

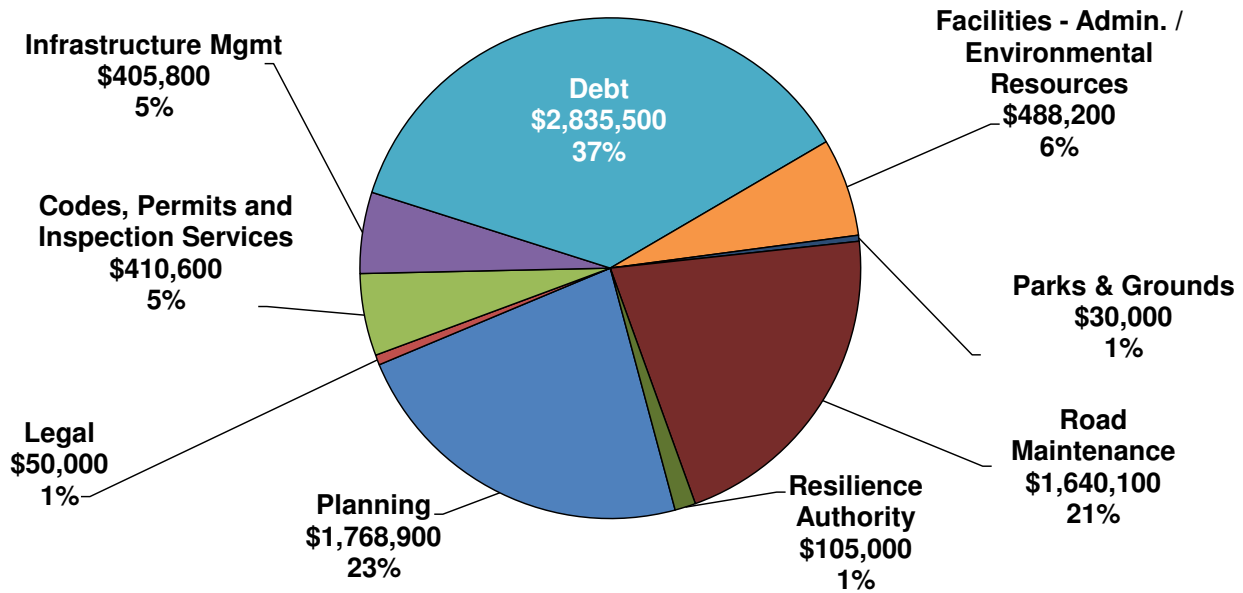
FISCAL YEAR 2024

Watershed Protection and Restoration Fund

The County's Watershed Protection and Restoration Fund is for implementation of local stormwater management plans and practices, and stream and wetland restoration activities. The fund covers related planning, mapping, monitoring, inspections, enforcement, operations and maintenance, public education and outreach, grants to non-profits, administrative costs, and debt service payments to support the capital improvement program. Revenues are generated primarily by the Stormwater Remediation Fee, which is charged annually to each improved property within the County.

Total Operating Budget: \$7,734,100

Division Budgets:



	FY2023 Adopted	FY2024 Proposed	Variance	% Change
Revenues	\$6,612,400	\$6,702,200	\$89,800	1.4%
Expenditures	6,612,400	7,611,000	\$998,600	15.1%
Baseline Surplus / (Deficit)	\$0	(\$908,800)	(\$908,800)	
New Requests		(98,500)	(98,500)	
Total Surplus / (Deficit)	\$0	(\$1,007,300)	(\$1,007,300)	
Fund Balance	81,500	24,600		
Use of Fund Balance - New Request One time	(81,500)	(24,600)		
Surplus / (Deficit)	\$0	(\$1,007,300)	(\$1,007,300)	

A \$1 adjustment on fee generates approximately: \$52,786

FISCAL YEAR 2024

Watershed Protection and Restoration Fund

<u>Baseline Changes:</u>		Fee Rate Change
Revenues		
Revenues increased based on anticipated FY2024 activity.	\$89,800	(\$1.70)
Debt Service		
Increase to various principal and interest to cover existing debt.	(\$353,800)	\$6.70
Personnel & Fringe		
• Increase in Personnel & Fringe based on current staffing. Includes approved FY2023 salary increases, and funding to support potential FY2024 salary increases.	(\$112,000)	\$2.12
• Reallocation of various positions based on job duties.	(\$86,800)	\$1.64
DPW		
Contract Services increased to cover anticipated cost increase due to rebid for stormdrain, stormwater maintenance, and inlet inspection contractors.	(\$235,000)	\$4.45
An increase to Marsh Maintenance Monitoring for 2nd year monitoring to ensure the county remains compliant with established permits.	(\$128,900)	\$2.44
TMDL Evaluation		
Total Maximun Daily Load evaluation which is required per the MS4 permit.	(\$15,000)	\$0.28
Indirect Cost		
To support the annual costs associated with the County's new financial system.	(\$11,600)	\$0.22
Net change in revenues/expenditures	(\$55,500)	\$1.05
<u>Total Baseline Deficit:</u>	<u>(\$908,800)</u>	<u>\$17.00</u>

FISCAL YEAR 2024

Watershed Protection and Restoration Fund

**Fee Rate
Change**

New Requests:

PGM

Assistant to the Chief of Infrastructure Management	FTE 0.25	Sept.	(\$20,000)	\$0.38
------------------------------------------------------------	-----------------	--------------	------------	--------

Currently, the Division Chief handles all day-to-day administrative duties, budget preparation and oversight, scheduling and setting up for meetings (virtual and in-person), creating and editing all division correspondence, etc. PGM is requesting a new full-time Assistant to the Chief position that would help manage these responsibilities so the Division Chief can focus on the overall direction of the Division, planning the future infrastructure needs, and solving aging infrastructure problems of the County. Funding to be split between various enterprise funds.

Planner I	FTE 0.50	Sept.	(\$35,000)	\$0.66
------------------	-----------------	--------------	------------	--------

The Planning Division is requesting a Planner I position to work under the Climate Resiliency and Sustainability Officer to help with developing and administering the Climate Action Plan. The position will also be responsible for the development of a Sustainability Plan, Urban Forest Assessment and Plan, implementation of the OLDCC Grant, Green Building Incentive Program Implementation, policy development, community engagement and education, website development, Resilience Authority coordination and support, and developing a Charles County Report Card for Resilience and Sustainability. Approval of this position will be contingent on budget approval in the Environmental Services Enterprise Fund.

Autodesk Civil 3D Software	(\$2,300)	\$0.04
-----------------------------------	-----------	--------

This software package will allow the Infrastructure Management division to design the solutions for the stormwater management, stormdrain, and erosion projects compiled by the Resilience Authority (Commissioners' Goal 3). Currently, we have one licensed assigned to the division and are requesting an additional license.

Website Contractor	(\$24,600)	\$0.47
---------------------------	------------	--------

Use of Fund Balance	\$24,600	(\$0.47)
----------------------------	----------	----------

The division is seeking a professional to redesign and create new content for the department's webpage so the information is easy for the public to find and understand. Current PGM staff assigned for content management do not have the knowledge, experience, or time to create all of the content needed to have a well-rounded department webpage. The contractor would provide the following services: Information Architecture, Content Optimization, Content Creation, Capacity Building and Ongoing Support, and Strategy Support. IT is supportive of this request and understands the need. (Split 60% GF, 10% ESF, 15% Inspection and Review Fund, 15% WPRF)

Other

Indirect Cost Increase	(\$31,200)	\$0.59
-------------------------------	------------	--------

Indirect cost increase to support new position requests under Human Resources and Department of Fiscal and Administrative Services.

FISCAL YEAR 2024

Watershed Protection and Restoration Fund

**Fee Rate
Change**

New Requests Contingent on General Fund & Other Enterprise Funds Support:

DPW

DPW Assistant to the Director	FTE 0.05	July	(\$5,000)	\$0.09
--------------------------------------	-----------------	-------------	-----------	--------

Position required to provide administrative and operational support to the Director, Deputy Directors, and Chiefs. Position will be responsible for preparing materials and presentations, serving as the lead on administrative projects, ensuring compliance with County standard operating procedures, and preparing and submitting assigned reports. This position will also be responsible for all aspects of internal and external outreach efforts as well as grants management to include researching opportunities, monitoring funds, and preparing and submitting reports to oversight agencies. Approval of this position will be contingent on budget approval in the Landfill Enterprise Fund, the Environmental Service Enterprise Fund, the Water & Sewer Enterprise Fund, and the General Fund.

DPW Management Support Coordinator	FTE 0.05	July	(\$5,000)	\$0.09
-------------------------------------------	-----------------	-------------	-----------	--------

Position required to administer or oversee recruitment, training, and disciplinary processes for the Department of Public Works (DPW), including investigative functions and resource analysis. This position will be responsible for ensuring consistent application of processes among divisions. Approval of this position will be contingent on budget approval in the Landfill Enterprise Fund, the Environmental Service Enterprise Fund, the Water & Sewer Enterprise Fund, and the General Fund.

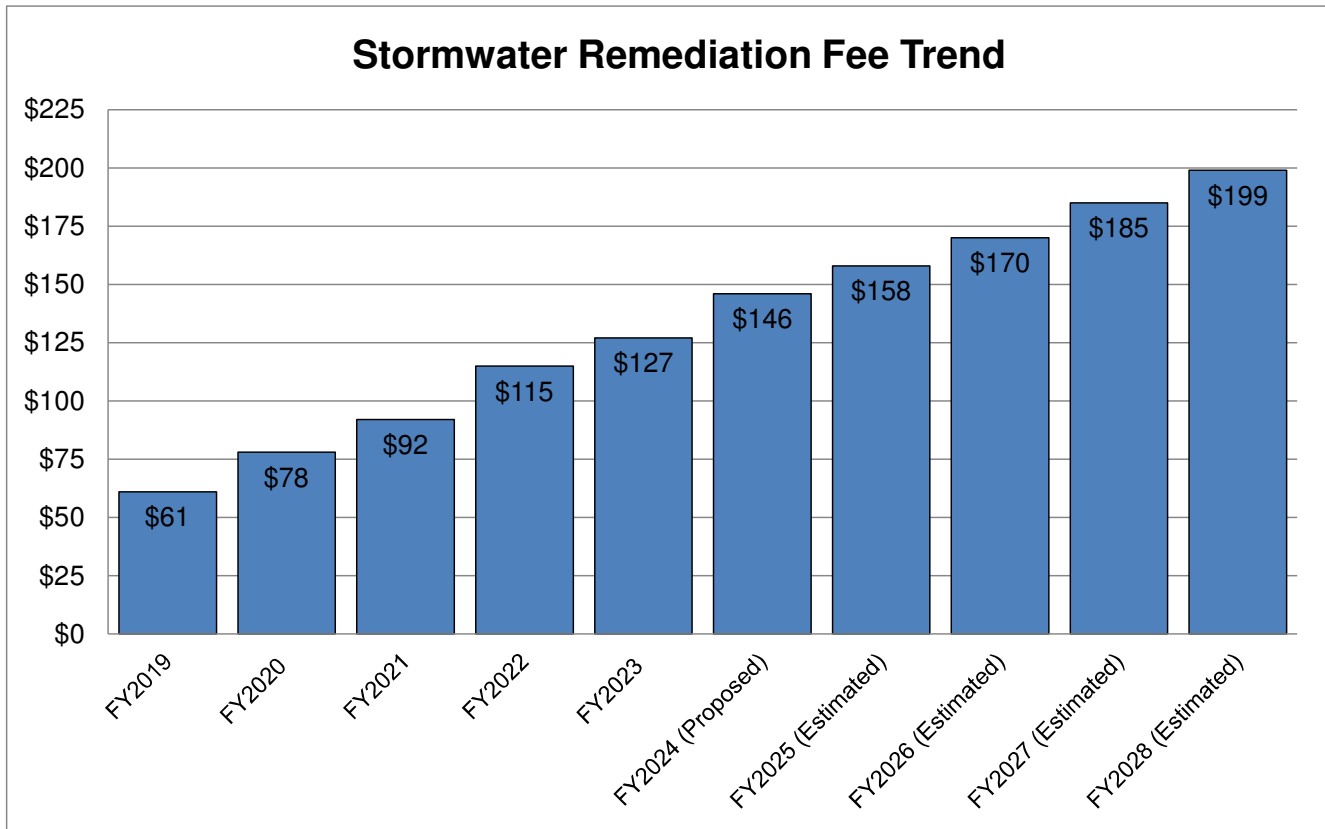
Subtotal- New Requests	FTE: 0.85	<u>(\$98,500)</u>	<u>\$2.00</u>
-------------------------------	------------------	--------------------------	----------------------

<u>Total Deficit:</u>		<u>(\$1,007,300)</u>	<u>\$19.00</u>
------------------------------	--	-----------------------------	-----------------------

	Current Fee	\$127
Fee increase needed to cover deficit		\$19
		\$146

FISCAL YEAR 2024

Watershed Protection and Restoration Fund



NOTE: At FY2023 Adoption, FAS was forecasting a \$13 rate increase would be needed for FY2024.

FISCAL YEAR 2024

Watershed Protection and Restoration Fund

	<u>FY2023</u> <u>Adopted</u>	<u>FY2024</u> <u>Proposed</u>	<u>\$ Change</u> <u>from FY2023</u>	<u>%</u> <u>Change</u>
<u>Revenue</u>				
Stormwater Remediation Fee	\$6,613,900	\$6,703,700	\$89,800	1.4%
Miscellaneous	5,000	5,000	0	0.0%
Fee Credit	(6,500)	(6,500)	0	0.0%
Total Operating Revenues	\$6,612,400	\$6,702,200	\$89,800	1.4%
Fund Balance	81,500	24,600	(56,900)	-69.8%
Total Revenues	\$6,693,900	\$6,726,800	\$32,900	0.5%
<u>Expenditures</u>				
Salary & Fringe	\$1,426,600	\$1,675,200	\$248,600	17.4%
Operating	2,435,200	2,839,400	404,200	16.6%
Agency Funding	161,200	178,300	17,100	10.6%
Contingency	12,200	23,700	11,500	94.3%
Debt Service	2,481,700	2,835,500	353,800	14.3%
Transfer Out - Resilience Authority	100,000	105,000	5,000	5.0%
Capital Project Transfer	77,000	77,000	0	0.0%
Total Expenditures	\$6,693,900	\$7,734,100	\$1,040,200	15.5%
Surplus / (Deficit)	\$0	(\$1,007,300)	(\$1,007,300)	

WPRF**FUND**

(\$ in thousands)

FY2024-FY2028 OPERATING PLAN

	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>
Revenues					
Operating Revenues	\$6,702.2	\$6,774.6	\$6,854.8	\$6,939.8	\$7,024.8
Fund Balance	24.6	0.0	0.0	0.0	0.0
Revenues	\$6,726.8	\$6,774.6	\$6,854.8	\$6,939.8	\$7,024.8
Expenses					
Operating Expenses	\$4,898.6	\$5,187.2	\$5,495.5	\$5,825.2	\$6,179.8
Debt Service	2,835.5	3,208.8	3,675.9	4,286.5	4,837.3
Expenses	\$7,734.1	\$8,396.0	\$9,171.4	\$10,111.7	\$11,017.1
Surplus\Deficit:	(\$1,007.3)	(\$1,621.4)	(\$2,316.6)	(\$3,171.9)	(\$3,992.3)
Estimated Annual Fee Adjustment:	\$19	\$12	\$12	\$15	\$14
Stormwater Remediation Fee:	\$146	\$158	\$170	\$185	\$199
% rate change		8.2%	7.6%	8.8%	7.6%

FY2024-FY2028 CAPITAL IMPROVEMENT PLAN

	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	Total '24-'28
Capital Costs:						
NPDES Retrofit Projects	\$2,005	\$2,206	\$3,506	\$4,806	\$6,106	18,629
Gilbert Run Watershed Dam Repairs	990	991	0	0	0	1,981
Full Delivery of Water Quality Improvements	0	556	556	0	0	1,112
Floodplain Analysis Study	0	97	0	0	0	97
Forest Conservation Watershed Program	0	1,006	1,006	1,006	1,006	4,024
Public Facilities Vehicle Wash Bay Roof Retrofit	155	0	0	0	0	155
Total	\$3,150	\$4,856	\$5,068	\$5,812	\$7,112	\$25,998
Finance Sources						
Bonds	\$2,373	\$4,682	\$4,991	\$5,735	\$7,035	\$24,816
Operating Transfer	77	174	77	77	77	482
State: Gilbert Run Watershed Dam Repairs	700	0	0	0	0	700
Total	\$3,150	\$4,856	\$5,068	\$5,812	\$7,112	\$25,998

PROPOSED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2024

(\$ in thousands)

WATERSHED PROTECTION & RESTORATION FUND SUMMARY

Charles County continues to design and construct stormwater facilities to manage the quantity and quality of stormwater runoff from untreated impervious surface. Cost associated with this program are part of the Watershed Protection and Restoration Enterprise Fund and paid for with the stormwater remediation fee.

EXPENSE BUDGET	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	5-Year Total '24-'28	Approp. thru FY23	Beyond FY 2028	Project Total
Architectural & Engineering	\$185	\$372	\$300	\$400	\$500	\$1,757	\$4,795	\$500	\$7,052
Land & ROW	100	1,200	1,300	1,400	1,500	5,500	7,904	1,500	14,904
Construction	1,985	2,350	2,500	3,000	4,000	13,835	36,052	4,000	53,887
Equipment	0	0	0	0	0	0	20	0	20
Administration	415	455	450	400	400	2,120	2,101	400	4,621
Administration - FAS	15	29	18	12	12	86	66	12	164
Inspection	200	200	200	200	200	1,000	261	200	1,461
Miscellaneous	100	100	100	100	100	500	864	100	1,464
Contingency	150	150	200	300	400	1,200	2,880	400	4,480
Total Outlay	\$3,150	\$4,856	\$5,068	\$5,812	\$7,112	\$25,998	\$54,944	\$7,112	\$88,054

FINANCING SOURCES	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	5-Year Total '24-'28	Approp. thru FY23	Beyond FY 2028	Project Total
Bonds	\$2,373	\$4,682	\$4,991	\$5,735	\$7,035	\$24,816	\$53,528	\$7,035	\$85,379
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	77	174	77	77	77	482	716	77	1,275
Total County Funding	\$2,450	\$4,856	\$5,068	\$5,812	\$7,112	\$25,298	\$54,244	\$7,112	\$86,654
Federal	0	0	0	0	0	0	0	0	0
State	700	0	0	0	0	700	700	0	1,400
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$3,150	\$4,856	\$5,068	\$5,812	\$7,112	\$25,998	\$54,944	\$7,112	\$88,054

Operating Budget Impact	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Approp. thru FY23	Beyond FY 2028
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	4,670.7	4,816.4	5,112.3	5,427.8	5,790.3	4,670.7	6,197.2
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$4,670.7	\$4,816.4	\$5,112.3	\$5,427.8	\$5,790.3	\$4,670.7	\$6,197.2

PROPOSED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2024

(\$ in thousands)

PROJECT NAME:

NPDES Retrofit Projects

Requested By: DPW

Project #: 8401000000

This project is to implement the County's Municipal Stormwater Restoration Plans for achieving stormwater waste load allocations assigned to impaired waterways. The pace of project implementation is determined by the County's NPDES municipal stormwater permit requirement to restore a percentage of the County's impervious surface that has not already been restored to the maximum extent practicable.

Projects are primarily identified by watershed assessments, then evaluated and ranked for implementation. Project types include new or upgraded stormwater management facilities, green stormwater infrastructure, regenerative stream conveyance, stream restoration, shoreline management, septic practices, tree planting and other restoration practices per Maryland's Accounting for Stormwater Wasteload Allocations and Impervious Acres Treated Guidance for NPDES Stormwater Permits.

Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)

PRIORITY

VARIANCE TO APPROVED PER FY23-FY27 CAPITAL IMPROVEMENT PROGRAM:

	FY 2024	FY 2025	FY 2026	FY 2027	TOTAL
Approved FY23-FY27 CIP	\$6,205	\$6,206	\$6,206	\$6,206	\$24,823
Increase/(Decrease)	(\$4,200)	(\$4,000)	(\$2,700)	(\$1,400)	(\$12,300)
% change	-67.7%	-64.5%	-43.5%	-22.6%	-49.6%

EXPENSE BUDGET	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	5-Year Total '24-'28	Approp. thru FY23	Beyond FY 2028	Project Total
Architectural & Engineering	\$100	\$200	\$300	\$400	\$500	\$1,500	\$4,147	\$500	\$6,147
Land & ROW	100	200	300	400	500	1,500	6,704	500	8,704
Construction	1,000	1,000	2,000	3,000	4,000	11,000	32,719	4,000	47,719
Equipment	0	0	0	0	0	0	0	0	0
Administration	400	400	400	400	400	2,000	1,922	400	4,322
Administration - FAS	5	6	6	6	6	29	9	6	44
Inspection	200	200	200	200	200	1,000	261	200	1,461
Miscellaneous	100	100	100	100	100	500	860	100	1,460
Contingency	100	100	200	300	400	1,100	2,761	400	4,261
Total Outlay	\$2,005	\$2,206	\$3,506	\$4,806	\$6,106	\$18,629	\$49,384	\$6,106	\$74,119

FINANCING SOURCES	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	5-Year Total '24-'28	Approp. thru FY23	Beyond FY 2028	Project Total
Bonds (30 Year)	\$1,928	\$2,129	\$3,429	\$4,729	\$6,029	\$18,244	\$49,141	\$6,029	\$73,414
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	77	77	77	77	77	385	243	77	705
Total County Funding	\$2,005	\$2,206	\$3,506	\$4,806	\$6,106	\$18,629	\$49,384	\$6,106	\$74,119
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$2,005	\$2,206	\$3,506	\$4,806	\$6,106	\$18,629	\$49,384	\$6,106	\$74,119

Operating Budget Impact	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
No. of Personnel	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	4,287.9	4,406.3	4,540.9	4,757.6	5,056.5
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0
Total Impact	\$4,287.9	\$4,406.3	\$4,540.9	\$4,757.6	\$5,056.5

Approp. thru FY23	Beyond FY 2028
0.00	0.00
0.0	0.0
0.0	0.0
\$0.0	\$0.0
4,287.9	5,405.2
0.0	0.0
\$4,287.9	\$5,405.2

Increase to Annual WPRF fee: \$82.63 \$83.96 \$85.47 \$88.39 \$93.85

\$82.48 \$98.82

LOCATION:

Charles County Development District- see description

COMMISSIONER DISTRICT:

Various

PROPOSED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2024

(\$ in thousands)

PROJECT NAME: Gilbert Run Watershed Dam Repairs	Requested By: DPW Project #: 8050008124																								
Maintenance and Operation Agreement between County Commissioners of Charles County and the Gilbert Run Watershed Association in 2002 transfers responsibility from the association to the county to operate and maintain the Gilbert Run Watershed Dams - Trinity, Jameson, and Wheatley Dams. Repairs to these dams are necessary per Maryland Department of Environment inspections and COMAR 26.17.04.																									
Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent (Rating #2)																									
VARIANCE TO APPROVED PER FY23-FY27 CAPITAL IMPROVEMENT PROGRAM:																									
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th></th> <th>FY 2024</th> <th>FY 2025</th> <th>FY 2026</th> <th>FY 2027</th> <th>TOTAL</th> </tr> <tr> <td>Approved FY23-FY27 CIP</td> <td>\$991</td> <td>\$991</td> <td>\$0</td> <td>\$0</td> <td>\$1,982</td> </tr> <tr> <td>Increase/(Decrease)</td> <td>(\$1)</td> <td>\$0</td> <td>\$0</td> <td>\$0</td> <td>(\$1)</td> </tr> <tr> <td>% change</td> <td>-0.1%</td> <td>0.0%</td> <td>n/a</td> <td>n/a</td> <td>-0.1%</td> </tr> </table>		FY 2024	FY 2025	FY 2026	FY 2027	TOTAL	Approved FY23-FY27 CIP	\$991	\$991	\$0	\$0	\$1,982	Increase/(Decrease)	(\$1)	\$0	\$0	\$0	(\$1)	% change	-0.1%	0.0%	n/a	n/a	-0.1%
	FY 2024	FY 2025	FY 2026	FY 2027	TOTAL																				
Approved FY23-FY27 CIP	\$991	\$991	\$0	\$0	\$1,982																				
Increase/(Decrease)	(\$1)	\$0	\$0	\$0	(\$1)																				
% change	-0.1%	0.0%	n/a	n/a	-0.1%																				

EXPENSE BUDGET	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	5-Year Total '24-'28	Approp. thru FY23	Beyond FY 2028	Project Total
Architectural & Engineering	\$85	\$85	\$0	\$0	\$0	\$170	\$255	\$0	\$425
Land & ROW	0	0	0	0	0	0	200	0	200
Construction	850	850	0	0	0	1,700	1,700	0	3,400
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	0	0	0	3	0	3
Administration - FAS	5	6	0	0	0	11	11	0	22
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	50	50	0	0	0	100	100	0	200
Total Outlay	\$990	\$991	\$0	\$0	\$0	\$1,981	\$2,269	\$0	\$4,250

FINANCING SOURCES	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	5-Year Total '24-'28	Approp. thru FY23	Beyond FY 2028	Project Total
Bonds (15 Year)	\$290	\$991	\$0	\$0	\$0	\$1,281	\$1,569	\$0	\$2,850
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$290	\$991	\$0	\$0	\$0	\$1,281	\$1,569	\$0	\$2,850
Federal	0	0	0	0	0	0	0	0	0
State	700	0	0	0	0	700	700	0	1,400
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$990	\$991	\$0	\$0	\$0	\$1,981	\$2,269	\$0	\$4,250

Operating Budget Impact	No. of Personnel	Personnel Costs	Operating	Debt Service: Bonds	Vehicle & Equipment Lease	Total Impact	Approp. thru FY23	Beyond FY 2028
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	136.9	154.7	217.4	217.4	217.4	136.9	136.9	217.4
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$136.9	\$154.7	\$217.4	\$217.4	\$217.4	\$136.9	\$136.9	\$217.4
Increase to Annual WPRF fee:	\$2.59	\$2.90	\$4.02	\$3.97	\$3.97		\$2.63	\$3.97

LOCATION: Gilbert Run	COMMISSIONER DISTRICT: 1
---------------------------------	------------------------------------

PROPOSED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2024

(\$ in thousands)

PROJECT NAME: Full Delivery of Water Quality Improvements	Requested By: PGM Project #: 8070008125																								
Project for delivery of completed projects that restore untreated impervious surfaces by construction of water quality facilities, stream restoration, or alternative best management practices as required by the County's NPDES Municipal Separate Storm Sewer System (MS4) permit.																									
Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)																									
PRIORITY																									
VARIANCE TO APPROVED PER FY23-FY27 CAPITAL IMPROVEMENT PROGRAM:																									
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th></th> <th>FY 2024</th> <th>FY 2025</th> <th>FY 2026</th> <th>FY 2027</th> <th>TOTAL</th> </tr> <tr> <td>Approved FY23-FY27 CIP</td> <td>\$555</td> <td>\$556</td> <td>\$0</td> <td>\$0</td> <td>\$1,111</td> </tr> <tr> <td>Increase/(Decrease)</td> <td>(\$555)</td> <td>\$0</td> <td>\$556</td> <td>\$0</td> <td>\$1</td> </tr> <tr> <td>% change</td> <td>-100.0%</td> <td>0.0%</td> <td>n/a</td> <td>n/a</td> <td>0.1%</td> </tr> </table>		FY 2024	FY 2025	FY 2026	FY 2027	TOTAL	Approved FY23-FY27 CIP	\$555	\$556	\$0	\$0	\$1,111	Increase/(Decrease)	(\$555)	\$0	\$556	\$0	\$1	% change	-100.0%	0.0%	n/a	n/a	0.1%
	FY 2024	FY 2025	FY 2026	FY 2027	TOTAL																				
Approved FY23-FY27 CIP	\$555	\$556	\$0	\$0	\$1,111																				
Increase/(Decrease)	(\$555)	\$0	\$556	\$0	\$1																				
% change	-100.0%	0.0%	n/a	n/a	0.1%																				

EXPENSE BUDGET	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	5-Year Total '24-'28	Approp. thru FY23	Beyond FY 2028	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	500	500	0	0	1,000	1,500	0	2,500
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	50	50	0	0	100	125	0	225
Administration - FAS	0	6	6	0	0	12	13	0	25
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$0	\$556	\$556	\$0	\$0	\$1,112	\$1,638	\$0	\$2,750

FINANCING SOURCES	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	5-Year Total '24-'28	Approp. thru FY23	Beyond FY 2028	Project Total
Bonds (30 Year)	\$0	\$556	\$556	\$0	\$0	\$1,112	\$1,638	\$0	\$2,750
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$556	\$556	\$0	\$0	\$1,112	\$1,638	\$0	\$2,750
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$556	\$556	\$0	\$0	\$1,112	\$1,638	\$0	\$2,750

Operating Budget Impact	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Approp. thru FY23	Beyond FY 2028
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	142.9	142.9	178.1	213.2	213.2	142.9	213.2
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$142.9	\$142.9	\$178.1	\$213.2	\$213.2	\$142.9	\$213.2
Increase to Annual WPRF fee:	\$2.71	\$2.68	\$3.30	\$3.90	\$3.90	\$2.75	\$3.90

LOCATION:	COMMISSIONER DISTRICT:
Various	All

PROPOSED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2024

(\$ in thousands)

PROJECT NAME: Floodplain Analysis Study	Requested By: PGM Project #: 8070008069																								
Provide computations of major drainage courses of 30 acres or more that are not mapped by FEMA studies for potential restoration projects.																									
Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent (Rating #2)																									
VARIANCE TO APPROVED PER FY23-FY27 CAPITAL IMPROVEMENT PROGRAM:																									
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>FY 2024</th> <th>FY 2025</th> <th>FY 2026</th> <th>FY 2027</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>Approved FY23-FY27 CIP</td> <td>\$97</td> <td>\$0</td> <td>\$0</td> <td>\$0</td> <td>\$97</td> </tr> <tr> <td>Increase/(Decrease)</td> <td>(\$97)</td> <td>\$97</td> <td>\$0</td> <td>\$0</td> <td>\$0</td> </tr> <tr> <td>% change</td> <td>-100.0%</td> <td>n/a</td> <td>n/a</td> <td>n/a</td> <td>0.0%</td> </tr> </tbody> </table>		FY 2024	FY 2025	FY 2026	FY 2027	TOTAL	Approved FY23-FY27 CIP	\$97	\$0	\$0	\$0	\$97	Increase/(Decrease)	(\$97)	\$97	\$0	\$0	\$0	% change	-100.0%	n/a	n/a	n/a	0.0%	Design funding moved to future year to align with updated schedule.
	FY 2024	FY 2025	FY 2026	FY 2027	TOTAL																				
Approved FY23-FY27 CIP	\$97	\$0	\$0	\$0	\$97																				
Increase/(Decrease)	(\$97)	\$97	\$0	\$0	\$0																				
% change	-100.0%	n/a	n/a	n/a	0.0%																				

EXPENSE BUDGET	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	5-Year Total '24-'28	Approp. thru FY23	Beyond FY 2028	Project Total
Architectural & Engineering	\$0	\$87	\$0	\$0	\$0	\$87	\$388	\$0	\$475
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	20	0	20
Administration	0	5	0	0	0	5	40	0	45
Administration - FAS	0	5	0	0	0	5	20	0	25
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	1	0	1
Contingency	0	0	0	0	0	0	5	0	5
Total Outlay	\$0	\$97	\$0	\$0	\$0	\$97	\$474	\$0	\$571

FINANCING SOURCES	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	5-Year Total '24-'28	Approp. thru FY23	Beyond FY 2028	Project Total
Bonds (30 Year)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	97	0	0	0	97	474	0	571
Total County Funding	\$0	\$97	\$0	\$0	\$0	\$97	\$474	\$0	\$571
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$97	\$0	\$0	\$0	\$97	\$474	\$0	\$571

Operating Budget Impact	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Approp. thru FY23	Beyond FY 2028
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Increase to Annual WPRF fee:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

LOCATION: Various	COMMISSIONER DISTRICT: All
-----------------------------	--------------------------------------

PROPOSED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2024

(\$ in thousands)

PROJECT NAME: Forest Conservation Watershed Program	Requested By: PGM Project #: 8073000000																								
Preserve forest lands for the purpose of watershed management and restoration to achieve and maintain the County's maximum daily loads (TMDLs) for pollutants. Forest Conservation is a recently MDE approved BMP in their 2021 restoration guidance and will provide impervious surface credits for the MS4 permit as well as credits to achieve and maintain local TMDLs. Forest Conservation is currently being promoted as a Capital "Natural Asset" by MDE's Water Quality Financing Administration. As part of this promotion MDE and DNR have deployed a tool to calculate MS4 credits and other benefits such as carbon sequestration, nutrient removal, etc., and cost benefits over the financing periods.																									
Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent (Rating #2)																									
VARIANCE TO APPROVED PER FY23-FY27 CAPITAL IMPROVEMENT PROGRAM:																									
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th></th> <th>FY 2024</th> <th>FY 2025</th> <th>FY 2026</th> <th>FY 2027</th> <th>TOTAL</th> </tr> <tr> <td>Approved FY23-FY27 CIP</td> <td>\$1,005</td> <td>\$1,006</td> <td>\$1,006</td> <td>\$1,006</td> <td>\$4,023</td> </tr> <tr> <td>Increase/(Decrease)</td> <td>(\$1,005)</td> <td>\$0</td> <td>\$0</td> <td>\$0</td> <td>(\$1,005)</td> </tr> <tr> <td>% change</td> <td>-100.0%</td> <td>0.0%</td> <td>0.0%</td> <td>0.0%</td> <td>-25.0%</td> </tr> </table>		FY 2024	FY 2025	FY 2026	FY 2027	TOTAL	Approved FY23-FY27 CIP	\$1,005	\$1,006	\$1,006	\$1,006	\$4,023	Increase/(Decrease)	(\$1,005)	\$0	\$0	\$0	(\$1,005)	% change	-100.0%	0.0%	0.0%	0.0%	-25.0%
	FY 2024	FY 2025	FY 2026	FY 2027	TOTAL																				
Approved FY23-FY27 CIP	\$1,005	\$1,006	\$1,006	\$1,006	\$4,023																				
Increase/(Decrease)	(\$1,005)	\$0	\$0	\$0	(\$1,005)																				
% change	-100.0%	0.0%	0.0%	0.0%	-25.0%																				

EXPENSE BUDGET	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	5-Year Total '24-'28	Approp. thru FY23	Beyond FY 2028	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	0	1,000	1,000	1,000	1,000	4,000	1,000	1,000	6,000
Construction	0	0	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	0	0	0	0	0	0
Administration - FAS	0	6	6	6	6	24	5	6	35
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$0	\$1,006	\$1,006	\$1,006	\$1,006	\$4,024	\$1,005	\$1,006	\$6,035

FINANCING SOURCES	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	5-Year Total '24-'28	Approp. thru FY23	Beyond FY 2028	Project Total
Bonds (30 Year)	\$0	\$1,006	\$1,006	\$1,006	\$1,006	\$4,024	\$1,005	\$1,006	\$6,035
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$1,006	\$1,006	\$1,006	\$1,006	\$4,024	\$1,005	\$1,006	\$6,035
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$1,006	\$1,006	\$1,006	\$1,006	\$4,024	\$1,005	\$1,006	\$6,035

Operating Budget Impact	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Approp. thru FY23	Beyond FY 2028
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	87.7	87.7	151.3	214.9	278.5	87.7	336.6
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$87.7	\$87.7	\$151.3	\$214.9	\$278.5	\$87.7	\$336.6

Increase to Annual WPRF fee:	\$1.66	\$1.64	\$2.80	\$3.93	\$5.09	\$1.69	\$6.15
------------------------------	--------	--------	--------	--------	--------	--------	--------

LOCATION: Various	COMMISSIONER DISTRICT: All
-----------------------------	--------------------------------------

PROPOSED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2024

(\$ in thousands)

PROJECT NAME: Public Facilities Vehicle Wash Bay Roof Retrofit	Requested By: DPW Project #: 8400000001																																
The vehicle wash bays are experiencing excessive volumes of water due to rain events which adversely affects the sediment handling capability of the wash bays. The installation of a roofing system will reduce the water discharge to volumes that can be handled by, and therefore connected to the sanitary sewer system.																																	
Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent (Rating #2)																																	
VARIANCE TO APPROVED PER FY23-FY27 CAPITAL IMPROVEMENT PROGRAM:																																	
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>FY 2024</th> <th>FY 2025</th> <th>FY 2026</th> <th>FY 2027</th> </tr> </thead> <tbody> <tr> <td>Approved FY23-FY27 CIP</td> <td>\$0</td> <td>\$0</td> <td>\$0</td> <td>\$0</td> </tr> <tr> <td>Increase/(Decrease)</td> <td>\$155</td> <td>\$0</td> <td>\$0</td> <td>\$0</td> </tr> <tr> <td>% change</td> <td>n/a</td> <td>n/a</td> <td>n/a</td> <td>n/a</td> </tr> </tbody> </table>		FY 2024	FY 2025	FY 2026	FY 2027	Approved FY23-FY27 CIP	\$0	\$0	\$0	\$0	Increase/(Decrease)	\$155	\$0	\$0	\$0	% change	n/a	n/a	n/a	n/a	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">TOTAL</th> <th></th> </tr> </thead> <tbody> <tr> <td>\$0</td> <td>Design efforts and research has</td> </tr> <tr> <td>\$155</td> <td>determined that the proposed structure</td> </tr> <tr> <td>new</td> <td>needs to be of metal fabrication material</td> </tr> <tr> <td></td> <td>in lieu of a wooden structure due to the</td> </tr> <tr> <td></td> <td>high exposure to water in the wash bay.</td> </tr> </tbody> </table>	TOTAL		\$0	Design efforts and research has	\$155	determined that the proposed structure	new	needs to be of metal fabrication material		in lieu of a wooden structure due to the		high exposure to water in the wash bay.
	FY 2024	FY 2025	FY 2026	FY 2027																													
Approved FY23-FY27 CIP	\$0	\$0	\$0	\$0																													
Increase/(Decrease)	\$155	\$0	\$0	\$0																													
% change	n/a	n/a	n/a	n/a																													
TOTAL																																	
\$0	Design efforts and research has																																
\$155	determined that the proposed structure																																
new	needs to be of metal fabrication material																																
	in lieu of a wooden structure due to the																																
	high exposure to water in the wash bay.																																

EXPENSE BUDGET	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	5-Year Total '24-'28	Approp. thru FY23	Beyond FY 2028	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$5	\$0	\$5
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	135	0	0	0	0	135	133	0	268
Equipment	0	0	0	0	0	0	0	0	0
Administration	15	0	0	0	0	15	11	0	26
Administration - FAS	5	0	0	0	0	5	8	0	13
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	4	0	4
Contingency	0	0	0	0	0	0	14	0	14
Total Outlay	\$155	\$0	\$0	\$0	\$0	\$155	\$175	\$0	\$330

FINANCING SOURCES	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	5-Year Total '24-'28	Approp. thru FY23	Beyond FY 2028	Project Total
Bonds (30 Year)	\$155	\$0	\$0	\$0	\$0	\$155	\$175	\$0	\$330
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$155	\$0	\$0	\$0	\$0	\$155	\$175	\$0	\$330
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$155	\$0	\$0	\$0	\$0	\$155	\$175	\$0	\$330

Operating Budget Impact	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Approp. thru FY23	Beyond FY 2028
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	15.3	24.8	24.8	24.8	24.8	15.3	24.8
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$15.3	\$24.8	\$24.8	\$24.8	\$24.8	\$15.3	\$24.8

Increase to Annual WPRF fee:	\$0.29	\$0.46	\$0.46	\$0.45	\$0.45	\$0.29	\$0.45
------------------------------	--------	--------	--------	--------	--------	--------	--------

LOCATION:	COMMISSIONER DISTRICT:
Various	All

Watershed Protection and Restoration Fund

Department: Planning and Growth Management 50071900
Division \ Program: Planning Fund: Enterprise
Program Administrator: Charles Rice, Acting Planning Director
<https://www.charlescountymd.gov/government/planning-and-growth-management>

Expenditure Category	FY2022 Actual	FY2023 Adopted	FY2024 Request	FY2024 Proposed	\$ Change from FY2023	% Chg.
Personal Services	\$449,939	\$600,100	\$476,800	\$500,700	(\$99,400)	-16.6%
Fringe Benefits	116,785	135,000	111,300	120,600	(14,400)	-10.7%
Operating Costs	624,848	855,200	829,700	887,300	32,100	3.8%
Agency Funding	89,600	161,200	178,300	178,300	17,100	10.6%
Operating Contingency	0	7,100	5,000	5,000	(2,100)	-29.6%
Debt Service	1,971,004	2,481,700	2,835,500	2,835,500	353,800	14.3%
Transfers Out	50,000	0	0	0	0	N/A
Capital Projects	249,000	77,000	77,000	77,000	0	0.0%
Total Baseline	\$3,551,176	\$4,317,300	\$4,513,600	\$4,604,400	\$287,100	6.6%
New Requests			90,800	0	0	N/A
Total Expenditures	\$3,551,176	\$4,317,300	\$4,604,400	\$4,604,400	\$287,100	6.6%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** decrease is due to the reallocation of various positions to the new Infrastructure Management division. The budget includes approved salary increases for FY2023 based on current staffing, and funds to support potential FY2024 salary increases. Also included is funding to support a new Planner I position which is partially funded by the Environmental Services Fund.
- The **Operating Costs** budget were adjusted for one time funding provided in FY2023. Included is funding to support new positions, a website design contractor, and the annual cost associated with the County's new financial system.
- **Agency Funding** represents funding to support the Mosquito Control Program, the County's Other Post Employment Benefits (OPEB) plan, and Wicomico River Oyster Cooperative, LLC to plant 14 million spat on shell oysters in the Wicomico River.
- **Debt Service** represents principal and interest payments on stormwater management bonds.
- **Operating Contingency** is to cover potential revenue shortfalls and/or expenditure overruns.
- The FY2024 **Capital Projects** budget represents funding to support cost related to the NPDES Retrofit Project that are not bond eligible.

Description:

The Charles County storm sewer system is operated per its NPDES Municipal Separate Storm Sewer System permit issued by the State of Maryland. The permit requires the County to develop and implement several programs to monitor and plan for improved water quality. Highlights include:

- Chemical, biological, and physical water quality monitoring programs,
- Watershed assessments, and restoration plans and programs,
- Illicit discharge detection and elimination inspections and programs,
- Continuous updates to the County's stormwater geographic information system (GIS),
- Educational programs, media outreach, and non-profit restoration and outreach grants, and
- Planning and management of the urban drainage system.

Positions:	FY20	FY21	FY22	FY23	FY24
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Director of PGM	0.1	0.1	0.1	0.1	0.1
Deputy Director of PGM	0.1	0.1	0.1	0.1	0.1
Planning Director	0.3	0.3	0.3	0.3	0.3
Assistant Chief of Planning	0.1	0.1	0.1	0.2	0.2
Assistant to the Director	0.1	0.1	0.1	0.1	0.1
Planning Supervisor	0.3	0.3	0.3	0.0	0.0
Climate Resilience and Sustainability Off.	0.0	0.0	0.5	0.5	0.5
Engineer III	0.0	0.0	1.0	1.0	0.0
Engineer II	1.0	1.0	1.0	1.0	0.0
GIS Analyst	0.1	0.3	0.3	0.3	0.3
Planner I-III	2.0	2.0	1.8	1.8	2.3
Assistant to the Chief of Planning	0.1	0.0	0.0	0.0	0.0
PGM Support Specialist	0.0	0.0	0.0	0.3	0.3
Administrative Associate	0.0	0.3	0.3	0.3	0.3
Total Full Time Equivalent	4.0	4.5	5.7	5.8	4.3

Watershed Protection and Restoration Fund

Department: Planning and Growth Management 50073100
Division \ Program: Codes, Permits & Inspection Services/Inspections & Enforcement Fund: Enterprise
Program Administrator: Ray Shumaker, Chief of Codes, Permits, and Inspection Services

Expenditure Category	FY2022 Actual	FY2023 Adopted	FY2024 Request	FY2024 Proposed	\$ Change from FY2023	% Chg.
Personal Services	\$377,316	\$402,100	\$264,800	\$264,800	(\$137,300)	-34.1%
Fringe Benefits	105,355	101,300	76,400	76,400	(24,900)	-24.6%
Operating Costs	57,382	67,100	66,200	66,200	(900)	-1.3%
Operating Contingency	0	3,100	3,200	3,200	100	3.2%
Total Expenditures	\$540,053	\$573,600	\$410,600	\$410,600	(\$163,000)	-28.4%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** decrease is due to the reallocation of various positions to the new Infrastructure Management division. The budget includes approved salary increases for FY2023 based on current staffing, and funds to support potential FY2024 salary increases.
- **Operating Costs** decrease is based on anticipated needs.
- **Operating Contingency** is to cover potential revenue shortfalls and/or expenditure overruns.

Description:

The Codes, Permits and Inspection Services Division is responsible for the triennial inspection of existing stormwater management devices owned by private property owners, homeowners associations, and Charles County for compliance with performance specifications, legal agreements and Maryland law. Inspection staff provides reports to owners of the stormwater management devices and ensures proper repairs are implemented in a timely manner. Inspections occur after developer's have completed projects inspected by staff of the Inspection and Enforcement fund. This division also includes engineering staff involved in the review of stormwater management issues. While much of this work is undertaken as part of a permit review function, some of the engineering analysis is done after construction and is completed as part of the required triennial inspection process. Proposed work includes engineering services, modification to the Stormwater Management Ordinance to address Green Code and related issues and employee education.

Positions:

	FY20	FY21	FY22	FY23	FY24
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Chief of CPIS	0.1	0.1	0.1	0.1	0.1
Engineer Supervisor	0.1	0.1	0.1	0.3	0.0
Engineer I - III	1.8	1.8	1.8	1.7	0.0
Inspection Supervisor	0.0	1.0	1.0	1.0	1.0
Inspector	2.0	2.0	2.0	2.0	2.0
Permit Technician	0.3	0.0	0.0	0.0	0.0
Administrative Associate	0.0	0.1	0.1	0.1	0.1
PGM Support Specialist	1.0	0.0	0.0	1.0	1.0
Total Full Time Equivalent	5.2	5.0	5.0	6.1	4.1

Watershed Protection and Restoration Fund

Department: Planning and Growth Management 50076500
Division \ Program: Resource & Infrastructure Management Fund: Enterprise
Program Administrator: Andrew Balchin, Chief of Infrastructure Management

Expenditure Category	FY2022 Actual	FY2023 Adopted	FY2024 Request	FY2024 Proposed	\$ Change from FY2023	% Chg.
Personal Services	\$0	\$0	\$292,200	\$304,100	\$304,100	NEW
Fringe Benefits	0	0	84,700	89,400	89,400	NEW
Operating Costs	0	0	3,400	9,100	9,100	NEW
Operating Contingency	0	0	3,200	3,200	3,200	NEW
Total Baseline	\$0	\$0	\$383,500	\$405,800	\$405,800	NEW
New Requests			22,300		0	N/A
Total Expenditures	\$0	\$0	\$405,800	\$405,800	\$405,800	NEW

Changes and Useful Information:

- The creation of the Infrastructure Management division within PGM will combine the development services and capital project engineers and is supervised by the Chief of Infrastructure Management.
- Personal Services and Fringe Benefits** is based on current staffing and includes the impact of FY2023 salary increases, as well as funding to support potential FY2024 salary increases. Also included is funding to support a new Assistant to the Chief position.
- Operating Costs** is to support current staff, the new FY2024 position, and includes funding for new software which will allow the division to design solutions for stormwater management, stormdrain, and erosion projects complied by the Resilience Authority.
- Operating Contingency** is to support potential revenue shortfalls and/or expenditure overruns.

Description:

The engineering review program is responsible for the development and implementation of County Ordinances, Codes, Specifications, and Details relating to stormwater management, stormwater conveyance facilities, water and sewer facilities, roads, grading and sediment control. The program area also provides for the plan review of residential and commercial building permits and capital improvement infrastructure projects. Additionally, they process, review and issue infrastructure projects and assist in reviewing preliminary subdivision plans, site development plans, and record plats.

Positions:

	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>	<u>FY24</u>
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Assistant to the Chief	0.0	0.0	0.0	0.0	0.3
Engineer Supervisor	0.0	0.0	0.0	0.0	0.3
Engineer I - III	0.0	0.0	0.0	0.0	3.5
Total Full Time Equivalent	0.0	0.0	0.0	0.0	4.0

Watershed Protection and Restoration Fund

Department: Public Works 50050060
Division \ Program: Facilities - Administration Fund: Enterprise
Program Administrator: Martin Harris, Director of Public Works

Expenditure Category	FY2022 Actual	FY2023 Adopted	FY2024 Request	FY2024 Proposed	\$ Change from FY2023	% Chg.
Personal Services	\$0	\$0	\$21,000	\$21,000	\$21,000	NEW
Fringe Benefits	0	0	4,800	4,800	4,800	NEW
Operating Contingency	0	0	600	10,600	10,600	NEW
Total Baseline	\$0	\$0	\$26,400	\$36,400	\$36,400	NEW
New Requests			10,000		0	N/A
Total Expenditures	\$0	\$0	\$36,400	\$36,400	\$36,400	NEW

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** budgets reflects current personnel and includes FY2023 approved salary increases. Administrative positions were reallocated to this fund based on job duties. Also included is funding to support potential salary increases for FY2024.
- **Operating Contingency** is to support potential revenue shortfalls and/or expenditure overruns, and also includes funding to support a new DPW Management Support position, and an Assistant to the Director of DPW position which are both contingent on final decision on general fund and other enterprise fund support.

Description:

Federal & State agencies mandate that County owned facilities comply with the NPDES stormwater permit. The Department of Public Works is responsible for preparing stormwater pollution prevention plans for its facilities, and conducts regular site inspections and trains staff on implementing procedures for reducing stormwater pollutant discharge to the waterways.

Positions:

	FY20 FTE	FY21 FTE	FY22 FTE	FY23 FTE	FY24 FTE
Title					
Director of Public Works	0.0	0.0	0.0	0.0	0.1
Deputy Director of Public Works/Facilities	0.0	0.0	0.0	0.0	0.1
Management Support Specialist	0.0	0.0	0.0	0.0	0.1
Total Full Time Equivalent	0.0	0.0	0.0	0.0	0.2

Department: Public Works 50054300
Division \ Program: Facilities - Environmental Services Fund: Enterprise
Program Administrator: Frances Sherman, Chief of Environmental Resources

Expenditure Category	FY2022 Actual	FY2023 Adopted	FY2024 Request	FY2024 Proposed	\$ Change from FY2023	% Chg.
Personal Services	\$80,173	\$72,500	\$72,400	\$72,400	(\$100)	-0.1%
Fringe Benefits	16,561	15,300	22,500	22,500	7,200	47.1%
Operating Costs	155,733	228,000	356,900	356,900	128,900	56.5%
Operating Contingency	0	1,000	0	0	(1,000)	-100.0%
Total Expenditures	\$252,467	\$316,800	\$451,800	\$451,800	\$135,000	42.6%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** budgets reflects current personnel and includes FY2023 approved salary increases, and funding to support potential FY2024 salary increases.
- **Operating Costs** increase is to support Marsh Maintenance Monitoring costs in order to remain compliant with established permits, and other adjustments based on anticipated spending.

Description:

Federal & State agencies mandate that County owned facilities comply with the NPDES stormwater permit. The Department of Public Works is responsible for preparing stormwater pollution prevention plans for its facilities, and conducts regular site inspections and trains staff on implementing procedures for reducing stormwater pollutant discharge to the waterways.

Positions:

	FY20 FTE	FY21 FTE	FY22 FTE	FY23 FTE	FY24 FTE
Title					
Environmental Compliance Manager	1.0	1.0	1.0	1.0	1.0
Total Full Time Equivalent	1.0	1.0	1.0	1.0	1.0

Watershed Protection and Restoration Fund

Department: Public Works 50055300
Division \ Program: Road Maintenance Fund: Enterprise
Program Administrator: Steve Staples, Chief of Roads

Expenditure Category	FY2022 Actual	FY2023 Adopted	FY2024 Request	FY2024 Proposed	\$ Change from FY2023	% Chg.
Personal Services	\$34,164	\$78,100	\$153,500	\$153,500	\$75,400	96.5%
Fringe Benefits	9,376	22,200	45,000	45,000	22,800	102.7%
Operating Costs	1,051,272	1,204,900	1,439,900	1,439,900	235,000	19.5%
Operating Contingency	0	1,000	1,700	1,700	700	70.0%
Total Expenditures	\$1,094,811	\$1,306,200	\$1,640,100	\$1,640,100	\$333,900	25.6%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes the approved FY2023 salary increases and an increase in overtime based on current activity. Also included is the reallocation of several positions based on job duties. Funding is included to support potential FY2024 salary increases.
- **Operating Costs** increase is to support additional inspectors to monitor watershed functions, repairs and maintenance of aging stormwater facilities, repair underground stormwater devices to reduce issues with possible sinkholes, clean stormwater facilities, and additional funding to support street sweeping up to 4 times a year.
- **Debt Service** is to cover the bank financed capital purchases to include: Mini Excavator, Grapple Rake Attachment, and Grapple Debris Truck.
- **Operating Contingency** is for potential revenue shortfalls and/or expenditure overruns.

Description:

Contract services needed to initiate a program that will monitor and control storm water quality as part of the NPDES.

<u>Positions:</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>	<u>FY24</u>
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Chief of Roads	0.0	0.0	0.0	0.0	0.1
Bridge Project Manager	0.2	0.2	0.2	0.3	0.4
Roads Project Manager	0.0	0.0	0.0	0.3	0.4
Roads Construction Inspector	0.0	0.0	0.0	0.3	0.4
Total Full Time Equivalent	0.2	0.2	0.2	0.8	1.3

Watershed Protection and Restoration Fund

Department: Recreation, Parks & Tourism 50304100
Division \ Program: Parks & Grounds Fund: Enterprise
Program Administrator: Tim Drummond, Chief of Parks & Grounds

Expenditure Category	FY2022 Actual	FY2023 Adopted	FY2024 Request	FY2024 Proposed	\$ Change from FY2023	% Chg.
Operating Costs	\$27,344	\$30,000	\$30,000	\$30,000	\$0	0.0%
Total Expenditures	\$27,344	\$30,000	\$30,000	\$30,000	\$0	0.0%

Changes and Useful Information:

- **Operating Costs** represent contract services for the annual maintenance of four Stormwater Maintenance facilities at various park facilities.

Description:

Contract services needed to maintain the Stormwater Maintenance facilities at various park facilities.

Department: County Attorney 50160000
Division \ Program: County Attorney Fund: Enterprise
Program Administrator: Wes Adams, County Attorney

Expenditure Category	FY2022 Actual	FY2023 Adopted	FY2024 Request	FY2024 Proposed	\$ Change from FY2023	% Chg.
Operating Costs	\$15,000	\$50,000	\$50,000	\$50,000	\$0	0.0%
Total Expenditures	\$15,000	\$50,000	\$50,000	\$50,000	\$0	0.0%

Changes and Useful Information:

- The **Operating Costs** represent the estimated FY2024 legal fees associated with the NPDES permit. These fees are for appealing our permit requirement and is funded through a fund balance appropriation from prior reserves.

Description:

Legal Fees associated with the NPDES permit.

Department: Resilience Authority 50400000
Division \ Program: Resilience Authority Fund: Enterprise
Program Administrator: Vacant

Expenditure Category	FY2022 Actual	FY2023 Adopted	FY2024 Request	FY2024 Proposed	\$ Change from FY2023	% Chg.
Transfers Out	\$50,000	\$100,000	\$105,000	\$105,000	\$5,000	5.0%
Total Expenditures	\$50,000	\$100,000	\$105,000	\$105,000	\$5,000	5.0%

Changes and Useful Information:

- The **Transfers Out** includes the funds to support the new Resilience Authority that will be used to support capital projects that can not be debt financed.