>FY2025 County Admin. Proposed</u>	<u>-FY2025 Proposed- \$ Change from FY2024</u>	<u>% Chg.</u>
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45	OPEB Contribution	5,700,000	6,700,000	6,700,000	1,000,000	17.5%
<b>110</b>	<b>Financing Uses</b>	<b>13,379,000</b>	<b>10,497,000</b>	<b>10,497,000</b>	<b>(2,882,000)</b>	<b>-21.5%</b>
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40	Liquor Board	332,900	355,500	355,500	22,600	6.8%
47	Orphan's Court	65,700	70,500	70,500	4,800	7.3%
48	Other Criminal Justice	382,200	424,200	439,300	57,100	14.9%

## Financing Uses

What's in the FY2025 Proposed Budget?

- PayGo funding of \$10,497,000 for Capital Projects as presented with the proposed FY25-FY29 CIP.
- For more detail see page 52.

**FY2025 GENERAL FUND  
COUNTY ADMINISTRATOR PROPOSED BUDGET  
OTHER BUDGETS**

<u>Dept.</u>	<u>Detail</u>	<u>Page#</u>	<u>FY2024 Adopted</u>	<u>FY2025 Agency Request</u>	<u>FY2025 County Admin. Proposed</u>	<u>-FY2025 Proposed- \$ Change from FY2024</u>	<u>% Chg.</u>
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<b>105</b>	<b>Conservation of Natural Resources</b>		<b>907,700</b>	<b>843,000</b>	<b>828,600</b>	<b>(79,100)</b>	<b>-8.7%</b>
varies	Other		1,419,800	1,514,400	905,000	(514,800)	-36.3%
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48	Other Criminal Justice		382,200	424,200	439,300	57,100	14.9%

## **Conservation of Natural Resources**

What's in the FY2025 Proposed Budget?

- Funds the University of Maryland Extension (UME), Soil Conservation, the Weed Control Program, the Gypsy Moth Suppression Program, and the Resource Conservation & Development budgets.
- Additional funding to the University of Maryland Extension for a full time position to support the UME with fiscal processes and management of the increasing number of grants.
- The Soil Conservation budget for FY2024 included one-time funds for a Beginner Farmer Equipment Rental Program.
- The Weed Control Program, Soil Conservation and the Resource Conservation & Development budgets were slightly adjusted to cover salary/fringe changes.

Requests Greater than Proposed:

- Resource Conservation & Development is requesting an additional \$14,400 in support from the County.

**FY2025 GENERAL FUND  
COUNTY ADMINISTRATOR PROPOSED BUDGET  
OTHER BUDGETS**

<u>Dept.</u> <u>Detail</u> <u>Page#</u>		<u>FY2024 Adopted</u>	<u>FY2025 Agency Request</u>	<u>FY2025 County Admin. Proposed</u>	<u>-FY2025 Proposed- \$ Change from FY2024</u>	<u>% Chg.</u>
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<b>varies</b>	<b>Other</b>	<b>1,419,800</b>	<b>1,514,400</b>	<b>905,000</b>	<b>(514,800)</b>	<b>-36.3%</b>
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48	Other Criminal Justice	382,200	424,200	439,300	57,100	14.9%

## Other

### What's in the FY2025 Proposed Budget?

- Other budgets consist of:
  - \$13,600 for education type scholarships, flat funding.
  - \$31,000 for the water & sewer costs for the Fire, Rescue, and EMS facilities who are on the County's Water & Sewer system, and for the La Plata Volunteer Fire Department, Charles County Rescue Squad, and Potomac Heights Volunteer Fire and Rescue Squad. \$4,000 increase
  - \$38,000 for Tourism non-profits, flat funding.
  - Continued funding towards the Non-profit Fund, \$150,000, flat funding.
  - \$185,000, an increase of \$13,000 for the Mosquito Control Program which is partially funded by revenues of \$100,000.
  - \$120,400 for the Department of Health & Mental Hygiene, flat funding.
  - \$250,400 for the subsidy to the water & sewer fund for services rendered at Charles County's Parks, Community Centers, Libraries, and Sheriff Operated Facilities, an \$11,900 increase.
  - Final year of the 1st cohort for the University of Maryland Incentive Awards, \$54,600 and year two of the 2nd cohort, \$57,000.
  - Maintains the required funding for Tri-County Community Action Committee (per County code). \$4,000
- Reduction is due to one-time cost in FY2024 to provide funding for a Commissioner Cares Scholarship Program for the College of Southern Maryland (\$400,000).
- FY24 had one time funding for the Military Alliance Council & Maryland's Veterans Museum (\$100,000)

### Requests Greater than Proposed:

- The College of Southern Maryland Foundation is requesting \$400,000 for the continuation of the Commissioner Cares Scholarship.
- University of Maryland Incentive Awards Program: Scholarship support funds three students, covering any unmet need for all four years of their undergraduate education at Maryland, and programmatic support funds the cost of wraparound services for three students for four years. **Total four year support: \$228,000**
- Funding to support the R. Adams Cowley Shock Trauma Center patient care programs as well as ongoing education and training to keep the center's physicians, nurses, health care workers, and EMS clinicians current with life saving skills and techniques. *Requested amount not specified.*

**FY2025 GENERAL FUND  
COUNTY ADMINISTRATOR PROPOSED BUDGET  
OTHER BUDGETS**

<u>Dept.</u>		<u>FY2024</u>	<u>FY2025</u>	<u>FY2025</u>	<u>-FY2025 Proposed-</u>	
<u>Detail</u>		<u>Adopted</u>	<u>Agency Request</u>	<u>County Admin.</u>	<u>\$ Change from FY2024</u>	<u>% Chg.</u>
<u>Page#</u>				<u>Proposed</u>		
<b>OTHER BUDGETS</b>						
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varies	Other	1,419,800	1,514,400	905,000	(514,800)	-36.3%
<b>40</b>	<b>Liquor Board</b>	<b>332,900</b>	<b>355,500</b>	<b>355,500</b>	<b>22,600</b>	<b>6.8%</b>
47	Orphan's Court	65,700	70,500	70,500	4,800	7.3%
48	Other Criminal Justice	382,200	424,200	439,300	57,100	14.9%

## Liquor Board

What's in the FY2025 Proposed Budget?

- Impact of salary increases for a sworn officer per County code, as well as staff under the County Attorney's Office.
- Training for ten employees for the Maryland Alcohol Licensing Association.

**FY2025 GENERAL FUND  
COUNTY ADMINISTRATOR PROPOSED BUDGET  
OTHER BUDGETS**

Dept. Detail Page#		FY2024 <u>Adopted</u>	FY2025 <u>Agency Request</u>	FY2025 <u>County Admin. Proposed</u>	<b>-FY2025 Proposed- \$ Change from FY2024      % Chg.</b>	
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48	Other Criminal Justice	382,200	424,200	439,300	57,100	14.9%

## Orphan's Court

What's in the FY2025 Proposed Budget?

- An increase in postage and employee education.
- Included in the FAS Information Technology's budget is funding to provide laptops in accordance with the directive from the Maryland Supreme Court Judge.

**FY2025 GENERAL FUND  
COUNTY ADMINISTRATOR PROPOSED BUDGET  
OTHER BUDGETS**

<u>Dept.</u>		<u>FY2024</u>	<u>FY2025</u>	<u>FY2025</u>	<u>-FY2025 Proposed-</u>	
<u>Detail</u>		<u>Adopted</u>	<u>Agency Request</u>	<u>County Admin.</u>	<u>\$ Change from FY2024</u>	<u>% Chg.</u>
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## Other Criminal Justice

What's in the FY2025 Proposed Budget?

- Continued funding to support the Pretrial Services Program, \$355,400.
- Contractual legal attorney fees to support the Administrative Charging Committee - \$35,200
- The remaining budget of \$48,700 is to support an increased stipend for the Police Accountability Board and Administrative Charging Committee members and to support contract services for the trial boards.

# FY2025 General Fund Proposed General Fund Support of CIP

<u>Projects:</u>	<u>FY2025</u>
	<u>PayGo</u>
<b>BOARD OF EDUCATION</b>	
BOE: Various Maintenance Projects	
Thornton Elementary School	\$590,000
	500,000
<b>TRANSPORTATION</b>	
Road Overlay Program	500,000
Safety Improvement Program- Existing Roadways	300,000
Sidewalk Improvement Program	186,000
<b>GENERAL GOVERNMENT</b>	
Charles County Courthouse HVAC Improvements	2,395,000
Sports and Wellness Center	1,546,000
Radio Communications System Upgrade	851,000
Detention Center Pump Station Rehabilitations	804,000
Purchase of Developments Rights (PDR) Program	559,000
Agricultural Preservation	453,000
Zekiah Rural Legacy Program	212,000
Nanjemoy Rural Legacy Program	212,000
Port Tobacco Community Center Renovation	168,000
Blue Crabs Stadium Maintenance	108,000
<b>PARKS</b>	
Park Repair & Maintenance Projects	388,000
Parks Restrooms Replacements	356,000
Bryans Road Sidewalk (Wooster Road to Matthews Rd.)	286,000
Various Pedestrian & Bicycle Facilities	83,000
	<b><u>\$10,497,000</u></b>

## **FY2025 General Fund**

### **Proposed Use of Fund Balance**

Ref #	Department	Description	Fund Balance
1	Capital Projects	CIP Paygo Fund Balance (FB) Reserve	\$9,461,000
2	Revenues	Income Tax Volatility FB Reserve	5,835,600
3	Revenues	Morgantown FB Reserve	3,765,900
4	Sheriff's Office	Capital Outlay - Unassigned Fund Balance (UFB)	1,244,000
5	BOE	Teacher's Incentive Grant FB Reserve	704,800
6	OPEB	Per our Strategic Plan - FB Reserve	375,000
7	Emergency Services	Knox Box with/E-Keys UFB	252,500
8	Board of Education	Start up costs - Early Learning Center (UFB)	250,000
9	Central Services	Use of Health Rate Medicare Subsidy - FB Reserve	250,000
10	RPT	Furniture for Centennial Street (UFB)	150,000
11	DFAS	Various one time equipment/capital replacements - UFB	125,600
12	DPW	Project Outsourcing for one time items - UFB	117,400
13	UMD Incentive Program	Continues our commitment for scholarships - FB Reserve	111,600
14	Board of Elections	Support of Rent - FB Reserve	109,100
15	RPT	Ruth B Swann Park Master Plan - UFB	100,000
16	PGM	Process Improvement- UFB	100,000
17	PGM	Update SWM Ordinance- UFB	100,000
18	RPT	Various equipment and capital purchases - UFB	75,400
19	Circuit Court	Various equipment and capital purchases - UFB	66,300
20	DFAS	Compliance Management Software for EDD- UFB	65,100
21	RPT	ADA Accessibility Study - UFB	50,000
22	RPT	Restroom Trailer at Turkey Hill Park - UFB	45,000
22	Emergency Services	Video Data Recorders - UFB	24,300
23	Emergency Services	Consultant - review promotional process - UFB	18,000
24	Circuit Court	One time training for staff - UFB	9,000
25	Internal Audit	Peer Review - UFB	5,000

**FY2025 Fund Balance Budget \$23,410,600**

### **Fund Balance Reserve Breakdown**

Total Use of Reserve Fund Balance	\$20,613,000
Total Use of Unassigned Fund Balance (UFB)	2,797,600
	<b>FY2025 Fund Balance Proposed Budget - Total Uses \$23,410,600</b>