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Under Maryland Law, a person may not willingly or knowingly "prevent, hinder, or delay a person having a lawful right to register from registering, through the use of force, threat, menace, intimidation, bribery, reward, or offer of reward." Maryland Code, Election Law §16-101

**Qualifications:** To apply for a voter registration list, the applicant must sign a statement, under penalty of perjury, that the list is not intended to be used for purposes of commercial solicitation or any other purpose not related to the electoral process. (Election Law Article, §3-506, *Annotated Code of Maryland* and COMAR 33.03.02.03A and 33.03.02.04)

**Application Deadline:** Before any election, neither the State Administrator nor any election director may respond to an application for a voter registration list unless the application was filed on or before the advanced registration deadline. Applications received after the date shall be returned. (COMAR 33.03.02.05B)

**Delivery:** Requests will be turned around within 10 working days from the time Charles County Board of Elections receives the application. Output may be picked up from the Charles County Board of Elections office or mailed to the applicant. To ensure delivery, please provide contact information as indicated on the application

**Cost:** Set-up fee: \$3.00      County or Each District List: \$75.00      Total on Thumb drive: \$79.75 (picked up) \$94.75 (mailed)

**Payment:** Payment-in-full must accompany this application. Payment can be made in the form of cash, certified check, personal or campaign check or money order. Make checks payable to **Charles County Board of Elections**. All returned checks will be assessed a fee of \$30.00.

**File Format:** All files except the Walking list are tab separated text files with no text-delimiter. This format is easily imported into Microsoft products.

**Disclaimer:** The Maryland State Board of Elections and local boards of elections do not guarantee that the data requested will be compatible with all software programs. The applicant will utilize his/her own software to import this data into his/her database. Technical support and special data formats are not provided.

#### File Details:

**Walking List:** The walking list is a PDF (uneditable) file generated by precinct and sorted by street address. Under each street address. Under each street address is listed all voters who live at that address and their political party. It is designed for walking up and down the streets, with even addresses in the left column and odd on the right.

**Mail-In Applicants List:** Text file containing a list of voters with mail-in ballot **requests** for the given election. It includes Voter ID, name, residential address, mailing address, mail-in ballot address, precinct, district information, state and county registration dates, party, mail-in type, mail-in request status, and county. Actual mail-in voters are on the voter history lists.

**Permanent Mail-In Applicant List:** Text file containing a list of voters with mail-in ballot requests for any future election. It includes Voter ID, name, residential address, mailing address, mail-in ballot address, precinct, district information, state and county registration dates, party, mail-in type, mail-in request status, and county. Actual mail-in voters are on the voter history lists.

**Early Voting List:** Text file listing voters who voted at an early voting location for a given election. It includes Voter ID, name, early voting location, date of voting, party, residential address (in one column), mailing address (in one column), ballot style, precinct, and gender. This information is already on the voter history list.

**Registered Voters List:** Text file containing a list of registered voters with Voter ID, name, party, gender, residential address, mailing address, state (active or inactive), state and county registration dates, split and precinct, congressional district, legislative district, ward, municipal district, commissioner district and county.

**Voting History Included in Registered Voter List:** Text file identical to the registered voter list **EXCEPT:** some columns are in a different order, it does not have a column for county or commissioner district, and there is a column for each election selected. This list is easy to view when opened in a spreadsheet format, but it gives no data on voting method or date. **List is limited to 5 elections.**

**Voting History as Separate File from Registered Voter List:** The Voting History file contains the following columns: Voter ID, Election Date, Election Description, Election Type, Election Code, Voting Method, Date of Voting, Precinct, Early Voting Location, Jurisdiction Code, and County Name. To match each record in this file to registered voter, use the Voter ID column in the Registered Voter List. This file is for the technically savvy individuals.

**Provisional List:** Text file containing a list of voters who were issued a provisional ballot. It includes Voter ID, name, residential address, mailing address, precinct, legislative district, congressional district, commissioner district, school district, state and county registration dates, party, voted date, provisional status, provisional status reason, county voted in, polling place precinct, ballot issue reason, ballot style required, and ballot style voted.

**Contact:** Wade Beswick 301-934-8972 or 301-870-3167  
**Email:** wade.beswick@maryland.gov

# Application for Voter Registration Data

## 1. Provide Applicant Information

Name: \_\_\_\_\_ Best Phone # \_\_\_\_\_

Residential Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Registered in: \_\_\_\_\_ (Dist/Prec)

## 2. Provide Organization Information (Required if you are buying data on behalf of an organization)

Name of Entity: \_\_\_\_\_ Company Contact: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Best Phone # \_\_\_\_\_

## 3. Indicate Region of Data Needed (Check one. Price is per report selected.)

County Wide  Single District Legislative District Number: \_\_\_\_\_ (28<sup>th</sup> or 27A)

## 4. Indicate Type of List Needed (See reverse side for file details. Each file is processed individually and subject to individual fees.)

- Walking List
- Permanent Mail-In Applicant List
- Mail-In list for a single election. Specify election: \_\_\_\_\_
- Provisional List for a single election. Specify election: \_\_\_\_\_
- Early Voting List for single election. Specify election: \_\_\_\_\_
- Registered Voter List \*\*Each Primary or General Election year selected is one (1) election\*\*

Voting History:  Included in Voter List (Up to 5 elections)  As a separate file from Voter List

Specify Election Types:  Gubernatorial Primary  Gubernatorial General

Specify Election Years:  2022  2018  2014  2010  2006

Presidential Primary  Presidential General

2024  2020  2016  2012  2008

## 5. Limit the Type of Voters to Include on List (Check all that apply)

- Only Active Voters
- Specific Registration Date Range: \_\_\_\_\_
- Specific Party(ies) \_\_\_\_\_
- All Registered Voters of All Parties, including inactive voters

OR

## 6. Choose Delivery Method (Please provide the requested information if opting for mail delivery)

- On Thumb drive (Add \$1.75) – Specify:  Will Pick up  Mail to Applicant (Add \$15.00)  Mail to Organization (Add \$15.00)
- Mail to Other (Add \$15.00, Specify): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

## 7. Read Statement and Sign Oath

Under the penalties of perjury, I declare that no part of any list requested by this application is intended to be used for commercial solicitation or for any other purpose that is not related to the electoral process.

I am aware that if I or any other person who has a registration list under his or her control knowingly allows any part of this list to be used for commercial solicitation or for any other purpose that is not related to the electoral process, that individual is guilty of a misdemeanor and, on conviction, subject to imprisonment for not less than 30 days or more than 6 months, to a fine of up to \$250, or to both imprisonment and fine.

I, \_\_\_\_\_ (print or type name), have read and understand the above statement and agree to pay the balance due upon completion of the voter registration data.

Applicant's Signature

Date