



CHARLES COUNTY GOVERNMENT  
**Department of Emergency Services**

**Michelle Lilly, MPH, CEM**  
Director

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**APPLICATION FOR  
COMMERCIAL ANIMAL ESTABLISHMENT LICENSE**

Establishment Name: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Manager's Name: \_\_\_\_\_

Phone numbers: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

**Number of Puppies Sold in the preceding year:** \_\_\_\_\_  
**(Mandatory if Applying for a Breeders license)**

**Check all applicable categories below:**

<input type="checkbox"/> <b>Boarding</b> facility authorized to house fewer than ten adult animals	\$ 100
<input type="checkbox"/> <b>Boarding</b> facility authorized to house ten or more but fewer than fifty adult animals.....	\$ 200
<input type="checkbox"/> <b>Boarding</b> facility authorized to house fifty or more adult animals	\$ 250
<input type="checkbox"/> <b>Breeding</b> facility authorized to house fewer than ten adult animals	\$ 100
<input type="checkbox"/> <b>Breeding</b> facility authorized to house ten or more but fewer than fifty adult animals .....	\$ 200
<input type="checkbox"/> <b>Breeding</b> facility authorized to house fifty or more adult animals	\$ 250
<input type="checkbox"/> <b>Pet Shop</b>	\$ 225
<input type="checkbox"/> <b>Grooming Shop and/or Mobile Grooming Shop</b>	\$ 175
<input type="checkbox"/> <b>Auction</b>	\$ 325
<input type="checkbox"/> <b>Zoological Park</b>	\$ 275
<input type="checkbox"/> <b>Circus</b>	\$ 275
<input type="checkbox"/> <b>Petting Zoo</b>	\$ 325
<input type="checkbox"/> <b>Guard Dog Training Center</b>	\$ 275
<input type="checkbox"/> <b>Transfer of Business Ownership</b>	\$ 25

**Total fees for categories checked** \_\_\_\_\_

**Answering the call, saving lives!**

**(A) CERTIFICATION FROM THE DEPARTMENT OF PLANNING AND ZONING (REQUIRED BEFORE SUBMITTING PAYMENT TO THE COUNTY TREASURER)**

I certify that the establishment listed, making application as a Commercial Animal Establishment in the categories and location listed, does comply with all applicable Charles County Zoning Ordinances.

\_\_\_\_\_  
Zoning Official's Signature

\_\_\_\_\_  
/ \_\_\_\_\_  
Date

(B) Payment has been received in the amount of \$ \_\_\_\_\_, listed on the front page as total fees for categories checked.

\_\_\_\_\_  
Treasurer's Office Representative's Signature

\_\_\_\_\_  
/ \_\_\_\_\_  
Date

**Please place stamp in area to right:**  
(Treasurer's Office PAID stamp) .....

(C) After obtaining all signatures, please submit your application to Charles County Animal Control to have your inspection scheduled. Charles County Animal Control is in the Department of Emergency Services Building at 10425 Audie Lane, LaPlata, Maryland 20646.

(D) D§230-10 D. (1) In the case of Commercial Breeding Facilities, if the property where the activity is to take place is not owned by the applicant, lessees must submit written notarized permission from the property owner authorizing the commercial activity requested and the maximum number of animals allowed to be kept on the property. (Please attach to this application)

(E) Commercial Breeding Facility Applicants: Please include a photograph, description, and current rabies vaccination certificate (dogs/cats/ferrets over (4) months of age) for each animal to be covered by this license.

Upon receiving a satisfactory inspection, your Commercial Animal Establishment License will be issued.

***IMPORTANT NOTICE TO APPLICANT***

*Per the Charles County Animal Regulations, Code of Charles County, Chapter 230, Section 10.D. (3), (5<sup>th</sup> revision, February 24, 2012):*

It shall be a condition of any license issued pursuant to this subsection that the Charles County Division of Animal Control is expressly authorized to conduct unannounced post-issuance compliance inspections during normal county business hours. The inspectors will examine all animals on the premises, all records required to be maintained under these regulations, as well as the premises where animals are kept. If permission for such an inspection is refused, the license previously issued shall be suspended.

For a complete listing of all the requirements pertinent to Commercial Animal Establishments in Charles County, a copy of the Charles County Animal Regulations can be obtained by calling the office of Animal Control Services at 301-609-3425 or by visiting our website at:  
<http://www.charlescounty.org/es/animalcontrol>