

Charles County Government  
Department of Public Works  
Environmental Resources Division  
Apartment Building and Condominium Recycling Program (ABCR)  
Annual Reporting Form  
Reporting Period: January 1 through December 31, 2021  
\*PLEASE PRINT CLEARLY ON BOTH SIDES\*

**Name of Apartment/Condo. Complex:** \_\_\_\_\_

**Address of Complex:** \_\_\_\_\_

**Owner Name and Mailing Address:** \_\_\_\_\_

**Property Management Company (if applicable):** \_\_\_\_\_

**Contact:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **# of Units in Complex:** \_\_\_\_\_

Please complete both **Section 1** and **Section 2** of this form and return by April 1, 2022\*. The form is available and may be submitted online at [www.CharlesCountyMD.gov/recycling](http://www.CharlesCountyMD.gov/recycling). Forms may be emailed to RoumforK@CharlesCountyMD.gov, faxed to 301-932-3579, or mailed to the following address:

Charles County Government  
Environmental Resources Division  
Attn: Keith Roumfort  
1001 Radio Station Road  
La Plata, MD 20646

You will receive an email notification at the email address you provided above. Questions should be directed to the Division Office at 301-932-3599, or to Keith Roumfort at [RoumforK@CharlesCountyMD.gov](mailto:RoumforK@CharlesCountyMD.gov).

### **SECTION 1: RECYCLING COLLECTION CONTRACTORS**

**Name of Hauler:** \_\_\_\_\_ **Contract Terms: From (month/year)** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **to (month/year)** \_\_\_\_\_

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**Phone Number:** \_\_\_\_\_ **to (month/year)** \_\_\_\_\_

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**Phone Number:** \_\_\_\_\_ **to (month/year)** \_\_\_\_\_

\*Failure to complete this form with accurate information by April 1, 2022, may result in fines (not to exceed \$50 per day) for each day of noncompliance.

Hauler's Name	Destination (If Self-Hauled)	Size of Collection Container(s)*	Number of Collection Containers	Collection Frequency**

\*If unsure, your hauler should be able to provide this information. \*\*Collection Frequency; 1-dumpster serviced 4 times a month.

## **SECTION 2: RECYCLABLE MATERIALS**

Apartment and Condominium complexes must collect (at a minimum) the following materials:

- Plastic bottles, jugs, and wide-mouth containers
- Metal Cans and Beverage Containers
- Glass bottles and jars
- Paper
- Cardboard

Please list any additional materials that were also collected under your program:

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The undersigned hereby certifies that the information contained in this report is true and accurate. Records will be made available to the County for verification, if requested.

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_