

Charles County Department of Emergency Services

JEDI Council

Location: Emergency Operations Center (EOC)

Date: December 19, 2022

Time: 10:00 am

Attendance

Edward Schultz, Kathryn Knott, Aldo Zambrana, James Garner, Robert Phillips, Britney Wallace, Kellie Markovich, Tiffany Keesee, Caitland Kelshaw, Renesha Miles

Discussion Items

1. Renesha Miles (Chief Equity Officer) introduced herself.
 - Caitland asked if we could send a letter out to DES employees about the actions of the County Commissioners indicating this is what we are trying to prevent from happening?
 - Renesha – The council can and has the ability to do so.
 - Ed – The statement needs to be broad. Maybe we create a newsletter.
 - Rob – We need to check with Michelle. This is above us.
 - Renesha – This is your mission. The information stated should tell them what your mission is and how employees can report.
 - Caitland will come up with a draft for everyone to review.
 - James – If someone comes to us with an issue or complaint, can we contact you Renesha for guidance/suggestions?
 - Renesha - Absolutely
2. JEDI Training
 - Renesha – In NeoGov there's a training component called LEARN. I'm going to assign classes for you to complete in thirty days. We will come back together and discussed those classes.
 - Ed – We may want to recommend our supervisors to take the training after we take the training.
 - Caitland – We could add the training to the EMS Academy. It takes approximately 1 ½ hours.
 - Kathryn – We could add it to the Communications Academy.
 - What could we do to keep them here?

Action Items

1. Minutes of November 16, 2022 – Motion to approve by Kathryn and seconded by Aldo.
2. Edward Schultz to send email to Michelle about Supervisors taking the DEI training.
3. Kathryn to create a standardized presentation for the academies. We go in with two council members and Renesha.
4. Ed to schedule JEDI council to meet with DES Leadership during their January 11th meeting. Ed and Kathryn will present.
5. Next meeting scheduled for January 19, 2023, at 9:00 am.

Other Notes

Meeting adjourned at 11:58 am.